



KENT COLLEGE
CANTERBURY

Senior Riding Instructor



APPOINTMENT DETAILS

Job Title:	Senior Riding Instructor
Reporting to:	Equine & Farm Manager
Employment Status:	Part-time / Term-time plus
Job Location:	Kent College's School Farm
Start Date:	As soon as possible
Interviews:	To be held the week commencing 11th December 2023

If a pool of suitable candidates becomes available before the closing date Kent College reserves the right to interview and appoint without further notice

THE SCHOOL

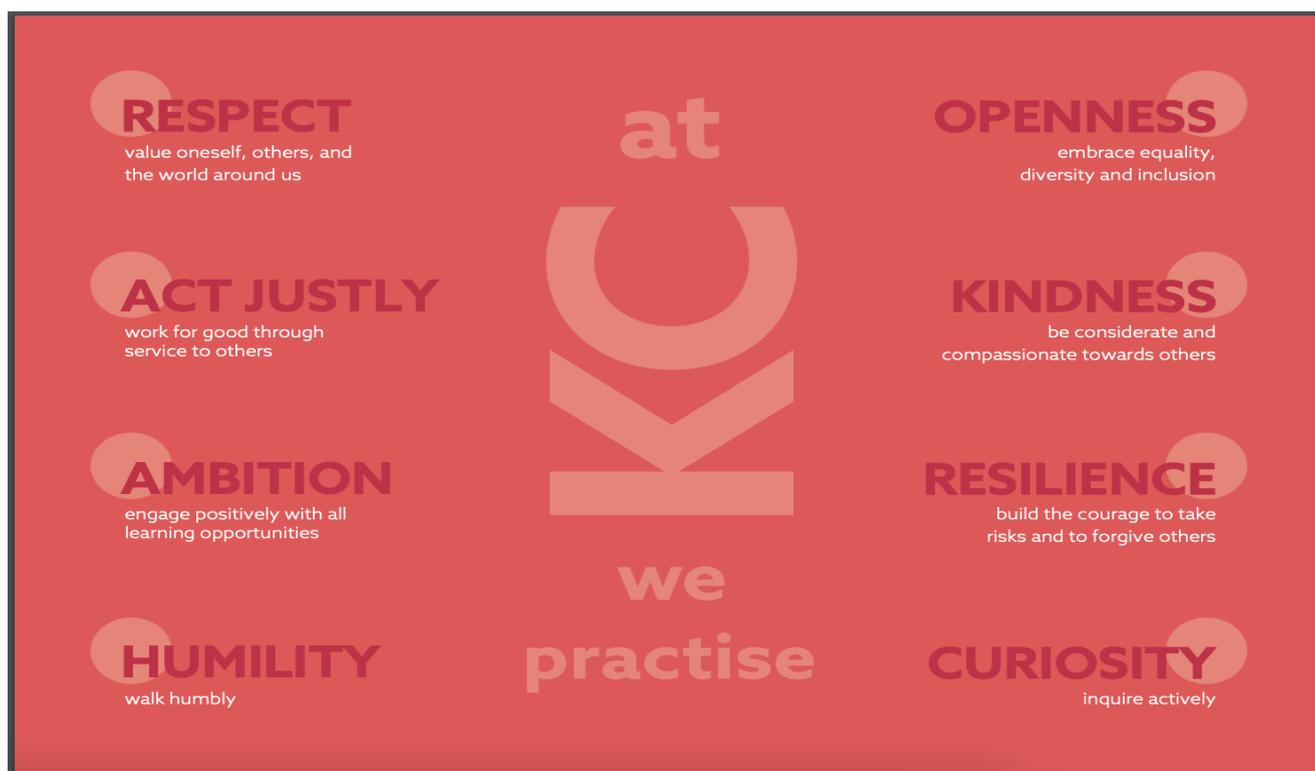
Kent College is a co-educational school with a Methodist foundation. The school is located in Canterbury, just one hour from the centre of London by train. The Senior School (11 – 18 years) has some 600 boys and girls, approximately one-third boarding and two-thirds day. There is also a thriving Junior School with c200 pupils in total. The school enjoys a high reputation for academic standards and many other activities including Sport, Music, Drama and Art. Academic provision includes A level as well as the IB Diploma for Sixth Form and GCSE, IGCSE and pre IB for Key Stage 4. Results place Kent College among the best UK Schools.

Kent College is a happy, caring and successful school in which pupils feel supported and encouraged to aim for high standards of achievement and conduct. The school was inspected by the Independent School Inspectorate in October 2022 and was found to be excellent and compliant in all aspects.

In August 2016 Kent College opened a 3-18 school in Dubai, and in September 2022 the primary stages of Kent College West Cairo accepted its first students. Summer 2019 brought the opening of a state-of-the-art 600 seater auditorium, The Great Hall. The hall is used by the whole school for worship and as a versatile and practical space for the college's highly regarded drama and music departments as well as for being available for use by the local community.

Kent College is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

OUR SCHOOL VALUES



THE ROLE

Moat Farm provides an exceptional resource for our pupils to experience and appreciate the life of a working farm, with a wide variety of animals ranging from small pets to livestock and horses. We have an exciting opportunity for a qualified and experienced Equine Practitioner to teach a wide range of children and adults of differing abilities.

Previous experience within a similar setting and relevant qualifications are essential, accompanied by the ability to create a happy and enjoyable learning environment.

JOB DESCRIPTION

The following list is not exhaustive but serves as an indication of what the role encompasses.

The Senior Riding Instructor will:

Main Duties and Responsibilities

- Provide riding lessons to riders of all abilities (small groups or 1:1)
- Care of horses (to include stable management feeding/husbandry/healthcare) in liaison with Farm staff

- Ensure equipment required for riding lessons is safe, suitable and up to date and to help with development of equine facilities.
- Ensure appropriate use of the Equine budget in liaison with the Equine & Farm Manager.
- Arrange and deliver Pony Club days to be mutually agreed, depending upon demand
- Liaison with parents and staff about all events and activities
- Plan and teach team practices, including show jumping and Cross Country
- Assess pupils and enter for competitions accordingly including targeting qualifier shows and ensuring roles of individual competitions are adhered to
- Ensure the conduct of pupils is excellent at all times
- When taking Kent College ponies to shows, book transport as appropriate and be responsible for the pupils and ponies at all times
- Keep records of pupils performance, costs and expenditure, achievements and attendance
- Ensure memberships are up to date in a timely manner
- Ensure all kit and equipment is suitable and in good condition
- Update school equine notice board
- Ad hoc Farm duties and exercising of horses will be required during School holidays if no lessons are taking place (hours may vary during school holidays by mutual agreement)
- To be a member of the KC Equine & Farm Working Party

SAFEGUARDING DUTIES & RESPONSIBILITIES

The successful candidate will need to satisfy the conditions appertaining to a satisfactory Disclosure and Barring Service (DBS) check before taking up their appointment. They will be required to complete a medical questionnaire and produce evidence of all qualifications cited on the application form.

Kent College is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment. The successful applicant will be expected to uphold this duty with regard to all children and young persons for who they are responsible and with whom they come into contact. All members of staff are expected to share this commitment and abide by the safeguarding policies in place and undertaking relevant training to ensure they remain up to date with Safeguarding policies and best practice.

This role is a business function support role involving regular contact with children, but not typically accompanied by responsibility for them.

For the avoidance of doubt, the duties and responsibilities contained within this job description indicate only the main responsibilities of the post and may change

from time to time according to the requirements of the role. It is not intended as an exhaustive list, or to have contractual effect.

References will be taken prior to the interview. One of the referees should normally be the applicant's current or most recent employer.

Please note that Keeping Children Safe in Education (KCSIE) asks schools to carry out online searches on shortlisted candidates as part of the process of assessing suitability. All shortlisted candidates will be required to provide social media information as part of their application.

Kent College staff and pupils are proud to be part of a welcoming international boarding community. We value diversity and promote equality at all levels, and we are passionate about attracting a diverse pool of applications through an inclusive appointment's process. Reasonable adjustments will be made at each stage of this process for any candidate with a disability. We warmly welcome applications from professionals of all backgrounds, communities, including ethnicity, gender, transgender, age, disability, sexual orientation, or religion, and particularly encourage applicants who identify as Black, Asian, or Minority Ethnic groups as these groups are currently underrepresented in our community.

Applications must be made via Kent College's online application system; CVs or details sent directly to the department or via email cannot be considered.

PERSON SPECIFICATION

Knowledge and Experience

- Appropriate Instructor training to a minimum of BHS AI, Coaching Certificate Level 2
- Minimum of 2 years post-qualification experience
- Experience of teaching children over a range of abilities from complete beginner to at least novice
- Trailer driving licence desirable
- Experience of a range of horses

Skills and Abilities

- Ability to work in an organised and methodical manner
- Ability to work effectively as part of a busy team
- Ability to maintain effective record-keeping systems
- Ability to convey information clearly and accurately

Personal Qualities

- A desire to work with children
- A proactive 'can do' attitude and the ability to take initiative when required
- Out-going, friendly and professional approach
- A qualified first-aider or willingness to train

Information

- We currently compete in show jumping, arena eventing and eventers challenges.

THE PACKAGE

Hours: 20 hours per week, term-time plus 6 weeks (41 weeks per year)

Salary: £13,858 per annum

Pension: Contributory Pension Scheme TPT (DC)*

Benefits:

- Generous training and mentoring package
- Benenden health care
- EV Scheme and Cycle to Work Scheme
- Techscheme
- Retail discounts
- Free lunch in term-time*
- Tuition fee remission*
- Free car parking

**Conditions apply*

