

Beanfield Primary School Teaching Assistant- Person Specification

Education and Qualifications	Criteria	Assessment
Qualified to GCSE or equivalent.	E	A
Further qualifications relevant to the post, e.g. Learning Support training, NVQ, communication, PMLD, autism courses.	D	A

Experience	Criteria	Assessment
Experience of work with children; this can include voluntary or professional experience working in a school or a similar environment.	E	A/I
Ability to work collaboratively in a variety of team settings as part of a multi-disciplinary team; This will include professionals within Education, Health and Social care.	D	A/I

Knowledge and Understanding	Criteria	Assessment
General understanding of national curriculum and other basic learning programmes	D	A/I
Good understanding of school policies and procedures relating to health and safety, behaviour, attendance, equal opportunities and child protection.	D	A/I
Knowledge of SEN needs and appropriate approaches towards children with various needs.	E	A/I

Skills	Criteria	Assessment
Ability to maintain clear and concise notes and records.	E	A/I
Ability to communicate effectively with a range of adults and children including; alternate schools, families, colleagues and professionals.	E	A/I
Good organisational and time management skills.	E	A/I

Personal Qualities	Criteria	Assessment
Have a passion for education and developing the whole child.	E	I
Be able to demonstrate a commitment to personal professional development.	D	I
Positive and enthusiastic approach towards work.	E	I
Be able to work on own initiative, as well as part of a team, and under the direction of the Principal, Assistant Principal or Teaching staff.	E	I
High expectations of self and others.	E	I
Flexible and adaptable.	D	I

Criteria Key

- E** Essential
- D** Desirable

Assessment Key

- A** Application Form
- I** Interview