

Bradford College

Job Details	
Job Title	Lecturer in Electrical Installation
Reports to	Curriculum Team Leader - Construction
Job Family	Academic - Lecturer
Location	Bradford College
Date Prepared	Sept 2024
Job Overview	
Purpose Statement	To work with the Head of Department (HOD)/Curriculum Academic Manager (CAM) and Team Leaders (TL) – (The Management Team) in delivering an outstanding student experience. We welcome applicants that are new to teaching, or are currently working within industry and interested in a career change.
Role Accountabilities	<p><u>Support teaching and learning to provide student an outstanding experience</u></p> <ul style="list-style-type: none"> • To teach on courses specified by the management team in and out of college premises • To assist the management team in delivering high learning value, financially efficient programmes (including physical resource management) and to lead on innovation and efficiency in the delivery of learning • To be responsible for student’s academic progress, wellbeing, behaviour management and careers and pastoral guidance throughout their learning journey • To seek out and respond to the student voice – seeing students as primary stakeholders in their learning • To help students develop modern, safe working practices and behaviours – in both technical (vocational skills) and employability skills. • To participate actively in the enrolment, monitoring, profiling and assessment of students • To proactively develop and promote close links with employer/industry partners • To create enriching, effective and inspirational programmes of learning that expose our students to real-life work experiences – including on and off campus • To treat students as individuals and develop personalised learning plans that drive their progress in learning, scaffold them to meet and exceed their targets and enable them to reach their career goals • To arrange, supervise and manage students on placements, offsite visits and related activities • To model our expected behaviours, and act as a professional advocate for our students, our college values and the departmental ethos. To be a stakeholder in the development and promotion of positive behaviours in all students in Construction and Engineering, including the implementation and promotion of regulations, policies and procedures. • To undertake additional duties that may be required commensurate with the level of responsibility of the post. <u>Other Duties</u> • To support recruitment and marketing activities as specified by Head of School/Department • To participate in all College open days, career events, parents’ evenings as well as

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	<p>promotional events both on and off College premises as specified by Head of School/Department</p> <ul style="list-style-type: none"> • To provide appropriate information to parents/employers through college reporting systems and open evenings/weekends • To implement and promote college regulations, policies and procedures • To participate in the development of workshops, laboratories and facilities, where appropriate. • To undertake additional duties that may be required commensurate with the level of responsibility of the post. <p>These duties may be amended from time to time by the line manager in consultation with the post holder</p>
Method of working	<p>Bradford College expects all staff to work effectively as part of a team or teams, delivering high quality standards of work that supports and provides an excellent student / employee experience across the college.</p> <p>As a minimum this requires dealing with people politely and tactfully, communicating with colleagues and students both formally and informally, offering guidance and information in accordance with college guidelines, policies and procedures when requested and contributing to the maintenance of Bradford College environment.</p> <p>In order to do this staff are expected to make themselves aware of the relevant policies and procedures. All staff are required to maintain confidentiality as required.</p>
Working Relationships	To work alongside the Construction & Engineering team. Reporting to Team leader for Sustainable Construction
Behaviours	
Behaviours	<p>Respectful</p> <ul style="list-style-type: none"> • Lives the Bradford College values and places students at the “heart” of everything they do. • Supportive and actively listens to others, is curious and asks questions to reflect and confirm understanding. • Ability to act authentically with different people and situations by remaining positive and showing understanding and empathy. • Mindful of the expertise of people around them and is open to development and new ways of working to attain the best possible outcome. <p>Inclusive</p> <ul style="list-style-type: none"> • Develops effective relationships by removing barriers and promoting a sense of belonging. • To promote and support an inclusive culture where staff and learners feel valued, safe and included. • Works with all departments across the college to build their reputation and understanding of the organisation. <p>Trust</p>

- Demonstrates credibility by being honest in their interactions with others and delivering what has been agreed.
- Assumes accountability for achieving personal and departmental objectives.
- Positively impacts on those around them, working in cohesion to achieve results.

Inspirational & Aspirational

- Demonstrates passion and commitment to all the college's strategic objectives.
- Focuses on delivering an outstanding student and employee experience.
- Challenges the status quo with confidence and innovative thinking.
- Full understanding of the business area and the contribution they make to the wider organisational strategy
- Demonstrates a proactive 'can do' attitude irrespective of the challenge.
- Takes responsibility for own development and commitment to fulfilling own potential.
- Commitment to the college's mission to work together to transform lives.

Person Specification

Specification	Essential	Desirable	Examples Measured by
Education and Training	<ul style="list-style-type: none"> • Relevant industry and/or vocational experience in the subject specialism being taught (Electrical Installation) • Minimum Level 3 qualification in Electrical installation • Minimum of Level 2 qualification, or equivalent competency, in Maths • and English or willingness to achieve in a specified timescale • A recognised teaching qualification or a willingness to complete one within 2 years of commencing role 	<ul style="list-style-type: none"> • Inspection and Testing/18th Edition/Design Course • Have achieved or the willingness to work towards Assessor/Verifier qualifications (A1/V1). 	CV/References
Experience	<ul style="list-style-type: none"> • A proven track record of industry practice, demonstrating personal achievement and professionalism. • Leading partnership work with external stakeholders to deliver projects, trips, visits and employer engagement • Theoretical and practical knowledge to teach a range of topics within specified subject area 	<ul style="list-style-type: none"> • Experience of managing the delivery of training, in the workplace or in another educational organisation. • Management/leadership role within industry that has enabled you to develop planning, organisational and motivational skills within teams of people. • Experience of teaching Electrical Installations to level 3 as a minimum within a 	CV/References

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		<p>teaching/training environment</p> <ul style="list-style-type: none"> • Ability to methodically plan student progress and record effectively. 	
Skills and Knowledge	<ul style="list-style-type: none"> • The ability to plan and deliver high quality, imaginative and inspirational teaching and learning which meets curriculum requirements and the needs of all students on a range of programmes • The ability to ensure that individual learner needs are met in a responsive way, in line with the concept of inclusive learning, and an outstanding student experience • High levels of professionalism and the ability to adapt to working within clear boundaries and the expectations of the department. • Able to work autonomously and be enthused by a culture of 'few rules' in terms of 'how' to do your job, with a focus on quality of education, experience and outcomes for students. • Ability to use IT at a level commensurate with job role • Willing to work flexibly, including evenings and weekends when necessary 		CV/References
Personal Qualities	<ul style="list-style-type: none"> • To role model and consistently exhibit: student focus; high expectations and aspirations for all; focused on progression and employment; pride in what we do and our place in the city; collaborative and continually improving • Kindness, patience, empathy and ability to connect with young adults and adults to help them navigate their development as people and future professionals. • Organisational skills and ability to plan and take ownership of their students' journey – proactive in identify areas for improvement or support needs and quick to respond to change. • High expectations of yourself and others, and a willingness to reflect 		CV

	<p>and adapt your own performance. Courage to supportively challenge others whose behaviours or performance would benefit and improve from your help.</p> <ul style="list-style-type: none">• Willingness to work openly and transparently, admit your mistakes and ask for help. We are a supportive college and management team, and work together to transform people's lives – we do this best when we work through problems together and celebrate our successes together.		
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