

Job Description

- 1. Job Title:** Software Developer
- 2. Responsible to:** Head of Information Services
- 3. Job Summary:** The role is responsible for designing, developing, and maintaining software for the Charity. It also encompasses system integration, MIS, reports generation and database administration.

4. Principal Accountabilities

MIS Support and Development

- Administer and maintain academic information in consultation with the Assistant Head (Curriculum).
- Administer, maintain, and develop eRC (School Reports) and other reports.
- Maintain financial data, including management account reports, in consultation with the Finance Director.
- Recommend improvements for system developments in alignment with emerging technologies.
- Manage data integrity or production databases.

Software Development and Support

- Develop system integrations and cross-database reports.
- Provide third-line support for in-house software and database administration.
- Administer and manage SharePoint and SQL databases.
- Design and support custom applications for various platforms to improve operational processes.

Committees

- Serve as a member of the Eastbourne College Data Committee.
- Serve as a member of the St Andrew's Prep Data Committee.

Safeguarding duties

- The post holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/he comes into contact will be to adhere to and ensure compliance with the School's Safeguarding and Child Protection Policy Statement at all times.
- If in the course of carrying out the duties of the post the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the School s/he must report any concerns to the School's Designated Safeguarding Lead or, if he/she is the School's DSL, to the Headmaster and relevant agencies
- Perform other such duties within the scope of this position, as may be determined by the line manager from time to time.

5. Person Specification:

Qualifications/Skills/Experience

Required

- C# 3 (essential)
- HTML
- ASP.NET
- SQL Server
- Report creation in SSRS
- Microsoft SharePoint
- JavaScript
- Microsoft Office automation, primarily Access and Excel via VBA

Required Technologies

- **Core Languages:** C#, HTML, JavaScript, TypeScript*, T-SQL, Swift (Storyboard UI)
- **.NET Technologies:** .NET Framework 4.6.1, 4.8*, .NET 5, 6, 7, ASP.NET MVC, RazorPages*, WinForms, WebForms*
- **Frontend Frameworks and Libraries:** Bootstrap, Kendo UI, jQuery, React
- **Backend Frameworks:** Entity Framework (EFCore), Linq2SQL*
- **Database:** SQL Server (Stored Procedure), SharePoint JSON Custom formatting*
- **Microsoft Technologies:** SharePoint (Native and CMS), Power BI, Power Automate, Power App, SSRS, SSIS
- **Other:** MVC, VBA for Microsoft Office, Moodle administration, Report creation tools like Access or Crystal Reports
- **Cloud:** Azure DevOps or GitHub for source code control, Azure Active Directory, Azure App Service, MS Graph

* Desirable

Personal Qualities

- Forward-looking vision for ICT at the Charity.
- Problem-solving capability.
- Excellent communication and negotiation skills.
- Clear and concise writing ability.

6. Terms and Conditions

- **Salary:** Salary circa £45k subject to skills & experience
- Hybrid/flexible working/home working (may suit candidate who lives away)

Pension: After three months' service you may be automatically enrolled into the Eastbourne College WorkSave Pension Scheme (details are available from the HR Department), depending on your level of earnings, however you may also choose to opt into the pension scheme. Initially the College will contribute 5% of your gross salary and will be expected to contribute 3%. You may choose to opt out of the pension scheme.

Holiday: Five weeks' annual holiday.

Other benefits include:

- Life Assurance
- Employee Assistance Program
- Lunch during normal working hours plus tea, coffee, fruit and biscuits
- Free use of Charity facilities including pool and gym
- Free tickets to College productions
- Easy public transport connections and free parking
- Stunning location.

7. Safeguarding and Equal Opportunity Statements

Eastbourne College (Incorporated) is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The appointment is subject to an enhanced DBS check, pre-employment medical questionnaire and positive references.

The post is exempt from the Rehabilitation of Offenders Act 1974 and the Charity is therefore permitted to ask job applicants to declare all convictions and cautions (including those which are "spent" unless they are "protected" under the DBS filtering rules) in order to assess their suitability to work with children.

Eastbourne College Incorporated is committed to the provision of equal opportunities in employment and accordingly wishes to ensure that no job applicant is treated less favourably on unjustifiable grounds.

8. Application process:

- To apply, please visit <https://www.eastbourne-college.co.uk/contact/employment-opportunities/> and click the 'Apply Now' button to complete the mandatory application form. An up-to-date CV and covering letter may be uploaded with this online application form.
- The closing date for applications **9 October 2023**. Initial interviews will take place week commencing **16 October 2023**
- For further information please contact Human Resources Department by email: hr@eastbourne-college.co.uk or tel: 01323 452288.