



# Vice Principal

Magnus Church of England  
Academy

September 2022 or sooner



# Welcome

Dear Colleague,

Thank you for your interest in applying for the position of Vice Principal at Magnus Church of England Academy. We're really pleased you are considering working with us in a role that is key to our continued improvement and development at our school.

We are looking for an inspirational leader, whose values match those of our own and for this purpose we are flexible in the exact areas of responsibility, basing these on the skills and experience of our successful candidate. The area of responsibility will fall within the remit of one of the four key Ofsted headings of quality of education, behaviour and attitudes, personal development or leadership and management.

Magnus Church of England Academy is a mixed 11-18 academy in Newark, we are a partner school of the Diocese of Southwell and Nottingham Multi Academy Trust.

We are a growing academy, with student numbers increasing year on year, we are therefore looking to expand our senior team with the addition of a Vice Principal directly supporting the Head of School and Executive Principal and working closely with our three Assistant Principals and Business Manager.

We set high expectations and aspirational targets for all our students ensuring they make outstanding progress through our broad and balanced curriculum and Christian ethos.

Magnus is on a mission to become an outstanding school and our most recent Ofsted (May 2019) praised and recognised the hard work of both staff and students in 'making a difference to pupils outcomes' our journey is not yet over, and you will need to have energy, enthusiasm and resilience to be the candidate we are looking for.

We have a great Senior Leadership Team that is vibrant, hardworking and supportive and we are truly excited to be looking to gain a new team member.

If you would to discuss this position informally at any stage, or arrange a visit please feel free to get in touch.

In the meantime, we very much look forward to receiving your application

Yours faithfully,

Mrs Anna Martin – Executive Principal  
Mr James Semmelroth – Head of School

# Vision & Values

## Our Vision

Develop people of good character who achieve excellence and make a positive contribution to their communities.

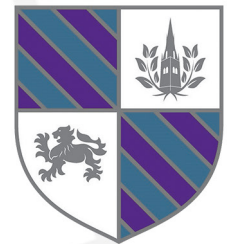
## Our Mission

Our mission is to ensure that:

- students develop the knowledge, skills and character to live happy, healthy and successful lives
- all are included and work hard to fulfil their potential regardless of background or starting point
- student choices are not limited by self-belief, opportunity or circumstance.

This can be achieved at Magnus through world class learning, high expectations and through encouraging personal, moral and spiritual development within a Christian framework.

## OUR CORE VALUES



### DETERMINATION

Have the courage to work hard and keep going with a relentless drive to achieve excellence.

*"Run in such a way that you may win."* 1 Corinthians 9 v24

### AMBITION

Have the belief and drive to succeed, placing no limits on what can be achieved.

*"I can do all things through Christ who strengthens me."*  
Phillips 4 v13

### COMPASSION

Comfort and support all those in need and offer grace to all in our community.

*"Be like minded, be sympathetic, love one another, be compassionate and humble."*  
1 Peter 3 v8

### INTEGRITY

Have the strength of character to choose honesty and truth at all times and be accountable for our actions.

*"We are taking pains to do what is right not only in the eyes of the Lord but also in the eyes of man."*  
2 Corinthians 8 v21

### HUMILITY

Recognise and respect the value of everyone and celebrate success together.

*"Be completely humble and gentle; be patient, bearing with one another in love."*  
Ephesians 4 v2

# Job Description

**Job title:** Vice Principal

**Salary:** Leadership Scale 17-21

**Responsible to:** Head of School/Executive Principal

**Post Objective:**

To provide professional leadership and management of identified strategic area of responsibility.

Lead the academy in the absence of the Head of School/Executive Principal.

To understand and be fully committed to the duties and responsibilities in relation to safeguarding.

To support with the development and promotion of the vision and values of the academy within a Christian framework.

**Additional duties, responsibilities, and key tasks in addition to that of a teacher (as outlined in the teacher job description):**

- Lead on raising, to its highest possible level, your area of responsibility that falls within the remit of one of the four key Ofsted headings of quality of education, behaviour and attitudes, personal development or leadership and management.
- Lead in raising, to its highest possible level, the impact of leadership across all areas that you line manage, including Senior Leaders, Middle Leaders and Support Staff.
- Lead the reporting of all information relevant to your area of responsibility to Governors, SNMAT, Senior Leaders, Diocese, Local Authority, Ofsted and other stakeholders.
- Supporting and securing the commitment of others to the mission, vision & values, and ethos of the academy, promoting high levels of progress, ensuring ambitious standards for all students, overcoming disadvantage and advancing equality so that we are all the best that we can be.
- Instilling a strong sense of accountability in staff for the impact of their work on students' outcomes.
- Initiating and managing effective change and improvement, in order to develop the academy and its staff; taking part in the self-evaluation processes of the academy, including lesson observation, achievement walks, book sampling and data analysis and to act upon findings in the most effective manner.
- Contributing to the creation and maintenance of the Self-Evaluation Form (SEF) and Academy Improvement Plan (AIP).
- Enthusiastically engaging with professional learning opportunities to promote your own professional effectiveness.
- Working with Senior Leaders across our Trust and within local collaborations.
- Acting in a supportive capacity to colleagues, being available for advice, guidance and support.
- Carrying out operational duties commensurate with being a member of the Senior Leadership Team, including contributing to the Act of Worship rota, duty rota and managing other day-to-day issues, such as student behaviour and contact from our parents/carers and other members of the local community.
- Attending School events and supporting GCSE and A Level results.

*The post holder will also be expected to undertake any other tasks as reasonably required by the Executive Principal, Head of School, Governors or Trust Directors to ensure the efficient and effective operation of the academy.*

**Determination | Integrity | Ambition | Humility | Compassion**

# Person Specification

Category	Essential	Desirable
<b>Qualification and Training</b>	<ul style="list-style-type: none"> <li>• Graduate</li> <li>• Qualified teacher status</li> <li>• Experience at senior leadership level</li> </ul>	<ul style="list-style-type: none"> <li>• Completion of further study in preparation for leadership (for example NPQSL)</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Ability to teach specialism KS3 and KS4</li> <li>• Experience of teaching in a comprehensive setting</li> <li>• Outstanding classroom management skills</li> <li>• Track record of examination success</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to teach specialism to AS/A2 level</li> </ul>
<b>Expertise</b>	<ul style="list-style-type: none"> <li>• Excellent classroom practitioner with the ability to produce effective schemes of work with outstanding classroom skills that lead to excellent outcomes</li> <li>• Excellent motivational and communication skills</li> <li>• Ability to prioritise workload and deadlines</li> <li>• Ability to use data to improve learning</li> </ul>	
<b>Personal Attributes</b>	<ul style="list-style-type: none"> <li>• Ability to inspire, motivate and support</li> <li>• Evidence of being able to build and sustain positive relationships with children</li> <li>• A well-reasoned educational philosophy in tune with the ethos of the school</li> <li>• Resilience and tenacity</li> <li>• Creativity, flexibility and innovative</li> <li>• To be hard working, flexible and personable</li> <li>• To be enthusiastic, positive with a sense of humour</li> </ul>	

# Further Information

## Why work for Magnus Church of England Academy?

- Rapidly improving school on a journey from 'Good' to 'Outstanding'
- Highly visible and supportive SLT
- Investment in leadership and career development
- Meaningful and exciting CPD that supports and develops all teaching staff
- No grading of lesson observations, a belief that everyone is always learning
- Rigorous and easy-to-use behaviour system
- Well behaved students who are polite, respectful and look smart
- Become part of the Magnus family – an enjoyable and rewarding working environment.

Application packs can be obtained from: [www.magnusacademy.co.uk](http://www.magnusacademy.co.uk)

Application Deadline: Thursday 3rd February 2022 – 9am

Interviews: Will be a two day process in the week commencing 7th February 2022

## Get in touch

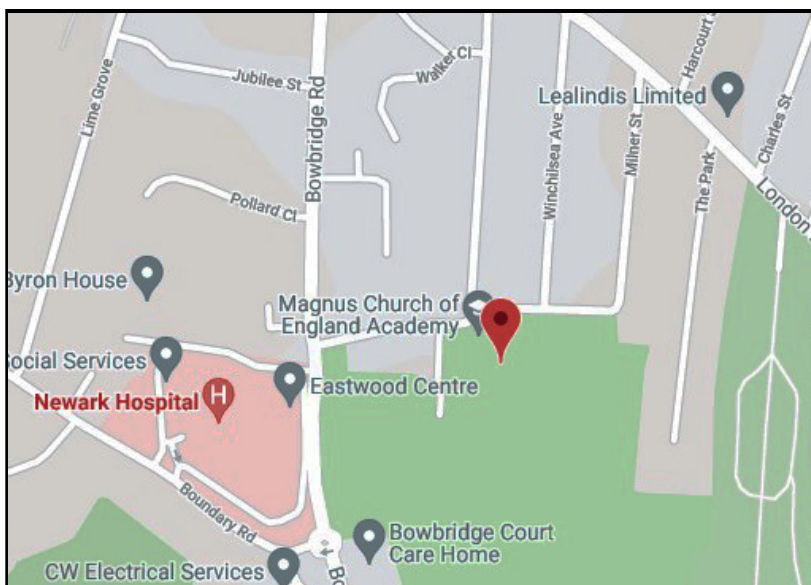
If you would like to discuss the Vice Principal position informally at any stage, or arrange a visit please feel free to get in touch by contacting Miss Madison Combellack (PA to Head of School), who will organise this for you.

Email: [MCombellack@magnusacademy.co.uk](mailto:MCombellack@magnusacademy.co.uk).

T: 01636 60066

E: [office@magnusacademy.co.uk](mailto:office@magnusacademy.co.uk)

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& NOTTINGHAM  
MULTI ACADEMY TRUST



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