



BREDON
SCHOOL



Teacher of Design, Technology & Construction
(Subject Coordinator)
Appointment Brief



About Bredon School

Bredon School is situated on a rural site in the magnificent Gloucestershire countryside, with uninterrupted views of the Malvern Hills.

The school is centred around Pull Court, a large house dating from the 17th Century, which was remodelled in the early 19th Century to resemble as it stands today. In addition to the academic school buildings, boarding houses and playing fields, the Bredon community makes full use of a working school farm, various agricultural buildings, and direct access to the River Severn. Two large areas of woodland are also used for educational purposes, and are rich in native wildlife.

Bredon School offers each and every pupil a magnificent range of traditional and vocational qualifications in an outstanding pastoral environment which ensures that each pupil thrives as an individual. Taught in small classes individuality is both nurtured and celebrated by our highly qualified, passionate staff who strive to secure a love of learning in our pupils enabling them to realise their full potential.

Offering a broad spectrum of subjects, activities, opportunities and experiences we are able to build our pupils confidence and self belief. This is just one of the reasons why we are judged as 'Excellent' by the Independent School Inspectorate (ISI) for both academic achievement and all-round personal development.

Bredon School is ten minutes away from the market town of Tewkesbury, with easy access to the M5 and M50. The Forest of Dean, Wye Valley, the Cotswolds and the Malvern Hills are all well within an hour and we are equidistantly placed between the cathedral cities of Gloucester and Worcester. House prices in and around Tewkesbury sit just below the national average.

Appointment of Teacher of Design, Technology & Construction (Subject Coordinator)

Job Title: Teacher of Design, Technology & Construction (Subject Coordinator)

Responsible to: Director of Studies (BTEC & Vocational)

Hours of work: full-time, term time 34 weeks, and occasional days for training/inset outside of the 34 weeks and open days. One late night duty each week during term time.

Overview of the role

We are seeking an exceptional Teacher of Design, Technology & Construction (Subject Coordinator) department who will develop and inspire our pupils within this key vocational pathway and be part of our vibrant School community. We are looking to appoint a highly skilled individual who can enhance our current Design, Technology & Construction offer and in conjunction with the Director of Studies (Vocational) grow this popular pathway further through additional courses and qualifications.

With a strong emphasis on dyslexia, the Teacher of Design, Technology & Construction (Subject Coordinator) will facilitate the delivery of a balanced, relevant and differentiated curriculum to pupils. They will support subject initiatives; monitor, assess and report upon pupil progress and contribute to raising subject standards within the department and the school. The post holder will ensure that the concepts of “Keeping Children Safe in Education” is embedded within all activities of the Department.

Key Responsibilities

- Design, implement and deliver an inspiring and relevant curriculum that engages pupils in practical and technical subjects.
- Develop, implement and review assessment strategies to allow effective and accurate assessment of pupil progress, aid pupil and parental understanding of their attainment and develop strategies for continued high quality learning across all Key Stages.
- Ensure that pupil wellbeing is central to all activities within the department.

Main Duties & Responsibilities

Key Responsibilities (continued)

- Oversee examination entries.
- Analyse pupil data, identify vulnerable groups and implement intervention strategies.
- Ensure pupil's individual needs are met through appropriate use of differentiation.
- Ensure that the department is a welcoming environment for all pupils and staff.
- Ensure that the department comply to all Health & Safety requirements.

Whole School Design, Technology & Construction Development

- Ensure teaching standards are maintained.
- Ensure that standards of behaviour within the classroom and expectations as to behaviours within the department as a whole are maintained and improved.
- Ensure the curriculum is relevant and encourage pupils to participate with their learning process.
- Encourage pupils to be excited about Design, Technology & Construction and the role it plays in modern life.
- Encourage pupils to follow up KS3 with selecting Design, Technology & Construction as a career path thereby enrolling our offering at Key Stage 4 and Key Stage 5.

Liaison

- Build and maintain positive relationships with parents and communicate with them on pupils' learning and progress.
- Attend parents' consultation evenings and other meetings with parents as required and to provide parents with information about pupil performance.
- Liaise with non-teaching staff and, where appropriate, supervise the work of classroom support staff.
- Liaise with the Deputy Head Academic in all matters concerned with the timetable, curriculum external and internal examinations.
- Liaise with external organisation as appropriate.

Main Duties & Responsibilities

Resource Management

- Ensure that stock and equipment are readily available and used economically.
- Determine the department budget and present a yearly budget to the Bursar for approval.
- Create purchase orders and offer these for approval to the Bursar
- Place equipment orders, ensure orders are received and invoices delivered to the bursary.
- Liaise with the IT Manager with regard to student IT equipment.

Publicity

- Promote and publicise the work and achievements of the faculty.
- Promote the subject within the school by laying on, now and then, special events for children, parents or both. The display of subject work within the school.

Health and Safety

- Carry out risk assessments in line with the school's Health and Safety policy.
- Oversee arrangements for the health and safety of pupils and staff in school and on visits and excursions.

Other Responsibilities

- Any other duties negotiated with the Headmaster, Deputy Head (Academic) and Director of Studies (BTEC & Vocational).

Additional Responsibilities

- Carry out the duties of a Subject Teacher.
- Carry out a share of supervisory duties in accordance with published schedules.
- To provide timely and appropriate cover work if absent and to support with covering lessons for absent colleagues.
- To carry out duties of a Form Tutor as required.
- Offer training where applicable and when needed.

Professional Policies & Procedures

Generic Accountabilities

The duties outlined above are not intended as a restrictive list and may be extended or altered to include other tasks that are commensurate with the role.

Safeguarding Children

In accordance with the school's commitment to adhere to the Department for Education's Keeping Children Safe in Education and all other relevant guidance and legislation in respect of safeguarding children, you will be required to demonstrate your commitment to promoting and safeguarding the welfare of children and young people in the school.

Confidentiality

During the course of employment the holder of the role will have access to information of a confidential nature. Under no circumstances may this information be divulged or passed on to any unauthorised person or organisation.

Data Protection

During the course of employment, you will have access to data and personal information that must be processed in accordance with the terms and conditions of the General Data Protection Regulation and properly applied to pupil, staff and school business/information.

Person Specification

	Essential	Desirable
Qualifications and Experience	• A degree in a related subject. • Experience, knowledge and well-developed technical skills of teaching Design, Technology & Construction to Key Stage 3, 4 & 5 including graphics and presentation skills. • Experience of teaching Pearson BTEC courses to Key Stage 4. • Qualified Teacher Status • Recent and relevant experience of teaching. • Recent and relevant professional development.	• Experience with working with pupils with dyslexia • Experience of teaching Pearson BTEC courses to Key Stage 5 • Knowledge of the construction industry
Skills and aptitudes	• Excellent curriculum knowledge and ability to sequence the skills and knowledge needed • An outstanding teacher with an understanding of different teaching styles and techniques. • Knowledge of current design technology and software • Excellent IT skills	• Experience of contributing to strategic subject planning • Knowledge of the Independent School Sector • Knowledge of Google systems

Person Specification

	Essential	Desirable
Personal attributes	• Motivation to work with children and young people • Commitment to raising educational achievement • 'Can do' attitude • Ability to multi-task and manage your own priorities and workload and work to tight deadlines • Flexible approach and adaptable to change • Team player • Resourceful • An optimistic and resilient style when faced with pressure • Commitment to equality and diversity • Commitment to Health & Safety • Excellent communication skills • Enthusiastic and approachable	

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.