

Salford City College Group consists of five colleges in the Salford area: Pendleton Sixth Form College, Eccles Sixth Form College, FutureSkills at MediaCityUK, City Skills and Worsley College. The Group also comprises of Apprenticeships at Salford City College and University Centre at Salford City College.

HR Business Partner

Reference: SCCG2554B | Closing Date: 19/06/2023 | Interview Date: 26/06/2023

Salary: £33,287 - £36,679 Incremental progression throughout the band is available

Contract Type: Permanent | Hours per Week: 37 | Location: Frontier House, Merchants Quay, Salford, M50 3SR

The Role

An opportunity has arisen to join our innovative, friendly and enthusiastic HR team in an interesting and varied role as one of our valued HR Business Partner. Our vision is to provide an efficient, professional and customer focused HR Service, supporting the SCC Group in attracting, recruiting, developing, & retaining the best talent as well as being a great place to work.

We are looking for a HR Business Partner to provide a professional and consistent HR service to managers across the organisation. Reporting to the HR Manager, the successful candidate will work alongside managers and support employee relations activity; including advice and support with recruitment, disciplinarys, grievances, performance management, sickness absence and restructures. You will also work on exciting projects driving forward our agendas with regards to #Wellstaff, Sustainability, Reward and Recognition and Staff Benefits.

The Person

We are looking for an experienced HR Business Partner who will enjoy adding value to the work of the team and the College as a whole. As a diverse and challenging role, we need someone who is flexible, proactive and who can prioritise a busy and varied workload. You must have previous experience of working in a HR advisory capacity, have excellent IT skills and be able to communicate with a wide variety of stakeholders.

If you would like an informal discussion regarding the role please email Rachel Brown, HR Manager, rachel.brown@salfordcc.ac.uk

How to Apply

To apply for this job, please complete the registration and online application form via our [website](#).

For more information, please visit our [website](#) and [twitter](#) or if you have any queries regarding this vacancy please email HR@salfordcc.ac.uk

Reason to Join Us:

- Generous annual leave entitlement – 32 days plus Bank Holidays
- Enrolment to the Local Government Pension Scheme with generous employer pension contributions
- A range of developmental & career opportunities including a dedicated hour per week for CPD
- Staff Benefits Package with the best discounts and savings for high-street retailers, holidays and cinemas
- Various health & wellbeing benefits including discounted gym memberships, confidential staff counselling and health cash plans
- Dedicated staff wellbeing days throughout the year
- Family Friendly & Flexible Working Policies
- 3pm finish on Fridays

Commitment to Safeguarding

This post is exempt from the Rehabilitation of Offenders Act 1974 and as part of our safeguarding commitment we undertake DBS checks as part of our pre-employment procedures on all potential new employees

The College strives to be a diverse and inclusive community and welcomes applications from people from all backgrounds.