

Head of Year Learning with a specialism in English, Maths or Science

Salary: Ark MPS/UPS Outside London (£24,313 – £41,366) and TLR2b £4,531

Location: Kings Norton, Birmingham

Nearest train station/transport links: five-minute drive from the M42, Junction 2, Kings Norton Station (25 mins walk), bus routes including the 35, 45, 49 and 84

Start date negotiable.

Due to the expansion of our school, we are always looking for excellent teachers and leaders. We will therefore be considering applications throughout the duration of the advert and will let you know whether you have been shortlisted and selected for interview following submission of your application.

Ofsted: Good in all areas (2016)

Ark Kings – a small school, big family; transforming the lives of our students

In 2015, Ark Kings Academy was named as the most improved academy in the country, and was rated 'Good' in all areas by Ofsted in October 2016. In April 2017, we moved into our brand new school building and in September 2017 we became an all through school with students from Reception to year 11. It is therefore a very exciting time to be joining Ark Kings as part of our schools' transformation.

We are looking to recruit a Head of Year Learning with a specialism in English, Maths or Science to be play an integral part in our journey to outstanding. Your role will include:

- to enshrine the academy's values in the day-to-day experience and conduct of the pupils, both inside and outside the classroom
- to create a culture of learning through the consistent application of high expectations and the enrichment of the skills of the cohort so they are enabled to learn well
- to support and work in collaboration with colleagues and other professionals in and beyond the school, covering lessons and providing other support as required

Staff development is key to our school improvement plan. Expectations are high and there is an array of tailored support and development opportunities available to help you reach them. At Ark Kings, you will have access to:

- Online training, and bespoke learning and mentoring programmes
- Twice the standard number of training days for teachers throughout the year (10 days)
- Dedicated co-planning time
- High quality training from the Ark Network
- Hub Days - three times a year, people working in specific roles or subject areas get

together to share best practice and deepen their subject knowledge with peers from across the Ark network.

Our behaviour system, means that teachers can focus on getting the best possible outcomes for students. Extra free periods are built into the school day to enable you to have the time to get things done – whether that's training, lesson planning or meetings.

As a teacher at Ark Kings Academy, you will be part of Ark, an international charity and one of the UK's most successful multi-academy trusts, with a network of 35 schools in 4 locations across the country. **Click [here](#) to find out more about the benefits of work for Ark Kings Academy.**

Visit our website for more information on the school. For an informal, confidential discussion, please contact us on 0121 459 4451 or the Recruitment Team on recruitment@arkonline.org or 0203 116 6345 for any application form enquiries. Please submit your application online by visiting www.arkonline.org/careers

Applications will be reviewed on an ongoing basis.

Ark is committed to safeguarding children; successful candidates will be subject to an enhanced Disclosure and Barring Service check.

The Role

- To develop and embed an ethos of high expectations, exceptional attitudes to learning and exemplary conduct.
- To ensure all academy routines and non-verbal signals are fully embedded and carried out with full compliance by the cohort
- To embed a culture of very high attendance within the cohort so attendance does not fall below expected levels
- To organise, with the Vice Principal discipline, all duty, catch up and internal exclusion rotas and systems
- To implement the academy's rewards system for the cohort
- To provide weekly and termly evaluations to the Vice Principal on the behaviour, attendance and performance of the cohort.

Job Description: Head of Year Learning

Key Responsibilities

Ethos and Culture

- To enshrine the academy's values in the day-to-day experience and conduct of the pupils, both inside and outside the classroom
- To create a culture of learning through the consistent application of high expectations and the enrichment of the skills of the cohort so they are enabled to learn well

- To develop and deliver an assembly programme that inspires, develops cultural literacy, celebrates success and reinforces our ethos and high expectations
- To co-ordinate opportunities for pupils to compete with each other and other schools across a spectrum of activities
- To put in place systems to ensure success is celebrated at every opportunity

Achievement

- To plan and co-ordinate parent review meetings to ensure parents are aware of their child's progress and have opportunities to contribute to improving their child's attainment.

Teaching and Learning

- To coach and support teachers of your year group who are not implementing academy routines as effectively as required.

Curriculum

- To embed into the "Virtue" curriculum provision with the year group.

Conduct, Attendance, Punctuality and Safety

- To lead the effective implementation of the academy's behavior policy with the year group, thus achieving a consistently calm, ordered and purposeful environment both inside and outside the classroom. The policy includes provision for rewards and sanctions
- To lead the effective implementation of the academy's attendance and punctuality policy with the year group
- To provide opportunities for parents and the local community to visit the school, meet pupils and observe the pupils' daily practice.

Leadership and Management

- To write an annual pastoral development plan, setting targets and actions for the coming year
- To review the action plan termly through the self-evaluation process
- To develop, lead and manage a highly effective tutor team
- To support the training and development of staff as a member of the leadership team
- To oversee the maintenance of organised and up-to-date pupil records
- To set up an effective Year Council that contributes to the development of the academy in a meaningful manner.

Academy Culture

- To support the academy's values and ethos by contributing to the development and implementation of policies, practices and procedures
- To help create a strong academy community, characterised by consistent, orderly behaviour and caring, respectful relationships
- To help develop an academy culture and ethos that is utterly committed to learning and achievement

- To support and work in collaboration with colleagues and other professionals in and beyond the school, covering lessons and providing other support as required.

Other

- To undertake and, when required, deliver the appraisal system and relevant training and professional development
- To undertake other various responsibilities as directed by the Principal.

Person Specification: Head of Year Learning

Qualification Criteria

- Qualified to at least degree level
- Qualified to teach and work in the UK

Knowledge, Skills and Experience

- Evidence of teaching to an outstanding level
- Experience of implementing behaviour management strategies consistently and effectively

Behaviours

Leadership

- Excited and motivated by the opportunity to be a leader in a new school that is entirely focused on providing a rich and meaningful education for all its pupils and engraining habits of excellence that will serve its' pupils well throughout their lives
- Effective team worker and leader
- Demonstrates resilience, motivation and commitment to driving up standards of achievement
- Acts as a role model to staff and students
- Vision aligned with Ark's high aspirations and high expectations of self and others
- Genuine passion and a belief in the potential of every pupil
- Motivation to continually improve standards and achieve excellence
- Commitment to the safeguarding and welfare of all pupils.

Curriculum

- Commitment to a knowledge-rich and academic curriculum
- Good communication, planning and organisational skills
- High expectations for accountability and consistency

Leading Learning

- Excellent classroom practitioner and mentor
- Ability to embed a culture of learning amongst staff and pupils that is creates an ambitious, purposeful and highly motivated environment

- Highly effective in embedding systems that create order and calm in classrooms and around the academy as a whole.

Teaching and Learning

- Excellent classroom teacher with the ability to reflect on lessons and continually improve their own practice
- Effective and systematic behaviour management, with clear boundaries, sanctions, praise and rewards
- Thinks strategically about classroom practice and tailoring lessons to pupils' needs
- Understands and interprets complex pupil data to drive lesson planning and pupil attainment
- Good communication, planning and organisational skills
- Demonstrates resilience, motivation and commitment to driving up standards of achievement
- Acts as a role model to staff and students
- Commitment to regular and on-going professional development and training to establish outstanding classroom practice.

Other

- This post is subject to an enhanced Disclosure and Barring Service check
- Willingness to undertake training
- Commitment to equality of opportunity and the safeguarding and welfare of all pupils.

Ark is committed to safeguarding and promoting the welfare of children and young people in our academies. In order to meet this responsibility, we follow a rigorous selection process. This process is outlined [here](#), but can be provided in more detail if requested. All successful candidates will be subject to an enhanced Disclosure and Barring Service check.