

Durrington High School

Science Technician

JOB DESCRIPTION

What is the purpose of the job?

- ◆ To support teaching staff in delivering outstanding outcomes for students in Science, by ensuring appropriate learning resources are available; complying with relevant health and safety regulation.
- ◆ To be responsible for safeguarding and prioritising the welfare of children.

What are the job particulars?

- ◆ DMAT Grade 4 scale point 5-6 £19,846 - £20,243 pro rata, actual salary £10,443 - £10,652 per annum, term time only 8am – 4pm Wednesday to Friday plus inset days. Open Evening and staff meetings on working days.
- ◆ Accountable to your line manager and ultimately to the Headteachers. The activities outlined in this job description are in addition to those general conditions of service and may be modified by the Headteacher. The Headteacher may, from time to time, ask the post-holder to perform additional reasonable activities and responsibilities appropriate for someone at this level.
- ◆ This specification and the duties within it will be reviewed annually with your line manager and the Headteacher.

Activities – what do you have you have to do?

Successful Laboratory Technicians need to be flexible in their duties. The following list indicates the main tasks to be undertaken:

- ◆ Preparation of equipment and materials for lessons both for demonstration and class use
- ◆ Checking materials and equipment, before and after class use for quantity and damage
- ◆ Organisation of repairs or specific maintenance where necessary
- ◆ Repair of equipment
- ◆ Preparing chemical solutions
- ◆ Maintenance of laboratories to ensure a clean, safe and orderly environment

- ◆ Ensure that all laboratories are appropriately equipped with practical apparatus and text books.
- ◆ Advise teachers on safety matters or potential problems where necessary
- ◆ Keeping up to date with Health and Safety matters e.g. CLEAPSS / ASE updates
- ◆ Researching new practical techniques liaising with senior technician and informing teaching staff
- ◆ Liaising with Senior Lab Technician on stock levels
- ◆ Assisting staff with practicals when necessary
- ◆ Safe disposal of chemical and biological waste
- ◆ Cleaning glassware and other equipment
- ◆ Liaison with contractors as directed by Senior Lab Technician/ Head of Science
- ◆ Other tasks that may be directed by the Head of Faculty from time to time
- ◆ Support and implement school policies/expectations with students and other stakeholders
- ◆ Manage time effectively in quiet periods as well as busy ones

Person Specification

Attributes	Essential	Desirable	How identified
Physical and sensory	Ability to work under pressure and manage time effectively. Demonstrate robustness and emotional resilience in challenging situations.		Evidence will be taken from your application, interview and references.
Qualifications	Minimum of at least one 'A' level science at C or above.	A level physics. First Aid. Successful applicant will be put on a First Aid training course if they do not have the qualification.	Evidence will be taken from your application, interview and references.
Experience	Successful experience of working in a busy environment.	Experience of working with young people 11-16 or a science environment ⁸ .	Evidence will be taken from your application & interview.
Training	Willing to be responsible for your own professional development and to disseminate best practice to colleagues.		Evidence will be taken from your application, interview and references.
Skills and qualities	Proven willingness and capacity for hard work. Flexible and able to work well within a team. An excellent communicator. Be extremely accurate, with attention to detail. Committed to equality of opportunity.		Interview Tasks References