



Rossall

INSPIRING EXCELLENCE

Music Graduate Assistant



APPOINTMENT BRIEF

July 2024



ABOUT ROSSALL SCHOOL

Founded in 1844, Rossall is a co-educational boarding and day school with an illustrious history and a clear strategic vision for the future. Situated on the Fylde Coast, the majestic backdrop of the Cumbrian Peaks and the Irish Sea provide a spectacular environment within which a community of some 800 boys and girls are inspired to fulfil their potential. The School provides a unique educational experience underpinned by a strong commitment to academic excellence and co-curricular participation. Successive generations of Rossallians have made a profound impact in fields as diverse as medicine, literature, music, politics and technology.



Academic results are superbly strong. The School has an IBDP average of 35 and on average 50% of A level grades have resulted in an A* or A over the last 3 years. Almost two thirds of our Upper Sixth progress to Top 20/Russell Group universities. Additionally, this year, three students won full sports scholarships to the US whilst others are proceeding to top universities in Paris, Milan and Hong Kong - to name but a few. Rossall is an inclusive school with an intellectually dynamic culture that encourages young people to embrace the highest of aspirations.

Regionally, Rossall has now reclaimed its place as one of the top performing independent schools in the North West. Perhaps, most importantly, it is a school community with a huge heart and this manifests itself in happy and confident children and a staff body committed to providing the very best context within which young people may live, learn and play.

The School is ranked number one in the UK for golf and our growing football academy is one of the standout provisions in the country. Both our boys and girls First XI hockey teams progressed to the final eight of national competitions in 2020. Our recently launched Girls' Elite Football Programme in partnership with England and Chelsea footballer Millie Bright, and Fleetwood Town Football Club has led to huge success of our girls' football teams on a national level.

We strive to develop in our pupils a lifelong love of learning, a sense of moral purpose, and a belief in their own power to do good in the world. We prepare them to lead successful personal lives and productive professional lives. Our students are confident and compassionate. Increasingly they assume responsibility for their own learning and they are encouraged to be both critically reflective and resilient. We have the highest aspirations for our boys and girls and, as an IB World School, we endeavour to ensure that our pupils are intellectual risk-takers, open-minded and persuasive communicators. We desire for them to develop an intrinsic interest in the subjects that they are studying and to view the formal curriculum as constituting a starting point as opposed to an end in itself. Opportunities for academic enrichment abound and pupils are able to benefit from involvement in activities such as the Model United Nations and subject specific societies.



The School is a liberal and progressive community and we are committed to ensuring that our provision is outstanding in every regard. Student voice and our mental health provision are key focuses within our development plan and it is our ambition to be sector leaders in this. We are an inclusive and diverse School community with a roughly even split between day pupils and those who board. The internationally-minded nature of the School is as defining an aspect as its architectural beauty and fascinating history. In 2021, we had a full ISI compliance inspection. **We were judged to be compliant in every regard. In 2019, an educational quality inspection deemed the quality of pupil's personal development to be excellent.**

The student roll has grown very significantly in recent years and this is reflective of the School's outstanding reputation both regionally and nationally. Student numbers are very healthy and the School has emerged from the recent pandemic in a strong position financially. Such extensive expansion has resulted in a number of

opportunities arising across a number of curricular areas and our ongoing development of signature programmes such as the Broadway Performing Arts academy has opened up opportunities for exceptional educators to join us.

In 2019, the School embarked upon an ambitious development plan which placed a strong emphasis upon the provision of outstanding teaching and learning. The School is committed to ensuring that Rossall is recognised regionally and nationally as a progressive and aspirational School community committed to the professional development of all staff. The establishment of a thriving Leadership Academy is reflective of the growing number of aspirant educational practitioners who have decided to develop their careers here at Rossall.

We never stand still. In 2020, we became an All-Steinway School and launched an International Piano Academy. The newly refurbished PrePrep School was opened at the end of the Summer Term and work commenced on our Science Building. In 2021 we recruited the first cohort for our Elite Girls' Football programme and September 2022 saw the launch of the Broadway Academy of Performing Arts which harnesses the creative energy of an outstanding faculty committed to ensuring exciting opportunities, an outstanding quality of productions and a credible pathway into the industry for aspirant young performers.

We recognise that parents expect the best for their children; therefore we continue to invest significantly in our expansive campus to provide a modern, comfortable environment where boys and girls from 3 months to 19 years of age can feel safe and thrive.

Popular with overseas and British pupils alike, our school has a unique identity and a strong sense of community spirit. Here, boarders from around 50 countries mix with British pupils to create an environment within which children are able to develop a truly international perspective and forge lifelong friendships with others from around the world.

Ours is a community based on trust, mutual respect and compassion, and we expect every member of our School to uphold these values, on and off the campus.

Rossall is an inspiring place to live, learn and work; we are fortunate to attract fantastic students and staff to join us on our beautiful campus by the sea!



MEET THE ROSSALL TEAM

ROSSALL'S LEADERSHIP EXECUTIVES

Leading the school is Headmaster, Mr Jeremy Quartermain, and seven fellow Leadership Executives. They are joined by the extended Senior Management Team.



Mr Jeremy Quartermain
Headmaster



Ms Clare Coley-Maud
Chief Financial Officer



Ms Dina Porovic
Senior Deputy Head



Mr Ben Powell
*Deputy Head
(Pastoral)*



Mrs Emma Williams
*Deputy Head
(Safeguarding & Boarding)*



Mr Matt Turner
*Headmaster of
Preparatory School
& Nursery*



Mr Adam Cawkwell
*Director of
Admissions
& Development*



Mrs Victoria Low
*Director of
Operations*

JOB DESCRIPTION

We seek to appoint an enthusiastic and highly motivated Music Graduate Assistant (preferably a vocal specialist) from September 2024. This is an exciting opportunity to join our outstanding Music Department to teach singing lessons to students and contribute to the school's exceptional music provision.

The successful candidate will be flexible in their approach and work across a variety of musical styles and activities. They will have the ability to inspire and develop the talents of our students, regardless of musical ability. The role has the potential to be as musically diverse as the candidate wishes and there are many opportunities to become involved in chamber music, choirs, and the Broadway Academy. In particular, we are looking for someone who will have the necessary musical experience and skill to help drive student recruitment for the chapel choir, assist with rehearsals and performances, and help our choral scholars and singers to achieve their potential.

The position will also involve assisting with the administration tasks associated with the Music Department and the scheduling of peripatetic music lessons, ensuring that timetables are published promptly.

The Music Assistant will be an advanced performer with a genuine enthusiasm for working with young musicians in their role of providing advice, teaching and coaching at a variety of levels. Our music department is a busy but friendly one, involving frequent rehearsals and concerts as well as a high number of pupils taking exams and diplomas.

Graduate Assistants live on-site in the shared staff accommodation, as this allows them to become fully involved in school life and take every opportunity available during their time at Rossall.

Key Responsibility/Accountability

Whilst the focus of this role will be providing singing lessons, as well as delivering Years 6 - 8 classroom music curriculum, supporting the school's Chapel Choirs and choral foundation, many responsibilities also support the broader curricular and co-curricular programme of the music department as a whole:

- Deliver singing lessons up to Year 8
- Assist in Chapel Choir rehearsals (both Prep and Senior Schools') and performances throughout the academic year and (potentially) during the summer holidays.
- Assist with establishing the choral content of services and concerts
- Support our choral scholars and other singers in the chapel choir and other vocal co-curricular ensembles
- Help students to prepare for performances and practical performance examinations
- Accompanying/performing in rehearsals, concerts and exams
- Assisting in the direction of co-curricular music groups, with the scope to establish new ones where possible
- Assisting in the planning and booking of practical and theory exams throughout the year
- Assisting in the scheduling of peripatetic music lessons, ensuring that guidelines are followed, and timetables published promptly
- Assisting with the department's media profile, including producing some of the content for our podcasts, social media platforms and external communications with Old Rossallians.
- Leading theory and aural classes for small groups of students

- Assisting in the busy lunchtime concert programme, including the organisation of performers, programmes and equipment
- Sharing in the supervision of timetabled practise and rehearsal times, providing pastoral and musical support to our young musicians
- Collating and producing data that monitors engagement of students in our Music Programme and, in particular, the Chapel Choir
- Assist in school musical and musical theatre productions
- To act as a musical example for all students through behaviour and enthusiasm for both the department and the broader role of music within our school community
- Supervise students in their evening practice in the Music Department
- Assist with the administration tasks associated with the Music Department

Other

- To actively promote the school at all times
- To behave professionally when talking to parents
- Always respect the confidentiality of school matters and should never discuss individuals with anyone other than a member of staff
- Report any concerns about a child's progress or welfare
- To ensure that all parents, children and visitors are always made welcome to the school. This is particularly important at the start and end of the school day when any problems can be discussed and dealt with immediately
- To ensure all health and safety procedures are strictly adhered to at all times

Applicants should be committed to the safeguarding and promotion of the welfare of young people. They should demonstrate this commitment in every aspect of this post. All staff are required to adhere to and ensure compliance with the School's Safeguarding Policy at all times. You are required to report any safeguarding or child protection concerns to your line manager or the School's Designated Safeguarding Lead (DSL).



BENEFITS OF SERVICE

The position is term time only for one academic year, 1st September 2024 until 4th July 2025.

The salary will be £22,000 for the year and includes accommodation for the full duration, and meals (during term time).

There may be an opportunity to also be a Resident Tutor in the Preparatory School boarding house which carries an additional allowance of £1,500 for the year.

In addition to providing a great place to work, we offer a generous remuneration package to colleagues which includes:

- Free parking on site
- Medical centre on site during term time
- Free use of the School swimming pool, gymnasium and sports facilities
- A generous discount on the School fees of employees' children attending the School (except the Nursery)

APPLICATION PROCESS

To apply, please complete the application form available on the School website, ensuring that your referees include your current or most recent employer.

Your letter of application should be no more than two sides and clearly outline your suitability for the role with reference to the Job Description. You should also explain clearly why you want to work at Rossall.

Send your completed application to:

POST:

Mrs Stephanie Capstick
Head of HR and Compliance
Rossall School
Broadway
Fleetwood
Lancashire FY7 8JW

EMAIL:

hr@rossall.org.uk

KEY DATES:

Deadline for submission of applications 12.00 noon on Monday 22nd July 2024

Early applicants may be offered an interview before the closing date

Rossall School is committed to safeguarding and promoting the welfare of children. An enhanced DBS clearance will be undertaken by the School. The position is regulated activity and therefore exempt from the Rehabilitation of Offenders Act 1974. An online check will also be conducted.

The School's Child Protection and Safeguarding Policy can be viewed here: <https://rossall.org.uk/policies/>