

# Job Description

## PE Teacher for Primary

### ABOUT US

#### **We are Learners, Connectors and Changemakers**

At Wellington College Independent School Jakarta, we offer a pioneering education to serve and help shape a better world. We inspire our children to be the best version of themselves, to take pride in where they come from and to be the change they wish to see in the world.

#### **The Wellington College, United Kingdom (TWC)**

Wellington College in England was founded by Queen Victoria in 1859 as a national monument to Britain's most renowned military figure, the Duke of Wellington. Over 160 years later, the College is one of the most respected schools in the United Kingdom and one of its greatest educational institutions-pioneering, innovating and transforming education for girls and boys.

#### **Wellington College Independent School Jakarta (WCIJ)**

Wellington College Independent School Jakarta is part of the Wellington College global network of schools, underpinned by over 160 years of educational excellence from the UK. The Jakarta campus will open in 2025, offering world-class international education for children from Nursery through to Secondary.

We aim to provide a unique combination of British academic standards and values while embracing the richness of Indonesia's cultural heritage.

Guided by the shared vision of pioneering education to serve and help shape a better world, we are an inclusive community of unique individuals with passion, integrity and a commitment to our pupils and each other. Grounded in our five core values, we are a workplace where ideas are realised, bonds are forged and futures can be shaped together as one team, one family.

Kindness Responsibility Respect Courage Integrity

## **SCHOOL INTRODUCTION**

The Wellington College Independent School Jakarta campus is scheduled to open in 2025, offering a world-class modern facility to educate pupils from ages 2 to 18. Our campus will foster a large, inclusive, and nurturing community that celebrates the rich diversity of both Indonesian culture and global perspectives. Aligned with traditional Wellington Values, our education is rooted in academic excellence, complemented by exceptional pastoral care and a wide breadth of co-curricular opportunities.

Early Years at Wellington College Independent School Jakarta provides a bilingual learning environment, fostering strong language and communication skills through an effective pedagogy of play.

The Primary School programme of learning is based on the English National Curriculum, with a blend of the requirements of the Indonesian National Curriculum, sensitively integrated into purposeful and contextualized units of learning.

Opening in the future, the Senior School will offer IGCSE and IB learning pathways.

## WORKING FOR WELLINGTON COLLEGE INDEPENDENT SCHOOL JAKARTA (WCIJ)

At Wellington College Independent School Jakarta (WCIJ), we are an inclusive community of passionate individuals committed to each other's growth and success. Grounded in the Wellington Values—Courage, Respect, Integrity, Kindness, and Responsibility—we foster an environment where ideas flourish, relationships are built, and futures are shaped collaboratively.

We empower our employees to grow, inspiring colleagues, opening new opportunities, and adding real value to everything we do.

At Wellington, our people are our greatest asset, and we take pride in the care and opportunities we provide for our employees. We offer an exceptional range of learning and development opportunities, including internal and external coaching programs, leadership development initiatives, and a wide array of academic and non-academic training courses designed to support career progression from middle leadership to senior leadership and beyond.

Our commitment to professional growth ensures that our staff are well-equipped to provide the highest quality education and support for our students.

Wellington College Independent School Jakarta is dedicated to making professional learning and personal development central to its ethos and approach. We fully recognise our responsibilities for safeguarding children, and our safeguarding policy applies to all staff, governors, and volunteers working within the school.

For more information about career opportunities and our commitment to staff development, please visit our careers page [Wellingtoncollege.sch.id](http://Wellingtoncollege.sch.id)

Join us at Wellington College Independent School Jakarta, where we pioneer education to serve and help shape a better world.



Premium schools with small class sizes and generous non-contact time



Personalised professional development pathways



HR Asia's best company to work for in Asia 2020-2023



Generous salary and benefits

## ROLE RESPONSIBILITIES

### JOB TITLE

Primary PE Teacher

### DEPARTMENT

Wellington College Independent School Jakarta (WCIIJ)

### LOCATION

Indonesia

### SUPERVISOR

Head of School

### OBJECTIVES

A Primary School PE Teacher is an exciting role, with shared responsibility for supporting an inspirational primary PE curriculum and developing high standards of teaching and learning at Wellington College Independent School Jakarta. This person will be responsible for supporting children's achievement and wellbeing in PE and will support initiatives that enhance children's outcomes. They will be a positive ambassador for change and will be involved with the professional learning of classroom teachers and Assistant Teachers in the PE department through effective professional development. They will play a key role in shaping the future direction of the PE department. As a pioneer of Physical Education, sports and fitness in the Primary School, you will provide excellent teaching and learning in order to ensure a high-quality education for all students. You will be a model of excellence, and support colleagues generously to perform to the best of their ability. You will uphold the school values and put children's wellbeing at the heart of everything we do. You will be responsible for promoting high expectations of an inclusive setting, with equality of opportunity for all, and where each child is valued and feels safe and cared for.

You may be required to carry out duties not specified as and when requested by the Primary Leadership Team.

## **KEY RESPONSIBILITIES**

### **Knowing Students and How they Learn**

Wellington teachers are expected to have insightful and detailed knowledge of the developmental characteristics and learning needs of the children they teach. They also need to have expertise in meeting the wide range of individual learning and pastoral needs of international school children who come from diverse cultural, linguistic and educational backgrounds.

### **Plan for and implement effective learning and teaching**

Wellington teachers are expected to have current knowledge of pedagogy in the age range they teach. They set high expectations, and challenging developmental learning goals for their children, using a variety of effective learning and teaching strategies, resources and digital technology to support their children in achieving these goals. They encourage their children to be independent, imaginative, creative and critical thinkers who are able to work well with others and form meaningful relationships.

### **Assess, provide feedback and report on children's learning and development**

Wellington teachers are knowledgeable and effective users of assessment for supporting learning. They use a range of data measures and assessment strategies to inform their evaluation of children's progress which enables them to plan for learning, report accurately and effectively to parents, and to design appropriate intervention and support strategies.

### **Develop supportive and safe learning environments**

Wellington teachers are committed to safeguarding and to promoting the welfare of children and young people. They ensure a secure, stimulating and well managed learning environment that promotes a sense of safety, support and wellbeing.

### **Contribute to the corporate life of the school through the enrichment programme**

Wellington teachers value a holistic education for every child, in order to allow them to explore and find their passions. Whether it's sports, music, languages or even finance, you will have a wealth of opportunities to offer your own additional expertise and share your own personal passions through our wide enrichment programme.

### **Demonstrate International-mindedness and Global Citizenship**

Wellington teachers have an appreciation of their own culture as well as openness to the perspectives and beliefs of people from different countries, cultures, religions and languages. They recognise the importance of developing our students to be ethical global citizens.

### **Engage Professionally in Learning and with the Community**

Wellington teachers participate actively in professional learning and work collaboratively with colleagues to improve their practice. They hold themselves accountable to the highest professional standards in their interactions with colleagues, students and parents.

### **Develop and contribute to a world-class sports programme**

Sports is an integral part of a holistic Wellington education. Members of the sports department are passionate about their subject, and lead by example. They are generous with their time and go above and beyond regular timetabled hours to organise and coach at weekend fixtures, residential tournaments, and competitive events. They represent the school community with pride, and instill this pride, along with excellent sportsmanship in their students.



## **General responsibilities Include:**

### **In addition to the duties of class teacher:**

- Attend community events and be an ambassador for the school
- Contribute to the induction programme for new staff members
- Act with integrity and academic honesty with regards to assessment protocols
- Be a high performing practitioner
- Constantly seek to improve
- Promote excellence in everything we do
- Act as a role model of excellence and promote high standards of professional practice
- Support the leadership and development of the school

## **QUALIFICATIONS:**

Essential:

- University educated with an honour's degree
- Recognised teaching qualification
- Evidence of ongoing personal development

Desirable:

- Undergraduate degree in sports studies or a related field
- Coaching qualifications
- Masters' degree an advantage

## **KNOWLEDGE AND EXPERIENCE:**

Essential:

5 Years experience post-qualification In-depth knowledge and understanding of:

- Sports at a competitive level
- Experience of organizing fixtures and hosting events
- Experience of planning residential learning opportunities
- Ability to analyse student data and promote student achievement
- Demonstrated experience of the use of educational ICT to promote learning
- An understanding of how the learning continuum flows through the school
- Excellent knowledge of the content and pedagogy

Desirable:

- Specialism in dance, gymnastics or swimming
- Experience of teaching in the Early Years · Knowledge of early childhood development
- Use of SIMs or other school management system
- Professional Learning Communities and Action based research

## **PROFESSIONAL QUALITIES, ATTRIBUTES, VALUES AND CHARACTERISTICS:**

- Commitment to supporting all aspects of our programme including extracurricular activities and contribution to school community
- Have a clear educational vision for the Mandarin programme based on evidence and experience
- Be absolutely passionate about improving learning and teaching, children, and pedagogy in the Primary School
- A determined advocate for language acquisition
- Be pupil focused – students are the at the heart of everything we do
- Intrinsically motivated and inspired to create a world class learning environment
- Action and outcome focused
- Excellent communication and interpersonal skills
- Show educational entrepreneurship – solve problems and innovate
- Professional generosity to develop others
- Manage time effectively and prioritise in a busy organisation
- Rise to challenges and be flexible
- Resilience
- Culturally respectful
- Community minded

## **TEACHING**

The PE Teacher in the Primary school will have a teaching commitment negotiated with the Head of School.

Wellington College Independent School Jakarta is committed to safeguarding and promoting the welfare of all the students in our care and expects all applicants to share this commitment. We follow safe recruitment practices which are aligned to the recommendations of the International Task Force on Child Protection. We hold ourselves to a high standard of effective recruiting practices with specific attention to child protection. All appointments are subject to an interview, identity checks, criminal record checks, and successful references.