



Parkgate House School

Person Specification

Job Title	Early Years TA
Start Date	SUMMER TERM (22 ND APRIL 2025)
Qualifications and Training	<ul style="list-style-type: none"> • NVQ Level 2 or equivalent in Early Years or Teaching Assistance (desirable) • Good numeracy and literacy skills • Ability to effectively use ICT to support learning • Paediatric First Aid Training (desirable and essential for those qualified after 30 June 2016) • Safeguarding Training (desirable)
Experience	<ul style="list-style-type: none"> • Good understanding of the Early Years Foundation Stage Curriculum and the related assessments • Good understanding of child development and learning • Good understanding of school policies and procedures relating to health and safety, behaviour, attendance, equal opportunities and child protection. • Current experience in an Early Years setting. • Knowledge of child development from 0-5 years
Skills and Abilities	<ul style="list-style-type: none"> • The ability to communicate effectively both orally and in writing • Good personal organisation e.g. time management • Ability to work independently and as part of a team • Ability to show initiative in a range of situations • Ability to work with tact and diplomacy • Ability to interact positively with pupils, parents and colleagues • Some experience of planning as part of a team (desirable)
Personal attributes	<ul style="list-style-type: none"> • Confidence, warmth, sensitivity, reliability, and enthusiasm • Ability to communicate effectively with children • Good interpersonal skills • Ability to work as part of a team, co-operative and personable • Professional, hard-working and motivated • Flexible, friendly approach
Other Factors	<ul style="list-style-type: none"> • Enhanced DBS check

Parkgate House School is an equal opportunities employer. We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. This post is subject to an enhanced Disclosure & Barring Service Check (including a check against the Children's Barred List), and other pre-employment screening including a check on the Secretary of State list of prohibited staff and Disqualification by Association Self-Declaration Form.