**The Boswells School**

**Head of Business/Economics**

**Person Specification**

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| **Specification** | **Essential** | **Desirable** |
| **Qualifications** | | |
| Degree or equivalent |  |  |
| Qualified Teacher Status |  |  |
| Personal commitment to recent & relevant CPD and its impact |  |  |
| Evidence of further study and/or additional  qualifications |  |  |
| Experience of having worked successfully in a large secondary school setting, teaching students from all socio-economic backgrounds |  |  |
| Experience of having worked in an 11-18 school |  |  |
| Proven, successful teaching experience in previous schools |  |  |
| **Personal Attributes and Qualities** | | |
| Clear educational aims and values which are consistent with the school aim of high quality teaching and learning. |  |  |
| Ability to engage in cooperative working to help the team achieve its goals |  |  |
| Ability to filter, judge and act decisively |  |  |
| Ability to operate effectively when working under pressure |  |  |
| The ability to motivate and inspire a range of audiences including students and teachers |  |  |
| Ability to challenge, influence and inspire colleagues |  |  |
| Ability to develop strong professional relationships with young people which impact positively on their achievements |  |  |
| Willingness to contribute to the wider life of the school |  |  |
| Excellent punctuality and attendance record |  |  |
| A firm commitment to and ability to adhere to the school’s race equality and cultural diversity policy in all aspects of the post |  |  |
| Is able to use IT confidently, in particular, Excel, Access, Word, PowerPoint, Dreamweaver. |  |  |
| **Professional Knowledge, Skills and Abilities** | | |
| Evidence of excellent teaching skills |  |  |
| Good knowledge of curriculum development and improvement |  |  |
| Knowledge and understanding of current and future KS4&5 curriculum changes |  |  |
| Appropriate training and a willingness to continue training to manage the key areas and tasks outlined in the job description |  |  |
| Proven, excellent classroom management skills |  |  |
| Proven, excellent interpersonal relationship skills and the ability to communicate effectively and sensitively with students, parents and colleagues |  |  |
| An understanding of how students learn best and improve their skills, knowledge and understanding |  |  |
| Evidence of good information and communication technology skills |  |  |
| Thorough knowledge and understanding of subject area and how it can effectively be taught across the spectrum of age and ability |  |  |
| Excellent knowledge of achievement methods and measurement |  |  |
| Knowledge of health and safety requirements |  |  |
| **Specification** | **Essential** | **Desirable** |
| School performance review and self-evaluation processes |  |  |
| Current educational trends and thinking |  |  |
| **Professional Experience** | | |  |
| Experience of delivering training and support to other members of a team |  |  |
| A first class teacher with at least 3 years successful teaching experience. |  |  |
| Evidence of leading/managing a staff team in education. |  |  |
| Proven track record in raising standards of student achievement |  |  |
| Experience of managing a delegated budget |  |  |
| Experience of managing student behaviour |  |  |
| Experience of constructive co-operation with parents |  |  |
| Experience in the use of IT as a teaching and learning tool/management tool |  |  |