

Job Description

Post: DT Technician

Purpose

To challenge educational and social disadvantage by providing technical support to the DT subjects in order to achieve the highest possible standards and prepare all our students to lead successful lives.

Duties and Responsibilities

- Prepare equipment and materials as necessary to enable staff and students to function effectively.
- Carry out routine maintenance in accordance with health and safety requirements.
- Assist teaching staff in promoting and raising the profile of DT within and outside the academy.
- Work alongside teachers during activities / experiments to aid student progress as and when required.
- Manufacture pieces of equipment, as required, for class demonstration and / or student use.
- Ensure that all equipment is kept in an operable and safe manner and ready for use by staff and students.
- Advise staff on the status of materials / equipment and place orders.
- Construct storage systems for students' work and other materials.
- Ensure that teachers are not diverted from their teaching duties when materials / equipment are to be urgently prepared.
- Participate in the academy coaching process.
- Engage fully in the academy appraisal process to fulfil personal potential and be able to participate effectively in the implementation of the academy's goals and improvement plan.
- Attend meetings / training and carry out administrative tasks and duties as specified on the academy calendar.
- Consistently implement all academy policies.
- Contribute to decision-making and consultation procedures.
- Report any safeguarding concerns immediately to a Designated Safeguarding Lead.
- Carry out any other reasonable duties as requested by the Principal.

This job description is not necessarily a comprehensive definition of the post. It will be reviewed annually.