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**MOUNT ST MARY’S CATHOLIC HIGH SCHOOL**

**LEARNING SUPPORT ASSISTANT - PERSON SPECIFICATION**

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| **Attributes** | **Essential** | **Desirable** | **Evidence** |
| Education, Training and Qualifications | * GSCE Maths and English or equivalent
 | * Child Care Qualification
 | Application form and letter |
| Experience and knowledge | * Experience of working with children of relevant age
* Understanding of classroom roles and responsibilities and the Learning Support Assistant’s role
* Ability and confidence to assist students with basic numeracy and literacy in line with learning strategies and national curriculum
* Using basic Microsoft packages
* Ability to work in a team and independently
* Ability to communicate with wide range of audiences, i.e. parents, teachers, students, other professionals
 | * Experience of basic administrative tasks and processed
* Experienced / Trained First Aider
* Ability to use computers and educational software packages
 | Application form and letter InterviewReference |
| Other personal attributes | * Ability to promote fairness and a positive role model to students
* To comply with the School’s policies
* Motivation to work with children
* Ability to form and maintain appropriate relationships and personal boundaries with children
* Emotional resilience in working with challenging behaviours and attitudes and use of authority to maintain discipline
* Ability to show independence and initiative
 |  | Application form and letterInterviewReference |