

Application Pack
for the position of
Tutor of Italian
For September 2021

About St George's

St George's is an independent boarding and day school with approximately 270 pupils aged from 11-18 years about 45% of whom are boarders (both full and tailored) and with a Sixth Form of approximately 80 pupils. The school operates as an Educational Trust administered by a Board of Governors, is a member of the Girls' Schools Association (GSA), Boarding Schools Association (BSA), and is ISC accredited.

We are a welcoming school with a warm sense of community and visitors often comment on the perceptible supportive and cheerful atmosphere. We believe that a happy and successful school is one where all pupils have the opportunities to develop their strengths. The richness of opportunities within and outside the classroom are fundamental elements of the St George's experience and this allows the girls to foster the confidence, independence and academic curiosity that lead to success. Our academic results are impressive, with the 'value-added' in public examinations a real strength. We understand how girls learn effectively and we regularly add at least one grade higher at GCSE and A Level than baseline testing would suggest.

Over the past two years at GCSE, St George's has been placed in the top 5 to 10% of schools nationally for value added.



#SGACapable
#SGAConfident
#SGAConnected

  
@stgeorgesascot

Our location

The School is approximately 25 miles west of central London, on a beautiful, leafy 30 acre site, within walking distance of Ascot High Street. We are close to Windsor, Eton and Bracknell and equidistant from the M3 and M4 motorways. Ascot High Street can be reached on foot in five minutes while Ascot Railway Station is less than a mile away.

All facilities are on site and include, amongst others, a state-of-the-art 350 seat theatre, three boarding houses, a sports hall, squash courts, gym, dance studio, spacious library, Science centre, photographic, textiles and art studios, 6 floodlit netball/tennis courts, extensive grass sports pitches and a new 25m 6 lane indoor swimming pool.



Academic Results

We aim to get the very best from each girl and Georgians are encouraged to work conscientiously and to the best of their ability as well as get involved in the wider school community and all the activities that are on offer in the busy co-curricular programme. This, combined with committed and inspirational teaching, delivers excellent GCSE and A Level results. Our pupils achieved the following results in 2020:

A Level: 69% A*-A, 99% pass rate

GCSE: 45% 9/8 or A*, 65% 9-7 or A*-A, 94% 9-4 or A*-C

The Role.

The Department is well resourced, with its own teaching rooms all equipped with interactive SMART boards and an MFL study room for small group work and oral lessons.

The successful candidate will be required to provide private lessons to pupils who wish to study Italian and guide them in their preparation for GCSE and/or A Level, working on a one-to-one basis.

Person Specification

- Good interpersonal skills in order to interact with young people and encourage them to speak.
- An understanding of the British schooling system.
- The ability to implement a variety of teaching methods for pupils with different levels of fluency.
- Good organisational and communication skills.
- A flexible and willing attitude.

Required competencies:

- Fluent Italian Speaker with excellent subject knowledge.
- Ability to choose examination boards and guide pupils through their preparation following the specifications.
- Ability to prepare lessons for GCSE and A level pupils.
- Ability to conduct oral examinations when required.
- Ability to deliver engaging lessons.
- Ability to set and mark homework and assessments.
- Ability to keep records of attendance.
- Ability to keep a record of the work covered.
- Ability to liaise with the Head of Department regarding the progress of the pupils and the paperwork regarding examinations.
- Ability to maintain a positive and professional approach when dealing with parents and colleagues.

Salary and Benefits

- a. **Start date:** September 2021
- b. **Normal Hours of Work:** The number of hours per week will vary on a term by term basis, depending upon the number of pupils requiring language tuition. You will be required to work term time only. You will be notified in advance, on a term by term basis, of the number of hours you are required to work.
- c. **Remuneration:** The hourly rate of pay for this role will be in the region of £30 per hour dependent on experience. This includes an element to cover statutory holiday entitlement.
- d. **Probationary and Notice Periods:** The first year of employment will be a probationary period. During this period, performance and conduct will be monitored. The School may extend the probationary period at its discretion. In the probationary period, the notice required to terminate the employment will be one week, increasing to one calendar month by either side on the successful completion of the probationary period.
- e. **Pension:** The successful candidate will not be eligible to be auto-enrolled into the School's pension scheme at this time.
- f. **Facilities:** Members of staff can use the School's sports facilities at allocated times. There is free on-site parking.

The Process

Letters of application together with the completed application form must reach the School by 4pm on Thursday **27 May 2021** and be sent to recruitment@stgeorges-ascot.org.uk

Any queries about this post may be made in the first instance to the Head of Languages, Miss Elodie Pierre, via reception 01344 629900 or email to epierre@stgeorges-ascot.org.uk

The School reserves the right to interview and / or appoint at any time during the recruitment process

St George's School is committed to safeguarding the welfare of children at the School. Therefore, this appointment will be subject to a successful disclosure check from the Disclosure and Barring Service. This will give details of all spent and unspent convictions and other recordable matters. A policy on the recruitment of ex-offenders is available, if required, from the School Office. The supplied references will be taken up and the School may approach previous employers for information to verify particular experience or qualifications. A medical questionnaire will be required to be completed by the successful candidate.

