

Additional information to support 'Quick Apply' applications for TEACHING positions with Notre Dame Catholic Sixth Form College



Notre Dame
CATHOLIC SIXTH FORM COLLEGE

Please note 'Quick Apply' is for use where you **ONLY** have mobile technology available to apply for our vacancies.

If you have full PC and WiFi access we do require you to complete and upload a Notre Dame application form as part of our normal application procedure.

The 'Quick Apply' process has been set up for temporary use whilst we are in the unprecedented situation of lockdown, for applicants who only have mobile technology available to apply for our adverts.

Dear Applicant applying through 'Quick Apply',

If you have not used our Notre Dame application form, we do require additional information from you to support your 'Quick Apply' (TES) application. This is to ensure when shortlisting we have the same information available as candidates who have applied through our preferred process of uploading our own application form which requests this information.

Please therefore supply (via the e-mail address provided below), details of all examined classes you have taught in the last two years. Please note that your e-mail needs to clearly cover all the following information (this doesn't need to be in a table, however it must clearly cover all the headers, with the detail listed below):

Subject	Shared Class		Level	Board	Number of starts	Number completing	% Pass (A*-E: A Level 9-4: GCSE)	% High grade (A*-B)	Alps Grade
	Yes	No							

Please e-mail this information to jobs@notredamecoll.ac.uk prior to the closing date and also state in the e-mail header which position you have applied for through 'Quick Apply' so we can associate the documents together.

Thank you.