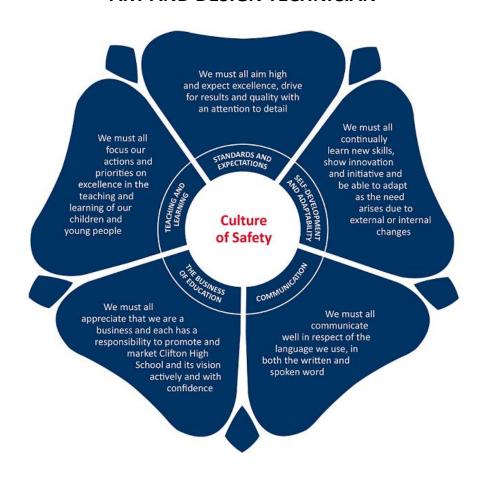
ART AND DESIGN TECHNICIAN



INFORMATION

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ACCOUNTABILITIES AND DESCRIPTION OF POST ART AND DESIGN TECHNICIAN

JOB TITLE: DEPARTMENT: REPORTS TO:		ART AND DESIGN ART AND DESIGN HEAD OF ART							
				1.	1. GENERAL QUALITIES				
					The Clifton High School Art and Design Technician will have a professional attitude, and strive to maintain very high educational standards. They will have a strong regard for children's safety and wellbeing, always putting the child first. They will provide a high level of support of the education, social and physical needs of the children and have the ability to motivate and inspire.				
2.	SAFEGUARDING								
	The Art and Design Technician will be committed to Safeguarding and promoting the welfare of children and young people both in and out of the School when in their charge and care. The Art and Design Technician will also ensure that any individuals working with the children are also committed to Safeguarding and are fully aware of the School's policies and procedures beforehand.								
3.	TERMS AND CONDITIONS SPECIFIC TO THE ROLE OF ART AND DESIGN TECHNICIAN AT CLIFTON HIGH SCHOOL								
	•	e, permanent, term time role; for ten hours per week over two days as agreed with the Head of Art. The flexibility to occasionally work vorking hours is required.							

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4. MAIN RESPONSIBILITIES OF THE ART AND DESIGN TECHNICIAN

- Work closely with the Head of Department to facilitate the implementation of schemes of work for pupils in Years 7 to 13 (including GCSE and A level courses)
- Preparation of materials and classrooms ahead of lessons
- Tidying up after lessons and ensuring classrooms are kept presentable
- Mounting and display of artworks for school displays and public exhibitions
- Maintaining art and design equipment
- Work with pupils in groups and individual pupils as necessary
- Give feedback to class teachers about progress of pupils

6. COMMUNICATIONS:

- Head of Art
- Members of staff across the School
- Current pupils and parents; prospective parents and pupils and visitors to the School

The post holder will be required to act in a professional manner at all times, establishing good working relationships with colleagues. The position also requires good communication skills when working with staff, pupils, parents and visitors to the School

The duties and responsibilities highlighted in this Job Description are indicative and may vary over time. Post holders are expected to undertake other duties and responsibilities relevant to the nature, level and scope of the post.

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PERSON SPECIFICATION

ART AND DESIGN TECHNICIAN

JOB TITLE:	ART AND DESIGN TECHNICIA	N			
DEPARTMENT:	ART AND DESIGN	ART AND DESIGN			
REPORTS TO:	HEAD OF ART				
Essential		Desirable	Assess by		
·	al to the satisfactory performance of the job and h an applicant cannot be appointed	Qualities additional to those described as essential which may enhance your application. This is not an exhaustive list and you may add anything you feel is relevant to your application for the role.	AF = application form T = Teaching I = Interview		
Qualifications					
grade at GCSE • A degree or Hi Art and Design	ord of written English, minimum C or equivalent igher Education qualification in an orelated course (or a working either art or design)		AF/I		

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Essential	Desirable	Assess by
Qualities which are essential to the satisfactory performance of the job and without which an applicant cannot be appointed	Qualities additional to those described as essential which may enhance your application. This is not an exhaustive list and you may add anything you feel is relevant to your application for the role.	AF = application form T = Teaching I = Interview
Skills and experience		
A range of Art and Design technical skills with a good attention to detail and quality	 Experience in Photography (chemical and/or digital techniques) Experience of 3D design techniques (laser cutters, 3D printing) Experience of Ceramic techniques Experience of working with secondary age pupils 	AF/I
Personal competencies and qualities		
 High personal standards of appearance Able to demonstrate enthusiasm about Art and Design "Can do" attitude with ability to use initiative A polite professional manner The ability to exercise tact and discretion Some flexibility with changing working hours when necessary 		AF/I

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