

Job Description: MFL Teacher

Reports to: Teaching and Learning Lead

Hours and working days

Part time 8.30 -16.00 – 3 Days a week (half-hour lunch break)

Term time

Location

Orange Tree School

Oakleigh Park North

Whetstone

London, N20 9AR

Terms of employment

Fixed Term contract

Start date

As soon as the DBS is in place

About Orange Tree School

The Orange Tree School is an outstanding independent specialist school provision for young people aged 11-19 who will thrive in a small, therapeutic and nurturing environment

The Orange Tree School team are passionate about providing opportunities for those students currently out of education or those who are not coping within the mainstream setting.

Our aim is to work consistently to provide excellence for every student. With a highly-trained team, we support each student's individual needs, particularly focusing on those students needing a safe, but aspirational, environment to recapture an often-lost passion for learning and creativity.

The student's needs and wellbeing are at the heart of everything that we do, and we take pride in helping our students to re-engage with their learning and thrive and develop as individuals and as part of a community.

About the Role:

We are seeking a passionate, creative, and committed **MFL Teacher** with experience of working with students with Special Educational Needs (SEN). The successful candidate will deliver high-quality teaching across Key Stages 3, 4, and 5, supporting students to achieve excellent academic and personal outcomes.

Purpose of the Role

The MFL Teacher will:

- To deliver outstanding teaching and learning of secondary MFL and therefore help students achieve excellent academic results in both GCSE's and A-Level's.
- Design and implement an engaging, challenging curriculum that that inspires children to appreciate Spanish/French and its application.

- Support students with diverse learning needs to re-engage with education and achieve meaningful progress

Key Responsibilities

Teaching and Learning

- Plan, prepare, and deliver engaging lessons tailored to students with SEN
- Use adaptive teaching strategies and visual resources to support diverse learning needs (including autism and ADHD)
- Assess, monitor, and track student progress using formal and informal assessment methods
- Set targets and adapt teaching based on assessment outcomes
- Prepare students for external examinations where appropriate
- Enrich the curriculum through trips, visits, and enrichment activities

Curriculum and Classroom Management

- Develop and maintain schemes of work in line with curriculum requirements
- Keep up to date with curriculum developments and best practice
- Manage classroom resources and specialist equipment effectively
- Maintain a safe, well-organised classroom, ensuring full compliance with health and safety requirements
- Report any health and safety concerns promptly and in line with school procedures

Student Support and Inclusion

- Foster a positive, inclusive, and nurturing classroom environment
- Encourage creativity, independence, and positive behaviour for learning
- Support students' emotional wellbeing and development as learners
- Work closely with the SENCO, support staff, therapists, and external professionals to implement Individual Learning Plans (ILPs) and EHCP targets

Form Tutor Responsibilities

- Act as the primary link between school and parents/carers
- Maintain regular communication, including weekly home communications
- Build strong, supportive relationships with students

- Liaise with SENCO and contribute to EHCPs, IEPs, and multidisciplinary reviews
- Monitor and report on student progress, motivation, and wellbeing
- Support students with course and pathway choices
- Attend parent meetings, reviews, and communication events as required

Behaviour and Safeguarding

- Implement and adhere to the Orange Tree School Behaviour for Learning Policy
- Maintain high standards of discipline and consistency across the school
- Ensure safeguarding and student wellbeing are prioritised at all times
- Accurately record and report incidents in line with school procedures

Wider School Contribution

- Teach other subjects, cover lessons, or study sessions as required
- Act as a Form Tutor and main point of contact for allocated students
- Contribute to meetings including parents' meetings, annual reviews, and multidisciplinary meetings
- Produce high-quality written reports, assessments, and references as required
- Contribute to the wider life of the school, including extracurricular activities, trips, and enrichment days
- Undertake professional development, training, appraisal activities, and school duties
- Carry out any other reasonable duties as directed by the Headteacher or SLT

Person Specification

Qualifications

- Qualified to degree level and above
- To have QTS
- Qualified to teach and work in the UK.

Experience

- Experience of raising attainment in a challenging classroom environment

- Experience of reflecting on and improving teaching practice to increase student achievement
- Evidence of continually improving the teaching and learning of their subject through schemes of work and extra-curricular activities.

Knowledge

- Up to date knowledge of the curriculum area
- Understanding of the strategies needed to establish consistently high aspirations, good results and excellent behaviour.

Behaviours Leadership

- Effective team worker and leader
- High expectations for accountability and consistency
- Vision aligned with OTS high aspirations, high expectations of self and others
- Genuine passion and a belief in the potential of every student
- Motivation to continually improve standards and achieve excellence
- Effective listening skills that lead to a strong understanding of others
- Commitment and pursue the highest standards of safeguarding and child protection, in line with the School Safeguarding Policy (Child Protection Policy).

Teaching and Learning

- Excellent classroom teacher with the ability to reflect on lessons and continually improve their own practice
- Effective and systematic behaviour management, with clear boundaries, sanctions, praise and rewards
- Thinks strategically about classroom practice and tailoring lessons to students needs
- Understands and interprets complex student data to drive lesson planning and student attainment
- Good communication, planning and organisational skills
- Demonstrates resilience, motivation and commitment to driving up standards of achievement
- Acts as a role model to staff and students

- Commitment to regular and on-going professional development and training to establish outstanding classroom practice.
- Willingness to undertake training
- This post is subject to an enhanced Disclosure and Barring check.
- This post is subject to a Prohibited Teacher Secure Check.

Safeguarding and Compliance

The school is committed to upholding the highest possible safeguarding standards and follows safer recruitment practices to protect children and vulnerable adults. All appointments are subject to:

- Enhanced DBS check
- Prohibited Teacher Check
- Safer recruitment procedures

We can only accept applicants who have the right to work in the UK.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the member of staff will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the Headteacher or line manager.

Signed: _____

Name: _____

Position: _____

Date: _____