

BRIGHTON COLLEGE DUBAI

Join Us Librarian

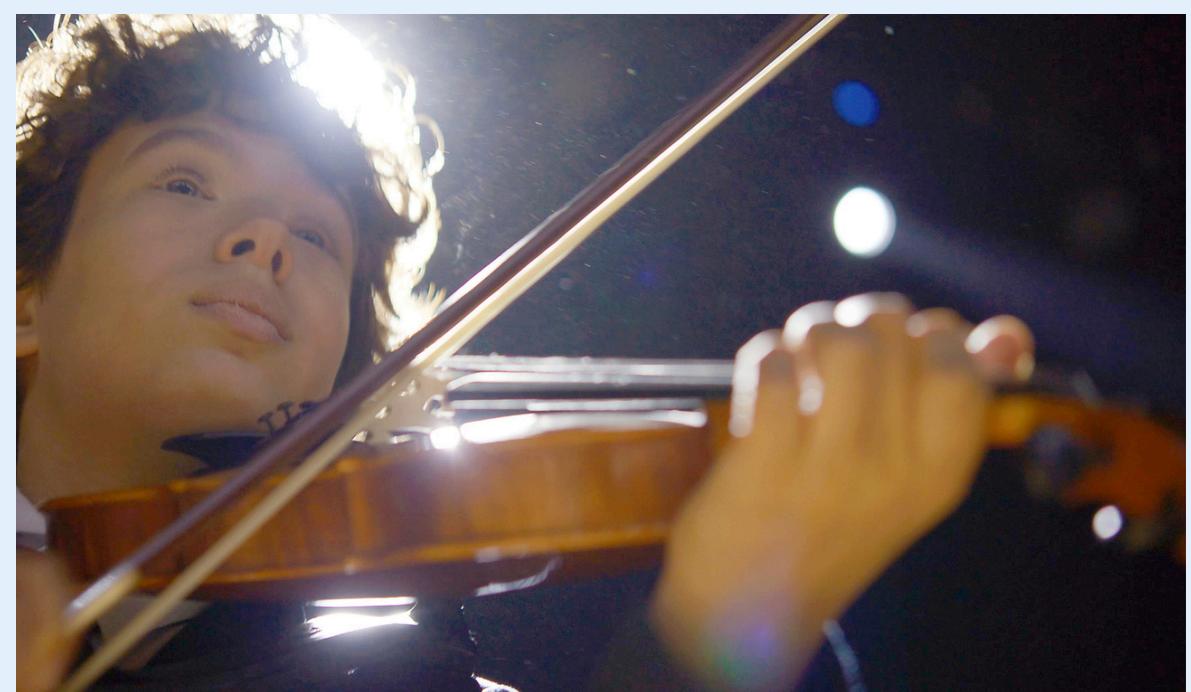
Start Date 17 August 2026 or sooner



About Brighton College

The Brighton College Family of Schools

Brighton College was one of the first UK independent schools to take its distinctive approach to education to markets beyond the UK. From the outset of this international development in 2011, when Brighton College Abu Dhabi opened, our driving ambition has been to ensure each new addition to our family of schools is recognisably a Brighton College school. The Brighton College International (BCI) group now has schools in: Abu Dhabi (2011), Al Ain (2013), Bangkok (2016), Dubai (2018), Singapore (2020), London (2023) and Hanoi (2023).



Brighton College UK

Brighton College – awarded the title of 'School of the Decade' by the Sunday Times – is consistently recognised as the UK's leading coeducational independent school. Academic results place Brighton College in the top 10 schools in England. In addition to the 'School of the Decade' award in 2020, Brighton College has achieved numerous other recent accolades, such as: Most Forward-Looking School in Britain (The Week); Top School in Britain for STEM Subjects (The Week); Best Sixth Form in Britain (The Week); and Best 125 Private Schools Across the Globe (Carfax Education).

About Brighton College International (BCI)

Brighton College International (BCI) has put in place the structure, resources and expertise to ensure that the Brighton DNA prevails in all Brighton schools. Brighton College's Principal and Group CEO, Richard Cairns, is actively engaged in the work of the international schools, and a team of talented colleagues in BCI provide support across curriculum, admissions, operations, marketing and innovation. The Heads in our family of schools receive support from and regular communication with the BCI team, whilst being given the autonomy to lead their schools and ensure their school works most effectively in its local context. All Brighton College Heads are invited to the annual Brighton College Heads' Conference as part of their professional development and to share good practice in leadership across the group. In addition to the quality assurance visits by Brighton College UK, there are also numerous instances of further collaboration within our family of schools. These include professional development for teachers, pupil collaboration, shared webinars and guest speakers across the group. Alumni from every school are part of the Brighton College Connect network, with several thousand members.

Curiosity, Confidence and Kindness

Every Brighton College school is a happy place, with a warm, inclusive and respectful community. All Brighton schools promote curiosity and a love of learning from Nursery, right through to our leavers at age 18, which is one of the reasons why Brighton College pupils do so well in examinations and go on to many of the world's top universities. Academic interest on its own is not enough though, and results, excellent as they are, do not tell you much about the richness of a Brighton education. Meeting our pupils does; all visitors comment on their confidence and politeness.

This confidence – the right sort of confidence – arises from their being encouraged to participate in lessons, the co-curriculum and also the community beyond the school gate, in which they learn to collaborate and show each other mutual respect and kindness. We always stress the importance of kindness, and encourage pupils to actively seek opportunities to demonstrate their commitment to this vital quality. With each Brighton College International school embracing the educational values, distinctive character and high standards of Brighton College UK, the Brighton DNA is evident throughout the exceptional family of schools.



#10 reasons to live in Dubai



Nicknamed 'the city of Gold' because of its stunning growth from a sleepy port to a global business hub in a mere generation, Dubai is an exciting city in the Arabian Gulf, located at the gateway of to Europe, Africa and the Asia-Pacific region. There are a million reasons to live in Dubai, here are just a few:

DUBAI'S LIFESTYLE

The standard of life is high in Dubai, services are efficient, and convenience is a strong feature of the day to day. Lifestyle options are diverse and vibrant, as might be expected in a city with over 200 nationalities living side-by-side



BOOMING REAL ESTATE

Dubai real estate industry is thriving. Residents and visitors can easily rent or buy properties that fit their requirements and price range. Whether you choose the glittering, yacht lined location of Marina, the slick, sophisticated streets of Business Bay or the leafy, suburban areas like Remraam and Townsquare, Dubai has it all.

SAFETY

Dubai is a leader in world rankings for the lowest crime rate in cities. The city's safe and calm environment is a renowned feature, providing a haven for family life, the young, elderly, women and children.



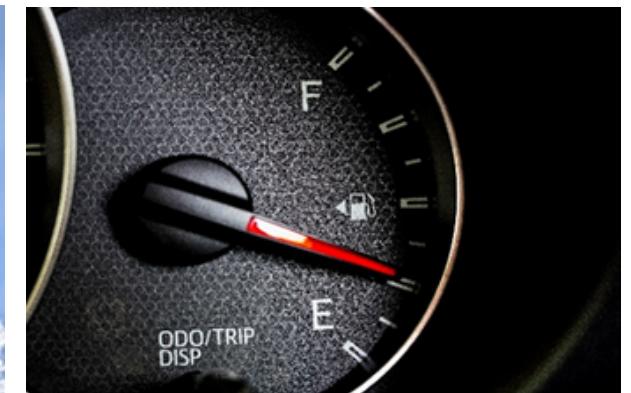
TAX-FREE INCOME

Tax-free salaries, available for all inhabitants of the United Arab Emirates, makes it one of the best locations to build one's future. An attractive prospect for expats and compelling reason to relocate!



ALL YEAR SUN

Bid farewell to the rain and grey – Dubai is sunny all year round. The city's average temperature hardly drops, and while the summer months are characterised by indoor and air-conditioned terrain, from September to May the comfortable breezy weather allows for all manner of outdoor pursuits, from beach bathing to dune bashing, mountain climbing to exploring market souks.



INTERNATIONAL DINING

For foodies, Dubai is a gold-mine, as the city offers an abundance of eateries for all tastes. From indulgent fine dining like the aquarium based 'Nathan Outlaw at Al Mahara' in the Burj Al Arab, to authentic street food style of Bu Qtair seafood restaurant, where for a snip of the cost, seafood and fish are cooked fresh as can be from the adjacent market.

TRAVEL

Dubai is the perfect 'hub' for travel, offering inexpensive and accessible adventures to much of Asia, Europe and Africa. Its favorable geographical location makes the city one of the best places in the world for tourism. Dubai has multiple daily direct flights to all major UK cities.

ARCHITECTURE

The Government of Dubai invests huge amounts of money to progress the city's economy, resulting in a breathtaking cityscape from infamous Burj Khalifa, to the 'most beautiful building in the world' – the Museum of the Future.

NEVER A DULL MOMENT

Dubai is sometimes described as a "playground for adults, and the range of experiences and opportunities available here lend credibility to the idea. You can start the morning in a hot air balloon over the desert, enjoy an abundant brunch at a luxury hotel, stroll around malls which feature aquariums, ski slopes mid-afternoon, set sail in a yacht as the sun goes down, and end the evening at any number of venues for dining, music and entertainment. An added benefit for teachers is the 2.5-day weekend, with all Dubai schools closing at 12 noon on Fridays.

Brighton College DUBAI

About the school

Brighton College Dubai is proud to be a First Place Winner in the Education Category at the prestigious Emirates Labour Market Award 2024 and a Diamond-Classified Company in UAE MOHRE, showcasing our unwavering commitment to excellence, inclusivity, and employee best practices. Brighton College Dubai has also been shortlisted as Best British International School in the World and named Best New School in the UAE 2018 - 2023 by Which School Advisor and Schools Compared.

PRE-PREP AND PREPARATORY

Brighton College Dubai provides an exceptional education for children from FS1 to Year 6, blending academic excellence with a nurturing, world-class learning environment. Here, children are inspired to achieve their best in academics, arts, and sports, while developing strong character and a lifelong love of learning.

Our enriching curriculum balances academic achievement with creativity, offering a warm, supportive atmosphere where every child is celebrated and valued. With state-of-the-art facilities, specialist teaching, and outstanding resources, Brighton College Dubai ensures every child thrives, exploring their full potential across all areas of their development.

SENIOR AND SIXTH FORM

At Brighton College Dubai, the Senior and Sixth Form journey provides a seamless transition from broad, exploratory learning to academic specialisation, fostering intellectual curiosity and lifelong learning. In the Senior School (Years 7-11), pupils enjoy a well-rounded education that balances traditional and innovative teaching approaches. Creative arts, humanities, and core academic disciplines are delivered through engaging courses like the unique 'Story of Our Land' program, which integrates UAE history into a rich exploration of historical, geographical, and philosophical themes. Pupils also benefit from a robust GCSE curriculum that emphasizes critical thinking, independence, and preparation for A-level studies.

The Sixth Form (Years 12-13) offers pupils the opportunity to focus on their passions, choosing three or four A-levels and/or BTEC from a wide range of subjects. With personalised guidance, pupils gain the skills, knowledge, and specialisation needed for success in university and beyond.

Brighton College Dubai's Senior and Sixth Form provides an exceptional educational experience, preparing pupils for a bright future.



ABOUT THE ROLE

Brighton College Dubai is an exciting place to work, and it is our staff who make our community such a vibrant and stimulating environment. The academic success of our school is due to excellent, innovative and well-planned teaching. Above all, therefore, we are looking for an individual who fosters a passion for learning and who demonstrates an ability and genuine desire to develop pupils to their fullest potential.

In the application process, we will look for candidates who demonstrate the ability to thrive within an environment that staff describe as both invigorating and refreshing. The ability to inspire children, and the willingness to support the ambition, values and breadth of school life, will be of central importance. Successful candidates will be self-reliant, solution focused, resilient and adaptable.

DUTIES & RESPONSIBILITIES

- To support each pupil taught to feel happy, safe and valued, enabling them to be their best self and have a positive learning experience at Brighton.
- To create exciting and enabling environments that encourage exploration and discovery.
- To use internal and external data effectively to plan and deliver learning that is personalised to the needs of the pupils.
- To teach a timetable, carry out staff duties (as determined by CLT) and actively support the co-curricular programme leading a minimum of two activities per week.



PROFESSIONAL RESPONSIBILITIES

- To be a passionate advocate for reading and literacy.
- To have excellent communication and interpersonal skills, with the ability to connect with pupils of all ages.
- To have strong organisational and management skills.
- To have a good knowledge of current children's and young adult literature.
- To be proficient in library management systems and digital literacy tools.
- To be able to work collaboratively with teachers, staff and parents to promote the use of the library as an integral part of College life.
- To efficiently manage all library resources, including a judicious management of the library budget and managing damage or loss as appropriate.
- To stay updated on current trends in education, literacy, and library management to enhance the library's offerings.
- To contribute to the College website, social media and publications as necessary.
- To carry out any reasonable professional request made by the Head Master, or member of the CLT.

OVERVIEW

The Librarian is responsible for managing the school library as a dynamic and inspiring environment that fosters a lifelong love of reading, supports academic inquiry and cultivates a sense of curiosity and wonder.

This position involves catering to students from FS1 to Year 13, providing age-appropriate resources, guidance and programming to enhance literacy, research skills and academic achievement.

PASTORAL

- To show an active interest in each pupil's personal circumstances and to foster the personal and social developments of each pupil in your care.
- To have positive relationship with pupils, parents, and colleagues.
- To actively promote the social, moral, and cultural ethos of the College community paying attention to diversity, equity and inclusion priorities.
- To create an atmosphere of support by being aware of, and fully complying with, all the College polices, including the Code of Conduct, School Rules, and the Anti-Bullying Policy.
- To be familiar with in all the College's policies on Health and Safety and be proactive in ensuring the safety of all members of the College community at all times.
- To always promote exemplary behaviour and a responsible attitude amongst all pupils.
- To be aware of and act upon all policies regarding the safeguarding of children.

QUALIFICATION & EXPERIENCE

- A recognised qualification.
- Ability to evidence sustained improvement of pupil progress.
- An adaptable and innovative professional; a good motivator, communicator and administrator, and capable of thriving in an expanding and high-profile British-International school.
- The skill to blend creativity and rigour in the classroom.
- A strong record of professional development.

PERSON SPECIFICATION

- Oversee the day-to-day operations of the library, ensuring it is a welcoming, organised, and inclusive space for all pupils and staff.
- Develop and maintain an extensive, diverse, and engaging library collection, including fiction, non-fiction, digital resources, and multimedia, tailored to the needs of all year groups.
- Implement and maintain an effective library management system to ensure efficient circulation and cataloguing of resources.
- Ensure that the library collections are fully compliant with all KHDA regulations and keep informed about changes in regulations as they occur to enable necessary actions to be taken.
- Monitor and manage the library budget effectively.
- Promote the Library as a learning hub throughout the College.
- Develop and lead initiatives, events, and activities to foster a love of reading, such as book clubs, author visits, reading challenges, and storytelling sessions.
- Develop and implement a progression of library skills that are taught across the Year groups that will enable pupils to make full use of the Library and develop their reading competencies.
- Create visually engaging library displays and promotions, in line with Brighton College branding guidelines, that inspire curiosity and encourage exploration of books and other resources.
- Collaborate with teachers to integrate reading programs and projects into the curriculum.
- Provide oversight, line management and support for a second librarian and/or library support staff. To guide and direct this additional member of staff and to provide and support their own professional development
- To oversee the growth, development of the Sixth Form Library.
- To assist teachers and pupils with academic research tasks related to the HPQ and EPQ qualifications.
- Produce literature to aid Library use and encourage students in recreational reading.
- Liaise with Heads of Departments to ensure stock provision meets curriculum needs.
- Assist staff in choosing learning materials appropriate to the whole range of courses and for their professional and personal reading.
- Take responsibility for the review and update of policy pertaining to the Library and its use.
- To support the various reading programmes and interventions throughout the College.
- To have a working knowledge of pupils' NGRT results and work proactively with these to help to ensure that any gaps between chronological and reading age are bridged.
- To support more able learners in their acquisition of higher order reading skills through supporting them in choosing appropriately challenging texts.
- Be responsible for submission and management of the annual budget and Library orders in conjunction with relevant stakeholders (Prep School, Pre-Prep, Senior School and Sixth Form), ensuring that purchases are prioritised in-line with the Library Policy.
- Attend meetings as required by the Heads of School.
- Communicate with local book vendors and arrange book fairs for the whole school.



The application process

All applications must consist of the following:

1. TES Application must include three referees whom we can contact for reference checks. One referee must be your direct line manager from your most recent employer.
2. A supporting statement submitted via the TES application form, of approximately 750 words, addressed to Mr. Simon Crane, Head Master of Brighton College Dubai.
3. CV (maximum 2 sides) that should be sent separately to cv@brightoncollegedubai.ae

Please note:

Incomplete applications will not be considered, and Brighton College Dubai reserves the right to make an appointment at any stage of the recruitment process.

Due to the expected high levels of interest in positions at the school applications will be acknowledged on receipt, however only candidates selected for interview will be contacted within 21 days of the closing date for applications.

SAFEGUARDING

Brighton College Dubai is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Please note that should your application be successful, a police check will be undertaken in the country of origin; in the UK, a disclosure will be requested from the UK's ICPC.

Renumeration

- An attractive tax-free salary
- All of the above in line with specific school policies.