



Job Description

Post title: Teacher/Trainee Teacher of Politics	
Department: Politics	Date compiled: 15/07/2026
Actual Annual Salary: Oakham Teaching Salary Scale	Between 0.6 FTE and 1.0 FTE. (Applicants should indicate their preferred FTE on their application)
Immediate line manager: Head of Politics Job purpose: To join a hugely successful and collaborative Politics department as an academically well-qualified Politics teacher, contributing to high standards of teaching and learning. The post-holder will bring subject and classroom competence, a flair for inspiring pupils, strong administrative and organisational skills, and the ability to work flexibly and take the initiative within the team. This role could also suit a trainee teacher of Politics. Applicants should offer experience of or willingness to teach a second subject. The Edexcel Pearson Politics A level is covered in the Upper School and Citizenship Studies GCSE is also offered. Global Politics HL/SL within the IB DP is offered within the department with students regularly choosing to complete Extended Essays and EPQs on Politics or International Relations. Principal duties and responsibilities: Academic (under the direction of the Head of Politics) • Contribute to the teaching of the department as set out in the timetable • Prepare lessons taking account of the pupils' abilities within each teaching group/set • Identify, encourage and help to realise each pupil's academic potential • Employ good subject knowledge, become fully acquainted with the appropriate specifications and schemes of work and carry out the requirements thereof • Be a good ambassador for the subject • Attend departmental meetings, subject meetings and INSET courses as appropriate • Take a proportional share of responsibilities for departmental activities (e.g. trips, societies, lectures) and new initiatives (such as ICT) • Manage the classroom environment in a way conducive to successful learning and the maintenance of good pupil discipline, making use of sanctions and rewards in line with school policies • Check the attendance of, and keep necessary academic records for, groups taught and apply the School's assessment framework • Maintain an up-to-date knowledge of pupils with special needs by becoming fully familiar with the relevant IEPs • Set and mark a proportional share of the internal examinations, mark coursework, write reports and PR grades according to School Policy • Set and mark work regularly for all pupils, in accordance with departmental guidelines	

- As appropriate, be aware of all departmental and school health and safety requirements including relevant risk assessments

Other academic responsibilities

- Attend Parent/Teacher meetings
- When occasion demands, communicate politely, helpfully and effectively with parents and guardians
- Cover staff absence when asked by the Head of Department or Deputy Head
- Attend staff meetings, In-Service Training and a limited number of whole school events as identified by the Headmaster
- Participate in the School's scheme of staff appraisal and engage in CPD and Mutual Observation

Pastoral

- Work as a tutor in either the Lower, Middle or Upper School
- Fulfil the duties and expectations of a tutor as published in the Staff Handbook

Extra-curricular

- Participate in the school's total curriculum programme, assisting on a minimum of 2 afternoons or equivalent per week on average, as agreed with the Headmaster or the Deputy Head Co-Curriculum
- Participate fully in the school's Service Weekend programme as agreed with the Headmaster or Deputy Head Co-curriculum

General

- Contribute to the collective work of the teaching staff in providing daily duty teams as per the Deputy Head Pastoral's schedule (some teachers may not take part in duties owing to alternative work at duty times in Houses etc. — these staff are identified by the Deputy Head Pastoral)
- Contribute to the collective work of the teaching staff in providing supervisors for weekly detentions
- Take a proportional share of examination invigilation
- Exercise a duty of care to promote the safeguarding and wellbeing of pupils and contribute to the maintenance of a safe and secure school environment
- Behave at all times with an awareness of the ambassadorial role that teaching at Oakham entails; participate as appropriate in whole school marketing events, such as open days and activities days
- Any other duties which may reasonably be requested by the line manager

Special requirements:

- Experience in teaching A Level Politics (Edexcel) beneficial
- Experience in teaching the Global Politics International Baccalaureate Diploma course would be beneficial but not a necessity
- Experience in, or willingness to teach, GCSE Citizenship Studies (OCR) would be beneficial but not a necessity
- Experience in teaching any second subject
- This role could suit a trainee teacher of Politics
- Confidence in the use of ICT in the classroom is essential
- Applications from experienced, newly qualified and unqualified teachers are welcome
- This is a post of between 0.6 FTE and 1.0 FTE. Applicants who can start in September 2026 will be prioritised but we welcome applicants who can start in November 2026 and January 2027.

For the avoidance of doubt, the duties and responsibilities contained within this job description may change from time to time according to the requirements of the role and it is not intended to have a contractual effect.

All staff are expected to comply with the School's Health and Safety policies in the performance of their duties.

Safer Recruitment:

Oakham is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. Under current legislation, we are required to advise applicants that this appointment will be subject to a satisfactory Enhanced Disclosure with the Disclosure & Barring Service. Details of any criminal record (spent or unspent, due to exemption from the Rehabilitation of Offenders Act 1974) must be disclosed at interview. Only relevant convictions and other information will be taken into account so disclosure need not necessarily be a bar to obtaining a position at Oakham School.

Job description drawn up by	Politics Department	Date: July 2026
Approved for department by	Human Resources	Date: July 2026