

**Job title:** Teaching Assistant

**Ealing GLPC Grade:** Scale 7

**Line manager:** Class teacher

**Hours:** 32.50 hours per week, term-time, plus training days.

***This form lists the essential requirements needed in order to do the job. Applicants will be short-listed solely on them meeting these requirements.***

## Essential Requirements

### Education and Experience

- a) At least 3 years experience of working with children who have special needs.
- b) Have achieved an NVQ Qualification in Child Care/Early Years level 3 or its equivalent
- c) Be prepared to work with children who may have challenging behaviours.

### **Professional Knowledge, Skills and Abilities**

#### **Skills preferred:**

- d) Have developed skills and /or have training in intensive behaviour management e.g., ABA/VBA approaches.
- e) Have developed skills and/or training in structured teaching approaches e.g., TEACCH/SCERTS.
- f) Have developed skills and/or have training in motivational behaviour approaches.
- g) Knowledge of relevant policies and codes of practice and awareness of relevant legislation.
- h) Have the ability to work well as part of a multidisciplinary team.
- i) Be able to observe, monitor and provide constructive feedback on pupil progress.
- j) Have the confidence and ability to lead a class in the absence of the class teacher.
- k) An ability to understand the principles of child development and learning processes and in particular barriers to learning.
- l) Ability to understand roles of parents and carers in pupil learning and demonstrate ability to liaise with them sensitively and effectively.
- m) Ability to observe, monitor and provide constructive feedback on pupils progress.
- n) Ability to provide necessary personal care to children including manual handling and toileting.
- o) Ability to stay calm and be patient and understanding when dealing with children.
- p) Ability to successfully complete first aid training as required.
- q) Ability and willingness to identify own training needs and participate in training.



- r) To be responsible for promoting and safeguarding the welfare of children and young people within the school.

---

<b>Prepared by:</b>	_____	<b>Date</b>	____/____/____
<b>Agreed by:</b>	_____	<b>Date</b>	____/____/____

---