

**The Stourport High School  
&  
VI<sup>th</sup> Form College**

**Application Pack**





# The Stourport High School & VI<sup>th</sup> Form College

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January 2018

**Ms L Deakin, BA Hons PGCE NPQH**  
Principal



Dear Applicant

This post is an opportunity for a dynamic and inspirational colleague to further their career within our outstanding school. Whether you are an NQT or a more experienced teacher able to support wider improvement and/or additional outreach work within our teaching school, we are looking for the right candidate to join our successful and ambitious Business Studies Department. This is a part-time and temporary post in the first instance until August 2018. Within this pack you will find the following documents: Job description(s), Application form and Information about the school and department.

Stourport High School has over the last 7 years been consistently judged outstanding by Ofsted and in our last inspection we were given top grades in all categories. Our school was recently named as one of the top 100 schools for sustained improvement over the last five years by the SSAT. We are the school of first choice for our surrounding area and have an excellent local reputation. We are committed to continuous improvement and the professional development of staff is a significant factor in ensuring that we achieve our aim of improving on our previous best. We have a 'can do' attitude where we feel nothing is impossible in order to improve our student's chances in life.

Teaching at The Stourport High School & VI<sup>th</sup> Form College is a rewarding experience. In 2011 we became an Academy and we were designated a National Teaching School and National Support School, and are now a provider of School Centred Initial Teacher Training (SCITT) which gives all our staff many opportunities for further professional and career development. We work closely with partners in local secondary and primary schools and are a key member of the ContinU Trust (involving all seven schools in the Wyre Forest; Birmingham University; Wolverhampton University; Kidderminster College; the Local Authority; and Barnardo's). As a National Leader of Education (NLE) I, along with an outstanding staff including many Senior Leaders of Education (SLE's), regularly provide school to school support and work closely with the NCTL and SSAT on delivery of NPQ and other professional development programmes. The Stourport High School is part of the Severn Academies Educational Trust (SAET) and as a result the successful candidate could in time benefit from professional development and career opportunities across this cross phase multi academy trust.

Set in North Worcestershire, Stourport on Severn is a thriving town built around the River Severn in the heart of England. The county is steeped in history, boasts miles of rolling countryside and is home to the nearby historic city of Worcester. The busy city of Birmingham, with excellent transport links including easy access to the M5 and the West Midlands, is also within commuting distance.

Our success is based on the quality of the staff we have in whatever role they play. We want to continually improve and strive to excel in everything we do. If you would like to join our team, please read through this application pack and then complete the application form in full.

**The closing date for applications is Thursday 1 February 2018.** We are happy to receive applications by email to: [recruitment@shs.saet.co.uk](mailto:recruitment@shs.saet.co.uk) Please note that The Stourport High School & VI<sup>th</sup> Form College is committed to safeguarding and promoting the welfare of children and young people and as such expects all staff and volunteers to share this commitment.

Thank you for showing an interest in our school, I look forward to hearing from you and in the meantime if you have any questions or would like to look around our school please do not hesitate to contact my PA, Lisa Taylor, on [ltaylor@shs.saet.co.uk](mailto:ltaylor@shs.saet.co.uk) / 01299 872950.

Yours sincerely

Ms L Deakin  
Principal



Severn Academies Educational Trust is a company limited by guarantee registered in England and Wales. Company number: 07633402.  
Records are held at the registered office which is The Stourport High School & VI<sup>th</sup> Form Centre, Minster Road, Stourport-on-Severn, Worcestershire, DY13 8AX.

# The Stourport High School & VI<sup>th</sup> Form College

## Job Description



**Post:** Teacher – Mainscale and UPR

**Post holder:**

**Reporting to:** Head of Faculty

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### **Core Responsibilities**

- Undertake the duties of a teacher as specified by the most recent School Teachers' Pay and Conditions Document (STPCD).
- Be a creative practitioner, working within a team to support the development of the academy's vision for educational excellence.
- Plan and prepare pupils' work and lessons within the parameters laid down by the planning policy and academy schemes of work.
- Differentiate work so that the needs of all children are met.
- Provide guidance and advice to pupils on educational, social and moral matters.
- Be prepared to take responsibility for an extra-curricular activity.
- Keep the Headteacher informed of issues arising / affecting the staff and wider school community.
- Generate an atmosphere of focus, drive and high expectations within your classroom.
- Advise, support and hold to account, support staff in your team.

### **General**

- Promote the agreed vision of the school.
- Be committed to raising standards of achievement.
- Provide a safe, welcoming, organised, creative and interesting learning environment.
- Be aware that each child has a right to equal opportunities and equal access to the curriculum.
- Implement all the policies agreed by the school.
- Maintain high expectations and insist the children always produce their best.
- Maintain good order and discipline among the pupils when they are in school and engaged in school activities elsewhere.
- Be sensitive to the linguistic, cultural and ethnic backgrounds of the children and show an awareness of gender and class issues.
- Work collaboratively with colleagues in a team, setting high professional standards.
- Take an active part in the life of the school.
- Keep notes on matters relating to your class including: interactions with parents and incidents involving children. Notes should be dated and key points outlined.
- Write and proof read end of year reports for your class, ensuring high standards of written English.

### **Evaluation, Assessment and Record Keeping**

- Assess, record and report on the development, progress and attainment of pupils as defined in agreed policies.
- Communicate and consult with pupils, colleagues, parents/carers and outside agencies as appropriate.
- Mark work, providing regular feedback, according to the agreed Marking and Presentation Policy.
- Set regular ambitious yet achievable targets for the children.

### **Other Responsibilities**

- Participate in scheduled meetings, including a weekly team meeting.
- Participate in duty rosters, including taking assemblies, lunch and playtime duties.
- Participate in the school's arrangements for performance management and other professional development activities.
- Facilitate the training of students as required.
- Safeguard the health and safety of all children

### **Teaching & Learning Responsibilities**

Teaching & Learning Responsibility (TLR) payments are awarded for sustained additional responsibility. TLR holders are expected to work collaboratively and flexibly with senior leaders to ensure the needs of the school and department are met and:

- focussed on teaching and learning;
- require the exercise of a teacher's professional skills and judgement;
- require the teacher to lead, manage and develop a subject or curriculum area; or to lead and manage pupil development across the curriculum;
- impact on the educational progress of pupils other than the teacher's assigned classes or groups of pupils; and
- involve leading, developing and enhancing the teaching practice of other staff.

Notes:

- a) The above responsibilities are subject to the general duties and responsibilities contained in the most recent statement of conditions of employment.
- b) The Governing Body reserves the right to alter the content of this Job Description after consultation to reflect changes to the job or services provided, without altering the general character or level of responsibility
- c) The duties described in this Job Description must be carried out in a manner which promotes equality of opportunity, dignity and due respect for all employees and service users and is consistent with the School's Equal Opportunities Policy.

Signed (issued by) ..... Date .....

Signed (received by) ..... Date .....



# The Stourport High School & VI<sup>th</sup> Form College

## Business Studies Department

### **Aims:**

- To ensure that the teaching of business is engaging, relevant and challenging for students of all abilities.
- To provide lessons which enable students to develop a range of skills and make outstanding progress.
- To ensure that students are able to achieve increasing independence.
- To ensure lessons incorporate a wide range of learning styles and have the potential to provide outstanding learning for all students.
- To provide the essential, functional life skills that will enable our students to communicate effectively when entering the world of work or further education.
- To maximise the performance of students in relation to target grades with a particular focus on controlled assessment.
- To support all members of the team to ensure that there is consistent delivery of good and outstanding lessons.

### **Courses**

**KS4** – The faculty offers 5 options at KS4:

- GCSE Business
- Vocational Business (BTEC) V-Cert

**KS5** – 5 options are offered at KS5:

- GCE A Level Business
- Level 3 BTEC Business Vocational Business Cambridge Technicals

A substantial number of students opt for business at KS4, making this a very popular department. A significant proportion of students continue their study in our VI<sup>th</sup> form with many going on to further education studying business related degrees.

Business students organise enterprises including the VI<sup>th</sup> Form May Ball and take part in our local Young Enterprise competition in which they have been highly successful. We encourage enterprise in many forms, particularly through fundraising activities and have a thriving college system to foster competition and team spirit.

Examination results are good and students maintain a strong work ethic and high standards of behaviour.

# Guidance on Completing the Application Form

## Section One: Personal Details

Please ensure that all details are completed including your date of birth and Teacher Reference Number (if applicable).

## Section Two: Education, Training & Qualifications

Please complete this section fully.

## Section Three: Employment/Work Experience

Please ensure that this section is completed fully. If you have gaps in your employment please indicate the reasons for this.

## Section Four: Supporting Statement

Please use this opportunity to show your suitability for this post as outlined in the person specification:

Give an outline of your educational beliefs

Tell us why you want to join our school

Outline the contribution you could make to the development of students at Stourport High School.

## Section Five: Convictions/Disqualifications

Please be aware that this post is exempt from the Rehabilitation of Offenders Act 1974 and therefore all convictions, cautions and bind-overs, including those regarded as spent, must be declared.

## Section Six: References

Please provide two referees, their contact details and relationship to you. A telephone number and email address often makes contacting referees easier. At least one reference must be from the headteacher of your current or most recent employer and will ask about your suitability to work with children. Open references or testimonials will not be considered.

## Section Seven: Declaration

Please be aware that by signing the declaration you are declaring that you are not on List 99, disqualified from work with children or subject to sanctions imposed by a regulatory body and that you either have no convictions, cautions or bind-overs or that you have attached details of these in a sealed envelope. You are also aware that you will be subject to a DBS Disclosure appropriate to the level of the post should you be successful.

Please also be aware that providing false information is an offence and could result in the application being rejected, or summary dismissal if you are appointed on the strength of this, with possible referral to the police.

## About Our School

### Students at The Stourport High School & VI<sup>th</sup> Form College make strong progress

The progress our students make has been recognised by the Department for Education, which named us as a Top 100 Performing School in the country recognising our continued and sustained improvement. Exceptional exam results at GCSE, BTEC and A Level highlight the many academic successes achieved by our students. The majority of students join our VI<sup>th</sup> Form in Year 12 where they are fully prepared, academically and personally, for university and employment. Whilst we place significance and importance on academic success we aim to make the school experience one to remember for all the right reasons. A love of learning is a gift for life and we aim to provide a school experience that promotes happiness and an enjoyment in coming to school each day. Each member of our school community belongs to one of our four colleges, named after local war veterans, fostering a sense of belonging and encouraging healthy competition and success through individual and collaborative contribution to a team. Our colleges orchestrate fantastic work for a variety of charities which has led to us being recognised as one of the top schools in the UK for fundraising.

### We strive to be outstanding in everything we do

Our pursuit of excellence ensures that we are relentless in our quest to provide a high quality learning experience which develops the strengths, talents and skills of all students and staff. Working closely alongside a wide range of local, national and international partners, we remain innovative and progressive whilst being at the heart of the community, reflected in our close partnership with parents and collaboration with our local schools.



### Learning is enhanced through our fantastic facilities

Our fantastic sports provision makes full use of a new sports hall, fitness suite, athletics & cycle tracks, netball dome and two all-weather pitches and students also access other local facilities including Stourport Sports Club. Excellence in music and the performing arts is enhanced through music tuition in a wide range of instruments plus opportunities to work in our music studios and perform in showcases and school productions; events which play a vital role in school life. Students have access to our Additional Learning Facility (ALF), IT suites and social and restaurant spaces. We are also very excited to announce that September 2017 will see the opening of our brand new state of the art VI<sup>th</sup> form centre which will further enhance our post 16 student's experience.

### We recognise that learning extends beyond the classroom

We have established a strong tradition for providing excellence in our extended curriculum. Providing all of our students with a wide and varied menu of enrichment activities and trips both in the UK and abroad enables them to learn important life skills and in turn enhance personal experiences and perspectives on the world.

### Severn Academies Educational Trust

Stourport High School is part of the Severn Academies Educational Trust (SAET) consisting of both secondary and primary schools across Wyre Forest, Worcestershire. The Trust's vision is to create and foster a culture of high aspiration and expectation amongst all students regardless of their social, economic or cultural background. The Trust has a strong and open culture of collaboration between all of its schools where quality first teaching is paramount and pupils enjoy and are engaged in a rich and relevant curriculum.

## Outstanding in all categories

Ofsted have acknowledged us as a consistently 'outstanding' school in all categories over successive inspections:

- Achievement of students
- Quality of teaching
- Behaviour and safety of students
- Leadership and management

More information about us can be found on our website:  
[www.shs.worcs.sch.uk](http://www.shs.worcs.sch.uk)



## The Stourport High School & Vith Form College

An Academy for Students Aged 11 - 18

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**Ms L Deakin**  
BA (Hons), NPQH  
Principal

