

PERSON SPECIFICATION		
JOB TITLE	Librarian	
DEPARTMENT/SECTION	Library	
REPORTS TO	Head Librarian	
LINE MANAGES	Pupil librarians	
QUALIFICATIONS		
CRITERION	ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> Librarianship qualification (first degree or postgraduate) or equivalent practical experience within a library environment MCLIP, or willingness to undertake registration if applicable (will be supported) 	<p>✓</p> <p>✓</p>	
EXPERIENCE		
CRITERION	ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> Previous experience of working in a library Experience of working with young people and meeting their particular needs and requirements Experience of utilising ICT and skills to access and retrieve information Previous experience of working in a school library Experience using the Oliver v5 LMS 	<p>✓</p> <p>✓</p> <p>✓</p>	<p>✓</p> <p>✓</p>
KNOWLEDGE & SKILLS		
CRITERION	ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> Excellent communication skills (oral and written) Excellent customer service skills Excellent organisational skills 	<p>✓</p> <p>✓</p> <p>✓</p>	

