

# COLSTON'S

INDEPENDENT CO-EDUCATION

FROM NURSERY TO SIXTH FORM

## PERSON SPECIFICATION

### Network Manager

Attributes	Essential (E)/ Desirable (D)
<b>Qualifications</b>	
<ul style="list-style-type: none"><li>• Good standard of education</li><li>• Educated to Honour degree or equivalent</li><li>• Microsoft / Cisco or equivalent approved qualifications</li></ul>	E D D
<b>Experience and Knowledge</b>	
<ul style="list-style-type: none"><li>• Extensive experience in administration of a windows server/client infrastructure and in supporting a large user base of networked computers running Windows 7 or newer, with a wide variety of software applications.</li><li>• Good working knowledge of networking and troubleshooting techniques</li><li>• Experience of managing changes over the course of a project, understanding the impact on the community and managing associated risk.</li><li>• Experience with hardware refresh policies, and asset management.</li><li>• Experience of deploying and supporting tablet computers (e.g. iPads) and smart phones.</li><li>• Experience managing a VMWare virtual desktop environment.</li><li>• Experience in managing and monitoring servers, and wired / wireless networks.</li><li>• Experience within a school environment.</li><li>• Experience with SQL, Office365 and VM Ware virtualisation.</li><li>• Experience of Apple Mac computers in combination with a mainly PC-based service.</li></ul>	E  E E  D D  D D  D D D

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Key Skills	
<ul style="list-style-type: none"><li>• Ability to think through and plan changes.</li></ul>	E
<ul style="list-style-type: none"><li>• Excellent written and spoken English with the ability to communicate clearly.</li></ul>	E
<ul style="list-style-type: none"><li>• Excellent organisational skills, able to remain calm under pressure and manage competing priorities.</li></ul>	E
<ul style="list-style-type: none"><li>• Excellent interpersonal skills.</li></ul>	E
<ul style="list-style-type: none"><li>• Ability to work independently <i>and</i> collaborate as part of a team.</li></ul>	E
<ul style="list-style-type: none"><li>• Physically able to move systems around our substantial site.</li></ul>	E
Personal Qualities	
<ul style="list-style-type: none"><li>• High degree of professionalism</li></ul>	E
<ul style="list-style-type: none"><li>• Open minded about the range of possible solutions to problems</li></ul>	E
<ul style="list-style-type: none"><li>• Assertive, positive, patient and helpful</li></ul>	E
<ul style="list-style-type: none"><li>• Effective interpersonal style with a range adults and students</li></ul>	E
<ul style="list-style-type: none"><li>• Uses initiative and flexible – a 'can do' attitude.</li></ul>	E
<ul style="list-style-type: none"><li>• Willing and able to be involved at all levels of IT support on site</li></ul>	E
<ul style="list-style-type: none"><li>• Demonstrate accuracy and keen eye for detail.</li></ul>	E

In addition to the above, the successful applicant will be expected:

- To promote the safeguarding and welfare of children and young persons for whom they are responsible or come into contact with;
- To be supportive of and committed to the School's policies on Child Protection;
- To be supportive of the School's policies on Equal Opportunities;
- To be mindful of their personal responsibilities relating to Safety, Health and the Environment;
- To be mindful of the need to treat all sensitive information relating to pupils, fellow employees and the business of the School as confidential;
- To be accepting of the need to follow all other School policies and procedures as appropriate and relevant to their post.