



NURSERY, PRE-PREP
AND PREP SCHOOL

JOB DESCRIPTION

Job Title:	EYFS/ Reception or Key Stage 1 Teacher
Job Purpose:	To inspire, encourage and empower our pupils to achieve their very best, and provide an environment where pupils develop academically and socially in an independent and self-confident way
Reporting Line	Head
Tenure:	Fixed Term (September 2019-July 2020)
Salary:	St Ives Teacher Pay Scales

Key Responsibilities:

This job description indicates the range of duties involved is not intended to be all-inclusive and requires the post-holder to be flexible and show initiative. The post holder may perform other related duties as required to meet the ongoing needs of the school.

- Teach all subjects as required to a class of pupils, undertaking all of the duties expected of a class teacher
- Teach any required subjects to other groups and classes, as reasonably required
- Maintain a good up-to-date knowledge of the EYFS and Key Stage 1 curriculum and assessment procedures.
- Be committed to academic excellence and develop and implement programmes of study to ensure that each pupil develops at a good pace through differentiated planning and teaching
- Use a range of ICT equipment and software appropriate to the year group
- Provide a stimulating learning environment through display, that is routinely maintained
- Maintain full and informative records efficiently
- Documented planning for the short, medium and long term
- Support colleagues as necessary and cooperatively to work as part of a team, attending all meetings and INSET
- Undertake duties before, during and after school as required
- Participate in co-curricular school activities including clubs and residential field trips
- Attend school functions
- Be committed to the personal development of the pupils in the form and take responsibility for their welfare and social well-being
- To liaise with colleagues as pupils move throughout the school
- Develop effective professional relationships with pupils, colleagues and parents
- Keep the Head fully informed of any significant developments concerning any pupil in the form
- Any other duties reasonably required

PERSON SPECIFICATION

The successful candidate will be likely to fit the following profile:

Qualifications

- A postgraduate teaching qualification
- Qualified Teacher Status
- Evidence of further relevant professional development

Skills

- Strengths in the teaching of Phonics and Early Mathematics would be an advantage
- The ability to inspire, motivate and support pupils and colleagues
- Excellent organizational, administrative and ICT skills
- A good up to date knowledge of the EYFS and Key Stage 1 Curriculum

Experience

- Applications welcome from NQT's, as well as experienced teachers
- Experience of teaching the EYFS or National Curriculum at KS1
- A proven track record of delivering on academic performance both in terms of attainment and progress
- Evidence of successful, inspiring and innovative teaching at all levels
- Experience of collaborating with colleagues

Knowledge

- Up-to-date knowledge of successful and innovative teaching and the latest curriculum developments and initiatives

Personal Qualities

- High levels of personal and professional integrity
- Ability to exercise discretion and confidentiality
- Personal warmth to gain the confidence of pupils, staff and parents
- Positive rapport with pupils
- High standards of personal presence and presentation and attention to detail
- Ability to communicate concisely and sensitively, both orally and in writing, to a variety of audiences

Attitudes

- A team player with leadership qualities and a reflective and flexible approach
- Organised, energetic and able to self-direct
- Positive, enthusiastic and energetic approach to life
- Ability to think creatively and imaginatively
- Committed to the School's ethos
- High expectations for pupil attainment, personal development and conduct
- Ambitious and aspirational for oneself and for the school
- Committed to professional development and show a willingness to undertake appropriate training for this role
- Willingness to go the extra mile