

Job Description

Whitley Academy



Job Title: **Lead Practitioner History**

Salary: **L3-L6(according to experience)**

Location: **Whitley Academy**

Duties and Responsibilities

- To undertake a teaching timetable in accordance with the duties of a standard scale teacher.
- To continue to pursue own personal development as agreed with the relevant line manager.
- To act as a form tutor and carry out the duties associated with the role as outlined in the generic job description for that role.
- To play a full part in the life of the school community, supporting its distinctive aims and its ethos, and to encourage staff and students to follow this example.

Administration

- To work with the line manager for Humanities to ensure that work in the curriculum area reflects the school's ethos and maximises outcomes for students at all Key Stages.
- To ensure that the departments quality assurance procedures meet the requirements of the schools self-evaluation outcomes and the School Improvement Plan.
- To set targets with the line manager for Humanities for the History department and to work towards their achievement.
- To contribute to lesson observations and undertake Performance Management Reviews, acting as the reviewer for members of the History department.
- To participate in the delivery of CPD for less experienced members of staff as part of the school's ITT/training opportunities programme.
- To promote the team ethos within the History department and ensure effective working practices are maintained.

Curriculum, Teaching and Learning

- To work with colleagues to promote the development of enrichment activities and the wider contribution of History to the whole school.
- To promote student uptake of History at KS5 and enhance student interest in appropriate related careers and further/higher education.
- To create a positive climate for learning, by modelling high quality lesson preparation, delivery and marking, modelling good classroom behaviour management, prompt time-keeping and mutual respect between staff and students.
- To ensure that lessons consistently model best practice and that classrooms in the History and wider Humanities department become a beacon of excellence.
- To model positive behaviour in and around the department at all times during the school day, to challenge unacceptable behaviour should it occur and to support colleagues where student behaviour is less than acceptable.
- To keep up to date with National developments in History and History teaching practice.
- To identify and promote the professional development needs of colleagues.

Assessment

- To monitor all aspects of on-going assessment and oversee the academic progress of the students in History in line with whole school assessment and reporting policy and practices.
- To be responsible for student preparation for external examinations and for examination entries in the department in liaison with the Examinations Officer.
- To work with the relevant line manager for History, to review examination results and identify strategies for improvement where appropriate.

Communication

- To lead department meetings as necessary and attend wider school meetings as required by the Principal.
 - To ensure effective communication with parents of students where appropriate.
 - To attend and manage all public forums which promote the Humanities department to the wider school community according to the school calendar.
 - To liaise with partner schools, primary schools, higher education and industry as appropriate.
 - To promote and celebrate the work of History in the wider school community.
 - To lead the delivery of the Extended Project Qualification (EPQ) with a small group of Post 16 students, supporting those making Russell Group University Applications.
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- To undertake any other duty as specified by STPCD not mentioned above.

Whilst every effort has been made to explain the main duties required above, each individual task undertaken may not be identified.

All duties and responsibilities must be carried out with due regard to Whitley Academy's Health and Safety Policy.

Post holders will be accountable for carrying out all duties and responsibilities with due regard to Whitley Academy's Equal Opportunities Policy and are committed to safeguarding and promoting the welfare of children. This post is exempted under the Rehabilitation of Offenders Act 1974 and as such, appointment will be conditional upon the receipt of a satisfactory response to a check of police records via the Disclosure and Barring Service (DBS).

Responsible to: Senior Leadership Group

Date Reviewed: February 2018