



Alder Community High School

Mottram Old Road | Gee Cross | Hyde | Cheshire | SK14 5NJ

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Headteacher: Mrs M Critchlow BA (Hons) NPQH

Job title	Head of Chemistry
Grade	MPS/UPS + TLR2b
Contract	Full time and permanent
Responsible to	Associate Assistant Headteacher of Science
Responsible for	Chemistry

Job Description

Purpose of the post

- To be accountable for the highest standards of pupil attainment and achievement in physics, monitoring and evaluating pupil progress, intervention and setting targets for improvement.
- To lead, develop and enhance the teaching practice of all teachers within the subject, evaluating the quality of teaching, securing and sustaining the effective delivery of the subject.
- To have commitment to safeguarding and promoting the well-being of all children in line with school policy and national guidelines.

Leadership and Management

- To support and work with the CL to lead the department in implementing whole school initiatives as identified in the Departmental/School Improvement Plan.
- To work with the CL to monitor the work of the department then drive improvement through:
 - Analysing student tracking data, identifying underperformance, planning appropriate interventions and monitoring their impact in physics.
 - Work scrutiny, Student voice and Learning Walks
- To attend, contribute and feedback on network meeting for subject leads.
- To ensure high standards of professional appearance in line with the school's dress code.

Curriculum and Standards

- To ensure that there are detailed and appropriate schemes of learning (physics) in place that meet the needs of the National Curriculum and/or appropriate examination courses.
- To ensure that schemes of learning in physics are appropriate, ambitious, accessible and meet the needs of all students including those who are particularly able or those with additional needs and in particular for the disadvantaged.
- To ensure appropriate progress, target setting and intervention systems are in place for all students to ensure the highest levels of attainment in physics.
- To ensure moderation and standardisation take place in line with departmental and whole school assessments.
- To contribute to developing literacy, numeracy, ICT and other key skills in line with school policy.

- To encourage and facilitate involvement in the school's extra-curricular and enrichment programmes and out of hours study sessions.

Teaching and Learning

- To be an effective role model in the classroom by setting high standards of teaching and learning.
- Contribute to coaching, mentoring and sharing good practice within the department.
- Use meetings to share good practice and cascade training.
- Offer INSET to the department in an area of expertise where appropriate.
- To encourage and facilitate the development and implementation of new teaching and learning strategies.
- To act as a subject mentor for ITT if required.

Quality Assurance and Accountability

- Contribute to the monitoring and evaluation of teaching & learning student progress and intervention, in physics, in line with whole school Quality Assurance measures.
- To work with the CL to hold subject staff to account, providing support and challenge where appropriate.
- Contribute to the management and Appraisal of staff attached in the subject.
- Contribute to stakeholder engagement and communication with parents, carers and families.

Wider Professional Responsibilities

- Make a positive contribution to the wider life and ethos of the school;
- Develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support;
- Deploy support staff effectively;
- Take responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues;
- Communicate effectively with parents with regard to students' achievements and well-being.

Whole School Responsibilities

- Adhere to all school policies and procedures.
- Take responsibility for promoting and safeguarding the welfare of all pupils.
- Demonstrate commitment to the Equal Opportunities Policy, to work positively and inclusively with colleagues so that the school provides a workplace and delivers services that do not discriminate against people on the grounds of their age, gender, sexual orientation, marital status, race, religion, creed, colour, nationality, ethnic origin or disability.
- Work flexibly in the interests of the school (this may include undertaking other duties provided that these are appropriate to the employee's background, skills and abilities).
- Actively participate in performance reviews at regular intervals in accordance with school procedures.
- Undertake training courses and engage with CPD as organised by the school where these will assist in the carrying out of the above duties, develop skills which may be required to fulfil those duties in the future or are required to fulfil legal requirements.

- Behave in a manner that ensures the security of property and resources.
- Demonstrate consistently high standards of personal and professional conduct as defined in the school Code of Conduct Policy.

The Teachers' Pay and Conditions Document and the Teaching Standards Document specifies the general professional duties of a teacher. Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Alder Community High School Commitment to the Safeguarding of Children and Young People

Alder Community High School is committed to safeguarding and protecting the children and young people that we work with. As such, all posts are subject to a safer recruitment process, including the disclosure of criminal records and vetting checks. The post holder will be required to complete an enhanced Disclosure Barring Service (DBS) Check with appropriate barred list checks, or the equivalent, and must be eligible to work in the UK.

We ensure that we have a range of policies and procedures in place which promote safeguarding and safer working practice across the school. This is in line with statutory guidance Keeping Children Safe in Education and The Education Act; we expect all staff and volunteers to share this commitment.