The British School

Job Description - (Secondary) Teacher

Job Purpose	To help develop young people who strive for excellence and are kind.
Responsible to	Head of Faculty (academic matters) & Head of Key Stage (pastoral and mentor matters)
Line manager	Head of Faculty (for Academics) & Head of Key Stage (for Pastoral)
PGP supervisor	Head of Faculty
Reviewed by	Head of Secondary 09.06.2026

Main Responsibilities
To inspire our learners through well designed and creative lessons that enable all students to access the curriculum and make significant progress.
Monitoring, assessing and recording the progress and attainment of all students, providing effective formative feedback, so that all have opportunities to develop.
To plan an accessible and challenging curriculum, constantly reflecting on one's lessons and amending schemes of learning (SoL), lesson plans and teaching/learning materials
To constantly be assessing individual student needs through effective AFL strategies and using this information to differentiate accordingly.
To create and maintain a stimulating learning environment, including, but not, limited to, classroom displays and resources.
To care for our students and ensure a safe, tolerant and compassionate environment for all.
To promote the values and teach the skills required for all students to achieve positive mental health and wellbeing through your role as teacher and mentor.
Communicate effectively with parents on the progress, attainment and overall development of the students in your care, through written reports and parent/teacher consultation evenings, as well as supporting the school's 'open door' ethos where appropriate.
Help contribute to our caring and collegiate community through being collaborative, empathetic and acting with integrity and kindness to all.
Keep up to date on all pedagogical, syllabus and general educational initiatives and developments, supporting colleagues, taking an active role in all meetings and training, and taking responsibility for one's own professional growth.
Keep up to date and adhere to all TBS policies and guidelines, including but not limited to staff safeguarding, emergency protocols and staff expectations.
Take a full and active role in our extensive outdoors learning programme.
Take a full and active role in our extensive extra curricular programme.
Take a full and active role in our extensive service learning and community partner programme.
Promote a positive profile of the school's mission and vision to all members of our community.

Other reasonable requests made by the Principal

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Person Specifications - Teacher

Skills required	
Ability to inspire children to learn effectively and to consistently deliver excellent teaching and learning.	Essential
Understanding and knowledge of ICT or a willingness to further develop ICT skills.	Essential
Hard-working and dedicated to continuous improvement and communicating successes within and outside school.	Essential
Ability to communicate effectively, both verbally and in writing, with all 'stakeholders', creating a harmonious and collaborative community.	Essential
Excellent organisational and time management skills with the ability to prioritise tasks, work on one's own initiative and react appropriately to competing demands.	Essential
Ability to maintain confidentiality.	Essential
Ability to solve problems, make good judgements and take decisions.	Essential
Awareness of TBS's commitment to community work and willingness to contribute to TBS charities and community programmes.	Essential
Awareness of one's own vulnerabilities and 'knowledge gaps; with the mindset to seek feedback, self reflect, develop and improve.	Desirable
Qualifications	
Recognisable teaching qualification and a good degree.	Essential
United Kingdom QTS (Qualified Teaching Status)	Desirable
Successful complication of a recognised ECT programme in a UK school or a certified BSO	Desirable
Experience	
Experience of success in teaching classes with diverse learning needs and with diverse cultural backgrounds	Essential
An in-depth knowledge and understanding of effective formative and summative assessment.	Essential
Experience in a British School or one that delivers a British style education.	Desirable
Personal attributes	
Enthusiastic, hard-working and resilient.	Essential
Calm, flexible, approachable attitude.	Essential
Exhibit confidence with humility.	Essential
Ability to work under pressure, on own initiative, accurately and with attention to detail.	Essential
A sense of humour.	Essential
Kind, compassionate and considerate with an international and growth mindset.	Essential

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Remuneration: TBS Teachers' Main Scale dependent on qualifications and experience.

The British School Kathmandu is committed to safeguarding children and young people. All post holders are subject to appropriate vetting procedures, including checks with past employers, a satisfactory Disclosure and Barring Service check, a Prohibition Order Check and the successful application of an ICPC (International Child Protection Certificate). All staff members are required to play an active role in supporting safeguarding. Our safeguarding and safer recruitment policies are shared with all prospective candidates.

The British School Kathmandu is committed to creating a safe, respectful and inclusive school environment where all students and staff can be happy, confident and resilient including those with any protected characteristics, such as those identified in the Equality Act 2010.