



# ACADEMY SOCCER COACH

## JOB DESCRIPTION

### Primary Objective of the Role

- To be responsible for all coaching sessions within the Academy Soccer programme, which fall in line with the Evolution Sports Coaching philosophy, vision, and values of the Club as a whole.

## ACCOUNTABILITY AND RESPONSIBILITIES

### Safeguarding and promoting the welfare of members

- Incorporate the academies vision, mission, and core values into normal working practice.
- Be responsible for safeguarding and promoting the welfare of all members.
- Follow the reporting procedure contained in the Child Protection Policy with regards to raising concerns about the welfare of any member.
- Act in accordance, at all times, within the school's policies and procedures, including but not limited to, the Standards of Conduct Policy, Health, Safety, Security and Environment Policy and Human Resource Policy Manual.

### Key Relationships

- Academy Head of Coaching
- Soccer Coaches
- Sporting Director
- Evo Academy Manager
- Heads of Coaching
- Doha College PE Department
- Doha College Staff

### Key Duties

- Work closely with the Head of coaching and other coaches within the department.
- Responsible for planning and delivering the technical and tactical coaching programme to your respective teams and be fully responsible for the safety and welfare of all players under your care.
- Liaise with the Head of coaching and Coaches, to ensure that the needs of all players are catered for.
- To compile performance reviews and deliver feedback to players and parents both formally and informally.
- Keep the Head of Coaching fully informed on all matters relating to players in your teams.
- Communicate session changes, festivals, and events with parents.



- Coach and manage your respective teams during tournaments, festivals, and events.
- Identify and recommend players for movement to different ability groups.
- Discuss player movements within departmental meetings and inform parents of any movement accordingly.
- Support the recruitment of Academy squads, ensuring recruitment is of the highest standards possible.
- Deliver community initiatives, as required, including PE support, assemblies, after-school clubs, tournaments, events, and school fayres.
- Ensure that the Sports Office System is kept up to date in all matters relating to your teams.
- Attend staff meetings and competitions, as required.
- Be active on social media and post regular images to support the promotion of the soccer programme.
- Be aware the current trends and best practice in soccer youth development.
- Continually look for ways to develop and improve the coaching programme.
- Undertake Continued Professional Development programmes, organised by the Club.
- Understand, adhere to, and enforce the codes of conduct set by Evolution Sports for players, parents, and coaches.
- To undertake such other duties, training and/or hours of work as may be reasonably required, and which are consistent with the general level of responsibility of this job as directed by the Head of Coaching, Sporting Director or Evo Academy Manager.

## PERSON SPECIFICATION

### Key Requirements

#### Qualifications

##### Essential

- UEFA B
- Membership of the FA Coaches Club
- Emergency First Aid Certificate
- Safeguarding Children Certificate
- Satisfactory Enhanced DBS Disclosure

##### Desirable

- FA Youth Module 2 (or working towards)
- FA Goalkeeping Level 1 & 2 (or working towards)
- FA Coaching Level 3 (UEFA B Licence)
- Full, Clean Driving License



## **Experience, Skills, Knowledge and Abilities**

### **Essential**

- Experience of coaching players aged between 3 – 18 Years old.
- Understanding of how to build relationships and communicate effectively with staff, participants, teachers, and parents/guardians.
- Experience of working in and liaising with schools and teachers.
- Experience of delivering Sports Coaching Holiday Camps and Clinics.
- Computer literate (with excellent abilities on Word, Excel and ideally Database knowledge and application)
- Ability to plan, deliver, develop, and monitor coaching sessions to a high standard.
- Ability to be able to deliver fun, structured coaching sessions of a high quality and provide a fun and engaging learning environment for all.
- Ability to network and develop excellent relationships with colleagues.
- Ability to effectively manage members, and staff relationships.
- High levels of customer service; promptly respond to queries, ensure promises are kept and manage expectations.
- Excellent interpersonal and communication skills with the ability to deal with a variety of people at all levels in a courteous and professional manner.
- An ability to adapt quickly, be flexible in the face of change and be solution orientated.

### **Desirable**

- Experience of coaching adults.
- Experience in coaching both male and female players.
- Good understanding of sports equity issues.
- Knowledge of competitive sport pathways including talent identification and Academy organisation.
- Good understanding of the soccer landscape in Qatar.