

Job Description

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| Job title | Teacher of Design & Technology |
| Hours of work | Full time |
| Working weeks | 39 weeks (inc. INSET days) |
| Permanent/temporary | Permanent |
| Principal place(s) of work | Bernwode Schools Trust |
| Immediate line manager | Head of Department |
| Staff managed | None |
| Job purpose | To support the Department in developing the teaching and learning of Design & Technology in accordance with school policies and in pursuit of the highest standards of student achievement. |

Main Duties/Responsibilities:

- Prepare and deliver lessons to a range of classes of different ages and abilities.
- Mark work, give appropriate feedback and maintain records of pupils' progress and development.
- Research new topic areas, maintaining up-to-date subject knowledge, and devise and write new curriculum materials.
- Select and use a range of different learning resources and equipment, including podcasts and interactive whiteboards.
- Prepare pupils for qualifications and external examinations.
- Manage pupil behaviour in the classroom and on school premises, and apply appropriate and effective measures in cases of misbehaviour.
- Undertake pastoral duties, such as taking on the role of form tutor, and supporting pupils on an individual basis through academic or personal difficulties.
- Communicate with parents and carers over pupils' progress and participate in departmental meetings, parents' evenings and whole school training events.
- Liaise with other professionals, such as learning mentors, careers advisers, educational psychologists and education welfare officers.
- Undergo regular observations and participate in regular in-service training (INSET) as part of continuing professional learning (CPL).

Additional duties:

- To be aware of their responsibilities for health and safety for themselves and others.
- A commitment to safeguarding the welfare of children.

The post holder may be required to perform duties other than those given in the job description for the post. The particular duties and responsibilities may vary from time

to time without changing the general character of the duties or the level of responsibility entailed.

Bernwode Schools Trust is committed to safeguarding children. The successful candidate will be subject to a Disclosure and Barring Service check (formerly CRB) in line with Section 115 of the Police Act 1997.

Details of the Academy's policies relating to the Employment of Ex-Offenders and the Secure Storage, Handling, Use, Retention and Disposal of Disclosure and Barring Certificates and Disclosure information are included on our recruitment webpage.

Person Specification

| Criteria for the role | Essential/Desirable |
|---|---------------------|
| Well-qualified graduate with appropriate degree | Essential |
| PGCE/Qualified Teacher Status | Essential |
| Experience in Curriculum development work | Essential |
| Experience across the relevant age and ability range | Essential |
| Ability to work in a team | Essential |
| Excellent classroom skills | Essential |
| Creativity and flexibility | Essential |
| Commitment to developing teaching and learning | Essential |
| Commitment to raising attainment | Essential |
| Commitment to 'More Able' provision | Essential |
| An awareness of responsibilities for health and safety of themselves and others | Essential |
| Successful and satisfactory background check received from the Disclosure and Barring Service (DBS) after interview and before appointment. | Essential |
| A commitment to safeguarding children | Essential |
| Recent, relevant INSET training | Desirable |
| Enrichment/ extra-curricular initiative | Desirable |
| Product Design and/or Engineering background | Desirable |
| Experience of teaching at KS5 | Desirable |
| Keen sense of progression of own career | Desirable |
| ICT skills | Desirable |
| A willingness to support the wider life of the school | Desirable |
| Experience in an Alternative Provision setting | Desirable |