

About the school

A truly international school, with a large diversity of cultures and backgrounds, Hillcrest is built on a philosophy of inclusion, cooperation and mutual respect for each other as well as an awareness and confidence in ourselves. Our mainstay is to nurture confident, well adjusted, socially responsible young citizens who have respect for, and make the most of, the richly varied environment and community in which they have the privilege to live and learn.

Our personalised approach to learning enables our teachers to match and stretch individual students of all levels to achieve their best, as we are keenly aware that good academic qualifications contribute to improved career opportunities. We also recognise the fact that high levels of achievement are a collaborative effort, and at Hillcrest, students, staff, and parents work closely together in order to achieve exemplary results.

Hillcrest Secondary School was established in 1965 and was built in the current school's location. It started with an enrollment of 54 students and three classrooms. At the time, it was among a few schools offering students Cambridge Overseas 'O' and 'A' level examinations and certification.

With reference to its school motto, Semper Prospice, Hillcrest International Schools is always looking forward. Therefore, it has evolved over the years. Presently, each school is located adjacent to each other in the Karen-Langa'ta area (Nairobi). The trio of schools was completed following the inclusion of Forest Edge in 2000, which later became Hillcrest Early Years.

Our Approach





The Role

Position: Art and Design Teacher

Section: Hillcrest Preparatory School.

Reporting to: Head Teacher and Senior Leadership team

Responsible for: Teaching & Learning and student outcomes

DUTIES AND ROLES:

- Ensure effective learning for all students through excellent teaching and delivery of well-planned and organised lessons.
- Assess, record and report on the development, progress and attainment of students.
- Use appropriate strategies to ensure outstanding student progress and well-being.
- Set and mark challenging work according to school policy.
- Support the development of the curriculum, teaching materials and courses of study.
- Liaise with parents and support staff to ensure excellent attainment.
- Support extended intervention/enrichment activities to enhance students' learning experience.
- Proactively guide and manage the behaviour of students in classrooms and around the school.
- Maintain an organised and well-presented, engaging and interactive learning environment for students.
- Contribute to the maintenance of a supportive and stimulating learning environment for all students
- Support and uphold the requirements of school policies.
- Adhere to the staff code of conduct.
- Analyse pupil data and plan lessons effectively to meet the requirements of all pupils, contribute to the school development plan
- Be an effective form tutor providing exceptional pastoral care to the pupils
- Be responsible for ensuring subject knowledge is developed and participate in staff training and development.
- Attend team/staff meetings and participate in school events.
- Participate in relevant administrative and organisational tasks.
- Organise Clubs, Art and Design school events and prepare pupils for inter house and inter school events.
- Assist the performing arts department by creating props and backdrops for the school plays.

Person Specification:

QUALIFICATIONS	ESSENTIAL	DESIRABLE
Degree or equivalent in relevant subject	✓	
Qualified teacher (TSC Registered)	✓	
Recent and relevant professional development.		✓

Post graduate qualifications in teaching subject		✓

EXPERIENCE	ESSENTIAL	DESIRABLE
Must have at least 2 years' experience in British Curriculum school	✓	
Teaching that is good or better which impacts positively on student progress.	✓	
A broad knowledge of relevant curriculum areas including a sound understanding of assessment and monitoring.	✓	
Experience of the use of data tracking and target setting to raise attainment and identify under performance.	✓	
An understanding and appreciation of the value of interesting and stimulating display and other motivational materials.	✓	
To be able to use ICT effectively.	✓	
Leadership experience		✓

KNOWLEDGE AND SKILLS	ESSENTIAL	DESIRABLE
Excellent knowledge of curriculum.	✓	
A commitment to and knowledge of effective strategies to maintain and raise attainment, in particular to address the differing needs which exist in the mixed ability classroom, which includes second language learners.	✓	
An enthusiasm and commitment to teaching	✓	
Ability to communicate effectively, both orally and in writing with a range of audiences.	✓	

Proven administrative, time management and organisational skills	✓	
PERSONAL QUALITIES AND ATTRIBUTES	ESSENTIAL	DESIRABLE
A commitment to multi-cultural education, the schools vision and ethos, equal opportunities policy and practice.	✓	
A commitment to, and understanding of the wider aspects of student development including PSHE.	✓	
A willingness to initiate and participate in both cross curricular and extracurricular activities.	✓	
The ability to establish effective and appropriate relationships with students. The ability to be a successful team member.	✓	

Excellent interpersonal skills and ability to relate well to parents, external agencies and the wider community.	✓	
Flexible, able to work under pressure and meet deadlines.	✓	
A reflective practitioner who responds to change positively.	✓	
Understanding of the importance of professionalism and confidentiality.	✓	
A commitment to being a role model for staff and students in relation to overall conduct to include the following: dress code, attendance and timekeeping.	✓	
A corporate citizen involved in the school community and demonstrates Hillcrest's philosophy and core values.	✓	
Has the potential for further promotion and a commitment to career development.		✓

Hillcrest International Schools is committed to promoting and safeguarding the welfare of the children. Applicants must be willing to undergo checks with past employers and meet the relevant safeguarding requirements, including DBS/ Police Clearance Certificate checks and a valid International Child Protection Certificate (ICPC) will be required for those applying from the UK

Application

In order to apply, please submit a CV and a cover letter via email to hillcrest.applications@braeburn.ac.ke