



REPTON

Cairo

KS1 Class Teacher

Start Date September 2022





Table of Contents

| | |
|--|---------------------------|
| <u>An Introduction to Repton School.....</u> | <u>2</u> |
| <u>A Global Family of Schools.....</u> | <u>3</u> |
| <u>KS1 Class Teacher Job Description</u> | <u>6</u> |
| <u>Working at Repton Cairo</u> | <u>11</u> |
| <u>Information for Candidates.....</u> | <u>12</u> |

An Introduction to Repton School

Repton is the ancient capital of Mercia, and the School, founded in 1557 from a bequest from Sir John Port of Etwall, was established on the site of a 7th century Anglo-Saxon Benedictine abbey and latterly a 12th century Augustinian priory.

The School today incorporates many of the original buildings from the estate, namely, the Guest Chamber and Prior's Lodging (which as the Old Priory currently houses the School Library and Common Room), Overton's Tower, Tithe Barn, and the Arch. The latter is all that now remains of the Priory's original gatehouse and which helped inspire the School's motto: *porta vacat culpa*.

Today Repton is a world class, modern, flourishing community with a clear sense of purpose and momentum. As a pre-eminent co-educational boarding and day school, Repton provides an exceptional broad-based education, blending heritage with the pursuit of excellence in a 21st century context, offering world class facilities as well as high quality teaching and pastoral care.

The School has a thousand pupils across the Prep and Senior School, making it large enough to achieve excellence in and out of the classroom, yet small enough for individuals to be well-known, to grow and to flourish. At Repton Senior, each pupil, whether day or boarding, is a member of a House, of which there are 10 (six for boys and four for girls).



A Global Family of Schools

Repton was a pioneer among British independent schools in the international market with the establishment of Repton School Dubai in 2007. From this has sprung the Repton family of schools, the development of a global community which is key to Repton's international and outward-looking vision. Repton Cairo opened in September 2021 and joins six other schools in the Repton International family located in China, Malaysia and the UAE.

The Headmaster and Senior Management Team work closely with Repton International Schools Ltd (RISL) in shaping the growth of Repton International as a leading educational brand.

Repton also currently has three schools in the UK (Repton, Repton Prep and St Wystan's) with the ambition to increase its UK family of schools.



At Repton schools, academic standards are high and creative activities, including music, art, drama and design, flourish. The UK school has a national profile in sport, in particular in football, hockey and swimming. Our pupils in all our schools thrive both in and out of the classroom as they develop the skills, qualities and values that will lead to a successful life.

Whilst Repton schools are undoubtedly modern in terms of practice and outlook, the traditional values of encouraging pupils to aim high whilst showing respect for all are still of utmost importance. The schools continue and develop a strong educational vision, a belief in the primacy of Truth, of Wholeness, of Respect and of Excellence. The UK school's considerable strengths were recognised in the 2020 ISI Inspection which found Repton to be 'Excellent' in all of the areas examined. Our schools in the UAE are also recognized as 'Outstanding' by the local inspection authorities and, although early in their journey, this aspiration underpins our approach to all the international schools.

Repton Cairo opened in September 2021 accepting pupils into Early Years, KS1 and KS1. Thereafter, the School will grow steadily, with the emphasis on preserving quality at all times, until a capacity of approximately 1500 pupils, aged 3 – 18 is reached.

Repton Cairo is sited in the prestigious Mivida community in New Cairo, 25 minutes from the international airport. Mivida prides itself in its eco-friendly environment, where rich greenery surrounds luxury homes in a tranquil setting.



KS1 Class Teacher Job Description

Post: KS1 Class Teacher
Responsible to: Head of Junior School

Main Tasks

The class teacher will:

- Share the responsibility for the planning, teaching and assessments of the subjects to which they have been assigned at Repton Cairo.
- Be required to carry out other such duties as the Head may reasonably direct from time to time.
- Display the highest standards of professionalism in their teaching and in their relationships with their colleagues and the wider School community.

The class teacher will plan teaching to achieve progression of learning through identifying clear teaching objectives and specifying how they will be taught through:

- Setting tasks which challenge pupils and ensure high levels of interest
- Setting clear targets, building on prior attainment
- Identifying Special Educational Needs or very able pupils
- Providing clear structures for lessons, maintaining pace, motivation and challenge
- Making effective use of assessment and ensure coverage of programmes of study
- Maintaining high standards of work and homework
- Using a variety of teaching methods to match approach to content, structure
- Use of effective questioning and Assessment for Learning
- Selecting appropriate learning resources and develop study skills through library, I.C.T. and other sources
- Ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- Ensuring the effective and efficient deployment of classroom support
- Encouraging pupils to think and talk about their learning, develop self-control and independence, concentration and perseverance, and listening skills
- Maintaining effective communication with colleagues
- Maintaining open and honest communication with parents

Monitoring, Assessment, Recording and Reporting:

- To constantly monitor and evaluate the effectiveness of personal teaching to maintain good standards and ensure progression.
- Evaluating own teaching critically to improve effectiveness
- To participate in classroom observation of colleagues (peer observations) when required and participate in observations by peers.
- To submit books, records or planning as required for monitoring by colleagues or SMT.
- Comply with the School's Marking and Feedback Policy. Mark and monitor pupils' work and regularly set targets for progress.
- Assess and record pupils' progress systematically and keep records to inform planning for individualised learning.
- Check work is understood and completed, monitor strengths and weaknesses.
- Undertake assessment of pupils as requested by examination bodies, departmental and school procedures.
- Prepare and present informative reports to parents.
- To regularly assess the pupils' work by means of formal and informal termly / half termly assessment as directed by SMT.
- To communicate with the school SENCO and Head of Department regarding any pupil whose progress or behaviour gives cause for concern.



Curriculum Development:

- Within a team, develop plans that identify clear targets and success criteria for the development and/or maintenance of the school's curriculum.
- Contribute to the whole school's planning activities.

Directed Time:

- To ensure attendance in school between stipulated hours and to attend all meetings/functions deemed to be directed time, including up to two extra-curricular activities every week.

Punctuality:

- To set high standards with regard to punctuality and to encourage the same from the pupils and colleagues.

School Rules:

- To consistently and diligently apply/uphold the rules of the school in order to maintain discipline, dress code and to ensure the happiness, safety and well-being of all pupils and community.

Absence:

- To request approval from the Head for any absence from school and to give notice to the Head of Section, in good time.
- Wherever possible, to make medical appointments outside normal directed working time.

Standards:

- To maintain, with the rest of the staff, high standards of conduct both in and out of the classroom, acting in a way that is honest, justifiable and in the best interests of the pupil.

Safety:

- To emphasise the importance of safety in all areas of the curriculum, communicating to the pupils the importance of a responsible attitude towards personal safety, the safety of others and respect for the school's property and equipment.
-

Dress:

- To abide by the school staff dress code and maintain smart and professional standards of appearance with particular attention to, and awareness of, cultural sensitivities.

Communication with Parents:

- To communicate with parents on a regular, informal basis and to deal with day-to-day queries.
- To attend Parents' Evenings as required and to provide accurate, honest information regarding the progress of individuals at these meetings.
- To report to the parents in the form of written reports twice yearly or when required by the SMT

Record Keeping:

- To keep records and to ensure that they are available for sharing with colleagues and/or inspection by members of the Senior Management Team and the Inspectorate.

Curriculum Policy:

- To be involved in developing, implementing and monitoring subject policy and to assist in the production of such documentation when required.

Display:

- To be involved in developing, implementing and monitoring subject policy and to assist in the production of such documentation when required.

Duties:

- To carry out a share of the duties in the school as required/timetabled.



Cover:

- Provide cover for absent colleagues as and when necessary.

Staff Development:

- To attend and participate fully, in Staff Development.
- To attend staff meetings, House meetings and briefings as and when required

Management of Resources:

- To assist with the resourcing of the subjects taught, as directed by the Head of Section.

School Development:

- To support the School Development Plan in relation to the curriculum and the continuing improvement of the premises and accommodation.

After-School Activities:

- To fully contribute to the extra-curricular activity programme to enrich the school experience for the pupils as reasonably directed by the Senior Management Team and the ECA Coordinator.





Qualifications / Attainment

| | |
|------------------|-------------------------|
| Bachelors Degree | <i>Essential</i> |
| QTS | <i>Essential</i> |

Skills Required

| | |
|---|-------------------------|
| Strong KS1 Practitioner | <i>Essential</i> |
| Experience in delivery of the English National Curriculum | <i>Essential</i> |
| Ability to develop a stimulating and engaging classroom environment | <i>Essential</i> |
| Team player | <i>Essential</i> |
| International school teaching experience | <i>Desirable</i> |
| Experience teaching EAL/ESL children | <i>Desirable</i> |
| Experience/understanding of UK independent school education | <i>Desirable</i> |

Personal and Professional Qualities

| | |
|--|-------------------------|
| Excellent communication skills, able to successfully communicate the underpinning principles of the English National Curriculum with parents | <i>Essential</i> |
| Strong organisation skills | <i>Essential</i> |
| Ability and willingness to contribute to the extra-curricular programme | <i>Essential</i> |
| Resilient, adaptable, flexible | <i>Essential</i> |
| Sense of humour | <i>Essential</i> |

Working at Repton Cairo Emaar, Mivida Compound



Repton Cairo is committed to employing and rewarding educators who share its ambition, its aims and its values. This will be reflected in an attractive remuneration package as well as investments in both staff professional development and facilities.

Repton Cairo has its own attractive salary scale and the person appointed will enter the scale at the level suitable to his/her qualifications and experience.

Repton staff also benefit from:

- An attractive '100%' fee remission scheme
- Private health care
- Annual flights to country of origin
- Accommodation

The School is committed to the professional development of its staff so that they can continue to grow as teachers and educators and Repton Cairo invests significantly in this.

Repton Cairo benefits from excellent facilities set within the prestigious Mivida development in New Cairo. The site will be further developed as the School grows, to provide premium facilities for pupils from 3 – 18 years of age.



Information for Candidates

Candidates should apply through the TES portal providing a covering letter and CV containing the names and contact information of minimum two professional references.

Applicants will be contacted for interview if they have been successful in the short-list process. We regret that, due to the large number of applications we receive, we are not able to contact unsuccessful applicants.

In accordance with the UK Children Act, any appointment to a Repton school is conditional on criminal records clearance and the successful candidate will be required to supply the necessary information and documentary evidence. References will be obtained on all candidates called for interview and applicants should be aware that the interview will contain questions relating to the candidates' suitability to working in a post involving children.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Therefore, the following shall be deemed to be included, in addition to the duties that you may be required to perform:

Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you come into contact.

Under the UK Sexual Offences Act 2003 it is a criminal offence for a person over 18 (e.g. teacher, matron, sports coach) to have a sexual relationship with a child under 18 where that person is in a position of trust in respect of that child, even if the relationship is consensual. This applies where the child is in full-time education and the person works in the same establishment as the child, even if s/he does not teach the child. Moreover, whatever the age of the pupil, a sexual relationship between an employee and a pupil will be considered an abuse of a position of trust and gross misconduct, likely to result in summary dismissal.





REPTON
CAIRO

Repton • Cairo • Egypt
www.reptoncairo.org