



## SANDHURST SCHOOL

### JOB DESCRIPTION

Department: Sandhurst School	Section/Location: Education, Sandhurst School, Owlsmoor Road, Sandhurst, Berkshire, GU47 0SD
Job Title: Classroom Teacher	Grade/Salary Range: Main/Upper Pay Scale plus Outer Fringe Allowance

#### JOB PURPOSE

1. Raise achievement of all of your students by meeting their individual needs
2. Maintain up-to-date subject knowledge at all Key Stages
3. Develop and maintain high level teaching skills
4. Implement whole school policies

#### DESIGNATION OF POST AND POSITION WITHIN SCHOOL STRUCTURE

Teachers are lined managed by Subject Leaders.

#### MAIN DUTIES AND RESPONSIBILITIES

1. Plan lessons carefully, having regard to the schemes of work and departmental practice
2. Work as a full member of the departmental team disseminating good practice, creating teaching resources and developing consistent approaches
3. Assess, monitor and evaluate student progress
4. Plan lessons carefully with specific learning objectives and with special regard to prior attainment data, gender and race, fluency in English, SEND (including IEPs)
5. Assess how well learning objectives have been achieved and use this assessment to improve aspects of teaching
6. Set targets for improvement which build on prior attainment
7. Develop the expertise to be able to recognise the level at which a student is achieving, and make accurate and valid assessments using school and departmental policies and procedures
8. Give feedback on work on a regular basis in line with school and departmental policies and guidelines
9. Make careful records of student attendance and progress following departmental guidelines carefully:
  - Liaise effectively with students' parents/carers through informative oral and written reports on students' progress and achievements according to the school's assessment and reporting schedule
  - Discuss with parents/carers appropriate targets for their child, and encourage them to support their child's learning, behaviour and progress
10. Use a variety of teaching approaches which identify, build upon and develop student learning styles and the ability to learn independently:
  - Set clear targets for student improvement and monitor progress towards these
11. Set appropriate homework in line with school and departmental policies
12. Establish and maintain good standard of student behaviour in the classroom by implementing consistently and fairly the school behaviour policy
13. Prepare and present informative reports to parents regarding student progress
14. Communicate written or oral form to parents as required
15. Any further reasonable duties as specified by the Headteacher

#### SCOPE OF JOB (Budgetary/Resource Control, Impact)

- The post holder is responsible for ensuring that the school child protection policy is adhered to and concerns are raised in accordance with this policy.