

# St Mary Magdalen's Catholic Primary School

Headteacher: Mr John Conway



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30 January 2024

Dear Applicant,

Thank you very much for your interest in the role of Headteacher of St Mary Magdalen's Catholic Primary School. We are a warm and welcoming single form entry school in the London Borough of Richmond upon Thames and the Archdiocese of Southwark, tucked away in the heart of Mortlake, less than fifty metres walk from the historic 19th century Catholic church of St Mary Magdalen's. In recent years, considerable improvements have been made to our characterful building, and we are particularly proud of our beautifully appointed library brimming with books.

The governing board feel very privileged that parents/carers choose St Mary Magdalen's for their children, where it is a joy to see them grow and flourish, forging friendships, and becoming well prepared to move onto the next stage of their education. We are all part of a very special community, where we celebrate St Mary Magdalen's many successes, which were recognised by both Ofsted and the diocese. We also consistently remain one of the top 250 primary schools in the country.

Our school is committed to providing the best education for our children, embracing new technology and creative learning to equip them with a broad range of skills for their future. At the same time, we are committed to developing the "whole child", focussing on a well-rounded education that supports and builds confidence, spirituality and well-being alongside academic achievements.

The successful candidate will be both inspiring and innovative, relishing the challenge of maintaining the highest academic standards, and bringing out the best in our whole school community. They will join a happy, talented and committed team, who work enthusiastically and tirelessly to ensure our children continue to receive the highest quality education.

The pupils and staff would welcome the opportunity to show you around our school so that you can see it in action and experience how special it is, so please do arrange a visit by contacting our Administrative Officer, Marie De Greef or Sharon Barrett, on 020 8876 6679 or [admin@st-marymagdalens.richmond.sch.uk](mailto:admin@st-marymagdalens.richmond.sch.uk).

If you are interested in being considered for this exciting role please apply using the online form. The closing date for applications is 5pm on 19th February.

We are very excited to be moving into this new phase and look forward to working with the successful candidate to continue to achieve the very best outcomes for St Mary Magdalen's.

With all good wishes.

A handwritten signature in black ink, appearing to read 'Chris Hopkins'. The signature is stylized with loops and a long horizontal stroke at the end.

Chris Hopkins  
Chair of Governors