

Acorn Education Trust Primary PE Specialist Job Description

Title

- PE Specialist

Relationships/ Line Management

- Directly responsible to PE Coordinator.
- Required to work alongside teaching and support staff from a variety of schools within the Acorn Education Trust.

Main Purpose of Role

- To plan, deliver and assess a coordinated programme of high quality, professional PE that is progressive and reflective of the needs of pupils, and supports the aim of increasing participation in PE and school sport by all pupils in the Trust.
- This role requires you to be responsible for the pupils in your charge as well as maintaining good relationships with pupils and parents; all members of staff; local schools and other members of Acorn Education Trust.

Duties and Responsibilities

- To deliver high quality, enjoyable lessons that follow a programme of study as outlined by the PE Coordinator.
- To adapt lessons as appropriate to ensure a progressive coaching programme centred on the needs of pupils.
- To monitor, track and assess pupils.
- To support the PE coordinator (PLT) with the administrative tasks involved in school and competition events and to promote inter-school and intra-school sporting opportunities for pupils.
- To take positive steps to identify and overcome barriers to participation amongst pupils, prioritising access and inclusion.
- To agree to abide by Acorn Education Trust's Staff Code of Conduct, including professional behaviour, relationships and appearance.
- To carry out duties in accordance with the Trust's PE and other policies, including equal opportunities, child protection, health and safety at work.
- Effectively manage pupil's behaviour
- To have some experience of Forest Skills would be desirable not essential

- To assist in promoting, planning and running Holiday Camps.

Standards and Quality Assurance

- Support and uphold the aims and ethos of the Trust.
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, and report all concerns to an appropriate person.
- Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop.
- Attend relevant meetings as required.
- Participate in training and other learning activities and performance development as required.
- Accompany teaching staff and pupils on visits, trips and out of school activities as required.
- To be fully aware of and understand the duties and responsibilities arising from the Children's Act 2004 and Working Together in relation to child protection and safeguarding children and young people as this applies to the worker's role within the organisation.
- To also be fully aware of the principles of safeguarding as they apply to vulnerable adults in relation to the worker's role.

- **Acorn Events**

- Assist in the planning and running of Acorn Trust sports festivals and tournaments

Term 1	Monday 15 th October 2018	Football	Y3-4 + Y5-6	Kingdown Astro
Term 2	Monday 10 th December 2018	Hi 5 Netball	Y5-6	Kingdown Top Courts
Term 3	Monday 4 th February 2018	Tag Rugby	Y4-6	Warminster RFC
Term 4	Monday 25 th March 2018	Athletics	Y3-6	Astro
Term 5	Monday 20 th May	Multi Skills	KS1	Sports Centre
Term 6a	Monday 8 th July 2019	Cricket	Y4-6	Kingdown Astro
Term 6b	Tuesday 23 rd July 2019	Sports Day	Y3-6	Kingdown + Sports Centre

November 2018