

Our Ref: GEG/LAB

October 2017

Applicant for the Teacher of French and German post

Dear Sir or Madam

Teacher of French and German
Variable, Maternity Cover Contract 0.6 - 0.8 fte
Commencing 8 January 2018 (fixed at 0.8 fte over four days, for the Easter Term)

Thank you for your interest in the Teacher of French and German post at Millthorpe School. I enclose further details, as requested.

Your application should be made on the form provided, to be received in school by midnight on Sunday 22 October 2017. Please include an A4 letter with your application form outlining the experience, skills and interests which you could bring to Millthorpe.

I realise making an application for a post is very time consuming and, if indeed you do formally apply, I thank you most sincerely. For our part, we will acknowledge receipt and consider all applications absolutely thoroughly.

Interviews are due to be held during week commencing Monday 23 October 2017. If you have not heard from me again by the 26 October 2017, you may assume that you have not been shortlisted for interview and I wish you well in your career search.

I look forward to receiving your application.

Yours faithfully



Gemma Greenhalgh
Head of School

Encs: Person Specification
MFL Department Details
Application Form and Equal Opportunities Monitoring Supplement