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| Job title: | **TEACHER OF ENGLISH** |
| Reports to: | **HEAD OF ENGLISH** |
| Department: | **ENGLISH** |
| Grade/salary scale: | MPS/UPS |
|  | **job purpose** |
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|  | * To undertake the role of an English Teacher within an 11-19 setting |
|  | * To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students |
|  | * To monitor and support the overall progress and development of students as a Teacher and Form Tutor |
|  | * To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential |
|  | * To contribute to raising standards of student attainment |
|  | * To share and support the Academy’s responsibility to provide and monitor opportunities for personal and academic growth |
|  | **key responsibilities** |
|  | **teaching and learning** |
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|  | * Develop a curriculum and schemes of work for all year groups, including Post 16, in line with National Curriculum requirements that are inspiring for learners and teachers alike. |
|  | * Set regular, measurable and significant assessments for the students that are effectively moderated. |
|  | * Maintain accurate pupil data that can be used to make teaching more effective |
|  | * To ensure effective transition between all phases of education |
|  | * To produce and contribute to oral and written assessments, reports and references relating to individual and groups of students. |
|  | * Develop appropriate strategies to target the achievement and progress made by SEN students |
|  | * Keep up to date with the specialist subject and developments and how they can be applied to learning |
|  | * Develop cross-curricular links with other departments as appropriate |
|  | * To be an excellent role model in the classroom |
|  | * Promote teaching to encourage students to use a range of learning styles and thinking skills |
|  | * Ensure that schemes of work are suitably differentiated to meet the needs of individual students |
|  | * Ensure that students experience effective teaching and that work is challenging, differentiated and regularly assessed |
|  | * Coordinate the setting and marking of tests and examinations |
|  | * Ensure that practice in relation to controlled assessments is fit for purpose and adheres to all necessary requirements |
|  | **students** |
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|  | * To maintain good standards of student behaviour and to offer appropriate advice or develop appropriate strategies for colleagues who are experiencing problems. |
|  | * To ensure that the department is properly represented on consultation and open evenings. |
|  | * To report and advise on the work, progress and effort of individual students |
|  | * Ensure pupils in Year 11 and Post 16 are properly prepared for relevant external examinations |
|  | * To respond to concerns of individual students |
|  | * Be aware of the educational, physical, social and psychological needs of members of the academy community and develop plans for meeting these needs |
|  | * Establish fair, respectful, supportive and constructive relationships with students |
|  | * To keep the relevant Head of Year informed of issues which might affect student welfare or achievement |
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|  | The above list of main duties and responsibilities is not necessarily a complete statement of the final duties of the post. It is intended to give an overall view of the position and should be taken as guidance only. |
|  | **All employees working with children and young people have a responsibility for safeguarding and promoting their welfare** |
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