

**Personal Specification  
Teaching Assistant (Hearing Support Centre)**

**Education and Training**

<b>Essential Criteria</b>		<b>Desirable Criteria</b>	
Level 3 qualifications		A degree level qualification in English	
English GCSE grade B or better		Coaching or mentoring experience	
Mathematics GCSE grade C or better			
High levels of literacy and numeracy			
Fluent reader, writer and communicator in the English language			

**Achievements and Experience**

<b>Essential Criteria</b>		<b>Desirable Criteria</b>	
Ability to form good interpersonal relationships with parents and professionals		Experience of working with children of primary and/or secondary age	
Able to correct student oral and written communication		Experience of teaching English as a second language	
Able to work effectively as part of a team		Previous experience of working in schools	
Exceptional awareness of the principles of safeguarding and understand the duties and responsibilities arising from the Children Act 2004 and Working Together in relation to child protection and safeguarding children and young people			

**Skills & Abilities**

<b>Essential Criteria</b>		<b>Desirable Criteria</b>	
Able to promote high standards of punctuality and attendance		Tact, diplomacy and a respect for confidentiality	
Able to work flexibly		Good time management skills	
Be resilient, enthusiastic, responsible and self-motivated			
Be able to work under pressure			
An understanding of the schools equal opportunities policy and how it is implemented			