



An All-through Co-operative School

“Making School Memorable by Striving for Excellence”

JOB DESCRIPTION

JOB TITLE	SEN Teacher with ASD
GRADE	MPS/UPS
RESPONSIBLE TO	SENCO

The appointed person will be directly responsible to the Head of Department and will take on the following duties:-

- To teach and support children with a wide range of Special Educational Needs, including learning, communication, ASD, behavioural, sensory and medical needs in a range of contexts, including individual tutoring, small groups, classroom support and informal situations.
- To be a Key Worker for named high need students, coordinating and evaluating their support and special needs provision to ensure their access to the curriculum and inclusion.
- Direct teaching of literacy and numeracy to individuals and small groups of student, including those with Specific Learning Difficulties (Dyslexia).
- To take part in team teaching and classroom support across the curriculum, producing differentiated materials to aid access to the curriculum as appropriate.
- To carry out formal and informal assessments and gather information on students
- To attend or run Annual Review Meetings for identified students.
- To monitor and evaluate the progress of students regularly and to provide the necessary reports.
- To collaborate with colleagues, parents and carers as well as students to produce termly Individual Plans for students and to implement and evaluate these plans.
- To support the Department's Lunch Time Club and Homework Support Club as required.
- To develop the use of I.T.to enhance learning
- To contribute to the pastoral support of students as a co Form Tutor and to share in the responsibility for the well- being and discipline of all students.
- To ensure full implementation of the school's equal opportunities policies.
- Any other duties as required by the SENCO or Head teacher.

The above responsibilities are subject to review and may be modified in the light of personal or professional development and changing school needs.

All staff have a responsibility for promoting and safeguarding the welfare of children and young persons s/he is responsible for or comes into contact with.

The post holder is required to support and encourage the school's ethos and its objectives, policies and procedures as agreed by the governing body. The post holder shall be subject to all relevant statutory and institutional requirements and must comply with all General Data Protection Regulations (GDPR).

This job description should be read in conjunction with the conditions of Employment for School Teachers DfE 2018.

Job descriptions are reviewed annually and may be amended following discussion with the postholder.