

### Regional Finance Manager Person Specification

Job Title: Regional Finance Manager		
	Essential	Desirable
<b>Education and Training</b>		
Qualified/part Qualified Accountant/Demonstrable commitment to qualify		√
<b>Professional Experience</b>		
Experience of working in a rapidly changing environment as part of a multi site organisation		√
Extensive experience of school budget setting and monitoring	√	
Experience of working within both Primary and Secondary Phases		√
Experience of producing financial accounts using financial systems	√	
Experience of working within the education or charity sector	√	
Experience of working within a Finance Department	√	
Experience of Sage Intaact (accounting software) and IMP (budgeting software)		√
<b>Knowledge and Skills</b>		
Customer focused and able to deliver to tight deadlines	√	
Extensive knowledge of accounting regulations		√
Extensive knowledge of education finance and funding		√
Accuracy and attention to detail	√	
Understanding of a commitment to safeguarding, equality and diversity and health and safety and their applications in this role	√	
<b>Personal Attributes</b>		
Positive and solution focused with a flexible approach to work	√	
Self-motivated and proactive	√	
Reflective and keen to develop self and others	√	
High levels of integrity, able to ensure confidentiality	√	
Able to influence and inspire confidence and trust	√	
Good communicator both orally and in writing	√	
Ability to coach, train and develop others	√	
A commitment to safeguarding, promoting welfare of children and young people	√	
Interest in own personal development and a willingness to undertake further training	√	