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| Establishment: | Derby Moor Academy |
| Post Title: | Curriculum Leader for Geography |
| Grade/Pay Range: | MPS plus TLR2b (£4,520pa) |
| Hours/Weeks: | Full time |
| Reporting to: | Senior Teacher for Human Development |
| Department/Team: | Human Development |

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| At the heart of school leadership is the provision of professional leadership to secure high quality teaching and learning, effective use of resources, improving standards of achievement for all students, and the promotion of students’ personal development and well-being. A Curriculum Leader supports the Senior Teacher in ensuring the faculty is managed and organised to meet school and subject aims and objectives.  A Curriculum Leader identifies needs in their own areas of responsibility and recognises that these needs must be considered in relation to the overall needs of the faculty and the school.  It is also important that the Curriculum Leader has an understanding of how their designated area contributes to school priorities and to the overall education of all students.  Throughout their work a Curriculum Leader ensures that practices improve the quality of education provided, meet the needs and aspirations of all students and help to continue to raise standards of achievement in the school.  **JOB PURPOSE**   * To be responsible for leading and developing Geography. * To raise standards of student attainment and achievement within the Geography curriculum team. * To ensure provision of an appropriately broad, balanced, relevant and differentiated curriculum for students studying in the curriculum area, in accordance with the aims of the school. * To develop and enhance the teaching practice of others. * To monitor and support the overall progress and development of pupils as a manager within the curriculum area.   **REPORTING**  The post holder will report to the Senior Teacher for Human Development.  **RESPONSIBLE FOR**  The post holder will be responsible for designated faculty teaching and support staff.  **WORKING TIME AND CONDITIONS**  These will be as specified in the latest School Teachers Pay and Conditions Document. Attendance at school functions beyond the working day.  **CURRICULUM LEADER FOR GEOGRAPHY**  **DIMENSIONS**  The post holder will be responsible for the following, with reference to the national framework for middle leaders:   * Teaching and learning * Leading and managing staff within curriculum team * Pupil progress and standards of achievement * The efficient and effective deployment of staff and resources   **ACCOUNTABILITIES**  **Operational/Strategic Planning:**   * To lead the development of appropriate syllabuses, resources, schemes of work, marking policies, assessment and teaching strategies within Geography across all key stages. This will include exploring the use of curriculum opportunities to engage and raise aspirations of all students. * To ensure that the delivery of activities reflect the needs of pupils within the subject area, SIP/FIP and the school’s aims and objectives, as directed by the Senior Teacher. * To assist in the implementation of whole-school policies and procedures within the faculty. * To take part in in such meetings as relate to the area of responsibility and effect or respond in liaison with other as appropriate * To liaise with the Senior Teacher and Examinations Officer to maintain accreditation with relevant examination and validating bodies.   **Teaching and learning**   * To provide day-to-day management, control and operation of the provision for Geography within the faculty. * To contribute significantly to the development and implementation of effective teaching and learning strategies within Geography. * To promote and support extra-curricular activities, which enrich and support the learning and experience of all pupils, and increases their participation in school life. * To ensure homework is set in line with school policy. * To model good teaching and practice for other staff   **Leading and managing staff**   * To work with the Senior Teacher to evaluate the effectiveness of others’ work and identify strategies for improvement * To support and develop colleagues e.g. through coaching * To undertake Performance Management for staff within the team.   **Pupil progress and standards of achievement**   * To be accountable for student outcomes in Geography. * To ensure effective communication with parents/carers, so they are kept up-to-date with curriculum developments and their children’s progress in Geography. * Writing reports on pupils and attending meetings with parents. * To track different groups of students’ progress within Geography and put in a clear intervention plan where gaps exist.   **The efficient and effective deployment of staff and resources**   * To undertake other specific responsibilities as may be necessary to the faculty’s successful organisation, operation and development as directed by the Senior Teacher. * To participate in the interview process for teaching posts when required and to ensure effective induction of new staff in line with school procedures * To liaise with the Senior Teacher to optimise effective deployment of staff in achieving the curriculum vision and aims * To manage efficiently the available resources of staff, space, finance, and equipment within the limits and guidelines laid down. * To make appropriate arrangements for classes when staff are absent, liaising with   relevant staff to arrange cover   * To provide a stimulating environment, including maintaining the content of displays that promote interest and learning.   You will be a key leader in the Human Development team and as such will need to be flexible as to the particular responsibilities you hold.  **Other Specific Duties**   * To play a full part in the life of the school community, to support its distinctive aims and ethos and to encourage staff and students to follow this example. * To take all responsible steps to ensure that Health and Safety requirements are observed in all activates related to area of responsibility, both on school premises and elsewhere; and undertake risk assessments as appropriate. * To ensure that the requirements of school policy in all matters are observed in any practices and procedures relating to the area of responsibility. * To undertake the above responsibilities in addition to those held by a standard scale teacher at the school. * To undertake any other duty as specified by the School Teachers Pay and Conditions Document not mentioned in the above. * Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task may not have been identified; therefore employees will be expected to comply with any reasonable request from a manager, including ad hoc projects, to undertake work of a similar level that is not specified in the job description.   **OTHER**  Cover - Except in the case of a teacher employed wholly or mainly for the purpose of providing such cover, cover is implemented according to Rarely Cover guidance.  **Safeguarding**  Ensure that you act according to the principles of best practice, and in accordance with the requirements of the Keeping Children Safe in Education guidance, as issued by the Department for Education.  **General:**   * Work in a professional manner and with integrity and maintain confidentiality of records and information. * Maintain up to date knowledge in line with national changes and legislation as appropriate to the role. * Be aware of and comply with all Academy policies including in particular Health and Safety and Safeguarding. * Participate in the Academy Appraisal process and undertake professional development as required. * Adhere to all internal and external deadlines. * Contribute to the overall aims and ethos of the Spencer Academies Trust and establish constructive relationships with nominated Academies and other agencies as appropriate to the role. * These above mentioned duties are neither exclusive nor exhaustive, the post- holder maybe required to carry out other duties as required by the Trust.   The job description is current at the date shown, but, in consultation with you, may be changed by the Principal to reflect or anticipate changes in the job commensurate with the grade and job title.  **The Spencer Academies Trust is committed to safeguarding and promoting the welfare of all our students and expects all employees and volunteers to share this commitment. All posts are subject to enhanced DBS checks and completion of Level 2 safeguarding training.** |
| Name of Postholder: |
| Signature: |
| Date: |