Valley Primary School

A Member School of Connect Schools Academy Trust

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CLASS TEACHER
Job Description

Reports to: Head Teacher & Deputy Head Teacher

The Role	▪ To work as a Class Teacher in EYFS / Key Stage 1 or Key Stage 2
Organisation	▪ To plan and prepare sequences of work and individual lessons appropriate to the needs and knowledge of the children, which aim to deliver the National Curriculum and the International Primary Curriculum in such a way as to excite, engage and motivate all pupils. ▪ Have regard to the curriculum with the view to promoting the development of pupils with varying abilities and aptitudes in any class or group assigned. ▪ To mark work, assess, keep records on pupils' progress and attainment and set individual pupil targets in line with school marking, assessment and record keeping policies. ▪ To set and mark homework for pupils in line with school policy. ▪ To write annual reports as well as interim reports on individual pupils, and to produce reports when required by outside agencies or when a pupil transfers to another school. ▪ To liaise with other members of staff (in particular, teaching assistants and SENCO) as appropriate in order to make the best provision for pupils. ▪ To take, with other staff, collective responsibility for pupil behaviour throughout the school by: upholding the School's Behaviour, Anti-Racist and Anti-Bullying Policies; being proactive in dealing with behavioural issues through the use of a restorative justice approach. ▪ To discuss any child(ren) giving cause for concern with regard to their spiritual, emotional, behavioural, physical, or academic development to the SENCO in the first instance. ▪ To maintain a purposeful, stimulating learning environment. ▪ To carry out playground duties and assemblies when required and to attend staff meetings, staff training and INSET sessions.

	▪ To take on Subject Leader responsibility where appropriate (for teachers who are not in their NQT year). This will include: developing and promoting the subject across the school; monitoring standards of teaching and learning within the subject; using the outcomes of monitoring and data analysis to identify priorities for future work and to contribute to the School Development Plan. ▪ To uphold the aims and ethos of the Valley Primary School and Connect Schools Academy Trust in all aspects of your daily work as set out in the associated policy and guidance documents.
Pastoral and Welfare	▪ To promote the general wellbeing of pupils by building positive relationships and to develop your understanding of each child as an individual. ▪ To ensure the PHSCE and Circle Time curriculum is delivered to the class to which you are assigned. ▪ Communicating and consulting with parents, carers and external agencies where necessary.
Safeguarding	▪ To report any safeguarding concerns to one of the school's Designated Safeguarding Officers. ▪ To work within the safeguarding protocols of the school. ▪ To keep abreast of the latest safeguarding good practice associated with a modern-day primary school.
Professional Development	▪ To take responsibility for your own professional development through identification of and attendance at appropriate training approved by the school and by keeping abreast of developments in teaching at a national and global level. ▪ To periodically review methods of teaching and learning reflecting on current research and findings.
Wider Contribution	▪ To participate fully in all aspects of school life and undertake any additional duties at the request of the Head Teacher that fall within the remit of a teacher, as set out in the most recent edition of the School Teachers' Pay and Conditions Document.
Equalities	▪ To work within the Trust's Equal Opportunities Policy and statutory responsibilities.

Employee signature: _____

Date: _____