

# Job Description

## Whitley Academy



**Job Title:** Curriculum Leader Performing Arts/Drama

**Salary:** TLR2

**Location:** Whitley Academy

### Job Purpose

To teach Performing Arts across the age and ability ranges to ensure that individual students are challenged to achieve their full potential.

### Duties and Responsibilities

- To plan and prepare lessons and teaching materials.
- To teach a selection of Performing Arts classes from Key Stage 3 and 4 (and where appropriate Post 16).
- To promote a rich, stimulating and caring environment to encourage all students to learn.
- To monitor the quality of teaching and learning in the team and to ensure the needs of individual pupils are met rigorously analysing student data to inform planning / intervention.
- To celebrate the achievements and creativity of all students.
- To maintain good order and discipline amongst students in line with the School Behaviour Policy, including duties and supervision outside the classroom.
- To design, evaluate and maintain of Schemes of Work at Key Stage 3 / 4 (and where appropriate Post 16).
- To keep up to date with relevant initiatives and development in Performing Arts and incorporate such developments into Schemes of Work.
- To keep abreast of changes in the curriculum at all levels and to contribute ideas as to how these changes can best be implemented.
- To aid in the development of appropriate internal assessment materials at Key Stage 3, 4 and where appropriate Post 16.
- To assess accurately and record assessments of work carried out by students and to provide assessment data at the appropriate times.
- To collate the arrangements for entrants for Performing Arts exams and communicate the arrangements to Line Manager.
- To take an active part in all CPD activities designed to standardise assessments
- To report on students at appropriate times in line with school and curricular policies.
- To maintain a well-equipped and organised classroom with appropriate displays, resource areas and materials for student use.
- To lead on the development of extra-curricular Performing Arts at Whitley Academy offering enrichment and production opportunities to create an enriched experience for all students.
- To be a tutor if required, providing pastoral support, guidance and advice to a group of students.

All duties and responsibilities must be carried out with due regard to Whitley Academy's Health and Safety Policy.

Post holders will be accountable for carrying out all duties and responsibilities with due regard to Whitley Academy's Equal Opportunities Policy.

**Responsible to:** Senior Line Manager

**Date Reviewed:** October 2017