



# Old Vicarage School

**Richmond Upon Thames, Surrey**

**Role: Teaching Assistants (EYFS or KS1)**  
**Contract: Full-time, Permanent**  
**Salary: Competitive depending on skills & experience.**  
**Start Date: September 2019**

Old Vicarage School is an independent day school for girls aged 4 – 11 years located on Richmond Hill in Richmond, Surrey.

We are seeking responsible, warm, inspirational, enthusiastic, reliable and well-organised teaching assistants to fill vacancies in our new Nursery Class (opening September 2019) and in Year One.

The successful candidates, whilst working under the supervision of a qualified teacher, must be able to work independently and be capable of working with small groups of children in order to support their learning and assess their progress and development.

Applicants must hold a full and relevant level three qualification or equivalent qualification in childcare, suitable level 2 literacy and numeracy qualifications and have experience of working with children in the EYFS or KS1. Please note: candidates without these qualifications and experience should not apply

A job description, person specification and application form can be downloaded from this website. Please note that we do not accept CV's without a fully completed application form.

Completed application forms may be emailed to: [recruitment@oldvicarageschool.com](mailto:recruitment@oldvicarageschool.com) or posted to the address at the top of the form.

Further information about Old Vicarage can be found on the school website. If you have any queries, please email the above address.

Closing date for applications is **Sunday 24 February 2019** but applications will be considered as they are received and the School reserves the right to appoint at any point during the application process.

Old Vicarage School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo Child Protection screening appropriate to the post including checks with past employers and an enhanced level check with the Disclosure and Barring Service.