



# **Accelerated Learning Mentor**

## ***Information for Applicants***

### **(NJC Scale 3 Point 14 -17)**



# Weavers Academy

Striving for success, focusing on learning

Dear Applicant

Thank you for showing an interest in the post of Accelerated Learning Mentor at Weavers Academy.

We aspire to being a school of first choice for our community, a beacon of hope and a provider of not just a 'good' education but a 'world class' one! We want our staff, students, families and governors to judge Weavers Academy to be an outstanding school. In the last few years we have significantly improved outcomes for our students and the school was judged 'good' by Ofsted in May 2017.

We are passionate about the classroom experience. Our teachers put their 'heart and soul' into delivering excellence within their own teaching and assessment practice and this has driven learning, progress and personal development. This approach has been a key contributor to our success so far.

If you feel that you have the relevant experience and skills together with the professional characteristics that will be needed to drive us forward in our pursuit of excellence we would like to hear from you.

Please submit your application form along with a short supporting statement (no more than 1 side of A4) outlining how you feel that you fit the requirements of the person specification which can be found on page 7 of this pack.

The application deadline is **midday on Friday 26 April 2019 with interview dates to be confirmed** (Start date: As soon as possible).

Yours sincerely



Vivien Swaida  
Principal



The Creative Education Trust is committed to safeguarding and protecting the welfare of children as its number one priority. This commitment to robust recruitment, selection and Induction procedures extends to organisations and services linked to the academy on its behalf.

# CET

## Creative Education Trust

The Creative Education Trust is a charity and social enterprise set up in 2011 with support from leaders in the creative industries, innovation - based businesses and education.

Their mission is to improve standards of education and skills for children and young people across the UK, equipping them to be successful adults in the competitive, globalised world of the future. The creative, problem solving, innovation and making skills used in design, engineering, high-tech manufacturing and architecture are at the heart of their approach to learning because these skills are at the heart of the UK economy of the future.

They are delivering their mission through exciting innovations in curriculum, teaching and learning which are driving educational improvement and developing students with modern employable skills in their growing number of primary and secondary academies across England.

Their ambition is to be among the very best providers of publicly-funded education in the country. They are achieving their aims through:

- Educational rigour
- Organisational effectiveness
- Financial efficiency
- Partnership and respect for local identity
- Respect for autonomous leadership
- Quality not quantity
- Promoting practical creativity







## Job Description

# Accelerated Learning Mentor

## Job Description

Creative Education Trust is committed to safeguarding and promoting the welfare of our children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to undertake relevant safeguarding checks.

**JOB TITLE:** Accelerated Learning Mentor

35 hours per week, 39 weeks per year (term time plus 5 days)

(NJC Scale 3 Point 14 -17) £17,681—£18,672 FTE, pro-rata £14,321—£15,124

**JOB PURPOSE :** To assist the provision of special educational needs supporting high standards of learning and achievement for all pupils through effective interventions and classroom practice.

**RESPONSIBLE TO:** Accelerated Learning Manager

### **SPECIFIC RESPONSIBILITIES:**

- Support the work of the Accelerated Learning Team.
- Work with individual or groups of students in developing and improving language, literacy, numeracy and handwriting skills
- Help to provide tailored resources for students and classroom teachers which meet individual needs.
- Provide in class support for teachers with targeted students including those with specific learning difficulties: ADHD and ASD.
- Deliver Literacy Intervention programmes and record keeping.
- Support behaviour in the ALR and allocate appropriate rewards and sanctions for students in line with school policies
- Work with the Learning Areas to ensure effective development of pupils' literacy, and IT skills, ensuring students have access to laptops to improve attainment.
- Ensure that accurate and detailed records are kept of meetings and discussions with parents and outside agencies
- Ensure that the SEN Register is kept accurate and up to date and that staff are kept informed of pupil special educational needs alongside the SENCO
- Work with the SENCO and other staff to ensure that the available information is used to set subject-specific targets and match work well to pupils' needs.
- To help extend the role by taking on professional development.

### **Liaising with:**

SENCO, Learning Leaders, Learning Mentors, Key Curriculum Leaders, Raising Standard Leaders, External Agencies the Governing Body and parents.

# How to Apply

To apply for this position please complete an application form, and a letter of application of no more than one side of A4.

Please return them by email to [HRManager@weaversacademy.org.uk](mailto:HRManager@weaversacademy.org.uk) or by post to the HR Manager, Weavers Academy, Brickhill Road, Wellingborough, NN8 3JH. CVs are not accepted.

**Closing date: Midday on Friday 26 April 2019 with interview dates to be confirmed**

(Start date: As soon as possible).

The successful candidate will be subject to an enhanced DBS check. The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.



# Person Specification

<b>SELECTION CRITERIA (no priority order)</b>			
<b>Qualifications and Experience</b>	<b>Essential</b>	<b>Desirable</b>	<b>Assessed by</b>
English and maths GCSE to a good standard.	X		A, I
High standard of communication and literacy	X		A, I
Proven track record of supporting students with SEND.		X	A, I
<b>Commitment to Safeguarding</b>	<b>Essential</b>	<b>Desirable</b>	
Safeguarding checks will be carried out in line with all DfE and other statutory requirements	X		A, I
Motivation to work with children and young people	X		A, I
Commitment to, and belief in, the equal value of all students	X		A, I
Ability to form and maintain appropriate relationships and personal boundaries with children and young people	X		A, R, I,
Ability to raise the self-esteem and expectations of children and young people	X		A, I,
Emotional resilience in working with challenging behaviours and attitudes to the use of authority and maintaining discipline	X		A, R, I
<b>Knowledge, Skills, Qualities</b>	<b>Essential</b>	<b>Desirable</b>	
To know how to support students, aged 11 -16, with particular barriers to learning with their basic skills so that they make good progress		X	I, R
To know how to assess student reading ages and levels of attainment and progress in order to carry out screening tests		X	A, I
To be able to develop good learning relationships with students so that they are all motivated to learn and make good progress		X	A, R, I,
To be able to develop effective relationships with parents so that they work with the academy to support their children to learn		X	A, R, I
Good organisational, communication, administrative and interpersonal skills	X		A, R, I
Able to deal with confidential information sensitively and appropriately in line with academy policies		X	A, R,
Ability to explain tasks simply and clearly	X		
Able to differentiate resources to meet the needs of SEND students effectively		X	A, R, I,
<b>Interpersonal Skills</b>	<b>Essential</b>	<b>Desirable</b>	I, A, R
Ability to communicate effectively and relate well to all stakeholders	X		A, R, I
Willingness to contribute to extra-curricular activities	X		
Ability to work as part of a team	X		A, R, I ,
<b>Personal Qualities / Skills</b>	<b>Essential</b>	<b>Desirable</b>	A, R,
Hardworking with a "can-do" approach.		X	A, R,
A creative person who enjoys learning and seeks out opportunities to continue learning.	X		A, R,

**The selection criteria above will be assessed in the following ways: -**

Key: A = Application

R = Reference

I = Interview



**WEAVERS  
ACADEMY**

*Creative  
Education  
Trust*