The Vale Federation of Schools
Person Specification
Inspire, Enable, Achieve

School Name:	Stocklake Park School
Post:	Teaching Assistant Range 2

Factors	Essential	Desirable	Assessment Method
Qualifications	Willingness to complete TVF training at level 2	NVQ 2/3 for Teaching Assistants or equivalent qualifications or experience Training in the relevant learning strategies e.g. literacy An English and Maths GCSE grade C or above, or equivalent Completion of TVF training at level 1 SEN training Paediatric Manual Handling training First Aid training Managing Medicines training	Certificates at interview
Experience	A minimum of two years' experience of working with children and young people with learning difficulties	Experience of working within a school environment Experience of working with children and young people with special educational needs in a school setting Experience of administering medication to children and young people	Application form References Interview
Skills and abilities	Good communication skills with adults, children and young adults The ability to liaise with other professionals in order to carry out recommendations	Knowledge of signing Use of other equipment technology – whiteboard, DVD player, photocopier, laminator Understanding of relevant polices/codes of practice and	Application form Interview

	required Good working knowledge of ICT and to be able to use ICT effectively to support learning, including the aptitude to upload children's work evidence to an online platform Good literacy and numeracy skills Good written and spoken English An ability to present children's work or relevant subject matter through classroom displays	awareness of relevant legislation General understanding of national/foundation stage curriculum and other basic learning programmes/ strategies Basic understanding of child development and learning	
People skills	Working constructively as part of a team, understanding classroom roles and responsibilities and your own position within these Ability to follow directions and take own initiative Flexible, adaptable and supportive		Application form References Interview
Other personal qualities	Common sense Calm, caring and patient approach A commitment to safeguarding and promoting the welfare of children and young people Willingness to learn	Ability to self-evaluate learning needs and actively seek learning opportunities	References Interview

The Vale Federation of Schools is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff, workers and volunteers to share this commitment. The successful candidate will be required to provide two satisfactory references, undertake pre-employment checks including a health check and have a cleared Enhanced Disclosure & Barring check. An online search (including social media) will be carried out for all shortlisted candidates as part of our recruitment process.