**Job Description**

**Job Title:** Teacher of MFL

**Reporting to:** Head of Department

**Salary:** Negotiable, depending on experience

**Vision and Purpose**

To deliver outstanding teaching, to ensure effective student learning in the subject and to achieve excellent results for the students

To be a role-model and impact positively on the academy more widely

**Key responsibilities**

* To plan, resource and deliver imaginative, interactive and inspiring lessons that ensure effective learning takes place and students make excellent progress
* To provide a nurturing and stimulating classroom and academy environment that helps students to develop as learners
* To maintain/establish positive behaviour for learning across the whole academy
* To contribute to the effective working of the academy
* To support students in the acquisition and development of learning dispositions and positive character traits
* To provide stimulating and enriching extra-curricular opportunities for students and potentially for members of the wider school community
* To be accountable for student progress and attainment levels in their own classes.

**Outcomes and activities**

**Teaching and Learning**

* With direction from the Head of Department, to plan and prepare effective teaching modules and lessons
* To teach engaging and effective lessons that motivate, inspire and involve students and improve student attainment
* To use regular assessments to monitor progress and set targets
* To respond accordingly to the results of such monitoring to differentiate intervention
* To maintain regular and productive communication with parents, to report on progress, sanctions and achievements
* To promote reading, literacy and numeracy skills across the curriculum

**Academy Culture**

* To help create a strong academy community, characterised by consistent, orderly behaviour and caring, respectful relationships by maintaining a presence around the Academy
* To help develop an academy culture and ethos that is utterly committed to achievement
* To demonstrate a commitment to equality of opportunity for all members of the academy’s community
* To actively promote the academy at all times
* To contribute to discussions at meetings
* To contribute to the writing and implementation of the Academy Improvement Plan
* To be active in issues of student welfare and support.

**Other**

* To be a form tutor and deliver tutorial and PSHE sessions to the form group
* To undertake other various responsibilities as directed by the Head of Department or Principal
* To undertake the main professional duties of a teacher as set out in the Academy’s pay and conditions of service document
* To uphold all Academy polices with consistency and diligence.

# Performance management

To participate in the Academy’s arrangements for performance management, professional development, quality assurance and internal verification.

# General responsibilities

To have due regard at all times to the Academy’s policies, organisation and arrangements for Health & Safety at Work.

If a recognised First Aider, to provide First Aid when needed.

To provide a high quality service to students, parents, visitors and staff, working as a member of a team and providing cover and support to colleagues as necessary.

To make effective use of the Academy’s technology and procedures, taking care to seek best value in activities that have a financial impact.

To maintain confidentiality of information acquired in the course of undertaking duties for the academy.

To undertake such other duties appropriate to the grade of the post as the Principal may from time to time reasonably determine.

# Context

All staff are part of a whole Academy team. Each individual is required to support the values and ethos of the Academy and Academy priorities as defined in the Academy Improvement Plan. This will mean focusing on the needs of colleagues, parents and students and being flexible in a busy and sometimes pressurised environment.

**Due to the nature of this job, it will be necessary for the appropriate level of Criminal Record Disclosure to be undertaken. Therefore, it is essential in making your application you disclose whether you have any pending charges, convictions, bind-overs or cautions and if so, for which offences. This post will be exempt from the provisions of Section 4, (2), of the Rehabilitation of Offenders 1974 (exemptions) (Amendments) Order 1986. Therefore, applicants are not entitled to withhold information about convictions which for other purposes are “spent” under the provisions of the Act, and, in the event of the employment being taken up, any failure to disclose such convictions will result in dismissal or disciplinary action by the Academy. The fact that a pending charge, conviction, bind-over or caution has been recorded against you will not necessarily debar you from consideration for this appointment.**

Signature: ………………………………………………………………..

Print Name: ………………………………………………………………..

Date: ………………………………………………………………..