



TEACHING ASSISTANT (TA2)

We are seeking to appoint a dedicated and enthusiastic Teaching Assistant to join our Aspire Centre team.

PART OF



GREAT SCHOOLS
TRUST



WELCOME LETTER FROM OUR CEO

Thank you for your interest in a position within the Great Schools Trust family of Schools. The Great Schools Trust is an education charity that has a proven track record of successful school start up and improvement whilst transforming the lives of children and young people through our unique values driven approach to education.

You will be joining a values driven, highly innovative, inspirational and ambitious organisation, so we are seeking an outstanding candidate who can realise the highest possible quality of services to support our educational vision, strong leadership and effective support to colleagues, to enable the trust to achieve the best possible outcomes for students. This is an exciting and very rewarding role and we look forward to receiving your application.

Yours faithfully

Shane Ierston
CEO

CONTENTS

Page 3

Principal's Welcome

Page 5

Working at Aspire Centre

Page 7-8

Job Description

Page 10

Safeguarding Children and Young People

Page 4

Our Mission

Page 6

Job Profile

Page 9

Terms



PRINCIPAL'S WELCOME



I am the newly appointed Principal and I am delighted to welcome you to the Aspire Centre, Kings Leadership Academy Liverpool, for what is proving to be a very exciting and transformational period for our centre and our pupils. At Aspire Centre we believe every child can succeed and that great teaching is the key to that success. This sentiment is

reflected in our motto, 'Credimus', which translated from Latin literally means we believe.

The Aspire Centre is part of The Great Schools Trust (GST), a growing multi-academy trust situated in the Northwest of England. There are currently four Kings Leadership Academy's within the trust, located in Bolton, Warrington and two in Liverpool. Furthermore, there are ongoing plans for expansion and this also includes the expansion and relocation of Aspire.

Currently, the Aspire Centre is an alternative provision school that provides a full-time education for up to 30, 11-16-year-old pupils on the site of Kings Leadership Academy Liverpool in Dingle Vale. We will be relocating to Vortex House, Wavertree Technology Park ready for September 2023. This location will provide a wealth of additional space and facilities to expand and broaden our curriculum offer to include science teaching in a specialist lab, an IT suite, a gymnasium, specialist Food Technology and Art and Design rooms, a salon for teaching Hair and Beauty, a family dining area with a library, as well as dedicated therapy rooms. The space will also allow us to have dedicated classrooms for the teaching of English, Mathematics, Humanities and Personal Development. With these new facilities and the additional space, we hope to offer our provision for up to 60 students in the first year of opening, with further plans to grow to 80-90 the following year.

We recognise that mainstream school and education is not for everyone, but we are unwavering in our belief that expectations should not be lowered for pupils who attend alternative provision, in fact, they should be higher, especially when considering only 5% of pupils who attend alternative provision nationally pass English and Mathematics.

We will therefore, offer a broad and balanced curriculum to class sizes no more than 8 pupils, offering GCSE and GCSE equivalent qualifications, flexible approaches ensuring curriculum is adapted and tailored to each pupil and personalised literacy and numeracy programmes. Increased time is dedicated to our ASPIRE personal development programme to focus on qualities of character development and leadership skills in order to prepare pupils to become successful citizens who can go on to positively contribute to society. We know that our relationships and our ability to truly nurture each pupil will lay foundations and be at the heart of all achievements.

We take the development and wellbeing of our staff equally as seriously

We hold CPD twice a week with one taking place on Friday afternoons once pupils leave at lunchtime. All academies in The Great Schools Trust finish early on a Friday to allow for cross trust CPD. All staff are provided with a laptop and there will be state of the art ICT infrastructure in the new building with interactive clever touch screens in each classroom. Daily SLT support is also provided through keeping in touch sessions to discuss events of the day and actions for tomorrow.

As we prepare for September, we are entering an exciting period to recruit the very best teachers to create a wonderful and inspiring team of staff who can make the biggest difference to some of our most vulnerable young people in the city. We seek to find individuals who are committed to changing the life chances of pupils, who will be relentless in their drive to set high expectations for pupil progress and to ensure that no child who leaves the provision will fail when returning back to mainstream or those who go onto further education, employment or training.

I welcome you to Aspire and hope that you find the information in this pack informative. Please do get in touch if you wish to discuss the post in more detail.

Mrs Debbie Kinsella
Principal





OUR MISSION

Providing a strong academic education is at the heart of what we do. King's Leadership Academy has immense strength in all areas of the curriculum, and we are fortunate enough to be fully staffed by highly qualified teachers who are excited and passionate about their subjects. Our teachers possess the skills to inspire, motivate and lead our students to life-long success. Our 'mission board' proudly states that King's Leadership Academy is a place where students' aspirations become a reality. We believe that each and every one of our students has distinct potential and ensuring that they fulfill their potential is not only our challenge but our commitment. Aristotle once told his students that the pursuit of excellence had to become their way of life if they were to succeed. Occasionally, achieving excellence was, for him, not enough. He wanted his students to strive for excellence each and every day of their lives. At King's we believe that this advice, given over two thousand years ago, still holds true today and is good guide to the achievement of bot academic and personal success. As an Academy we do not settle for anything but the best for each of our students.



WORKING AT ASPIRE CENTRE

Aspire Centre is seeking to appoint a Teaching Assistant.

Aspire Centre is located in Liverpool with good access to the city centre and local train stations. Class sizes at the school are below average and every student has access to a personal Chrome book. Innovation is one of our strengths, which supports our modern approach to education alongside our commitment to high expectations. Aspire Centre is a vibrant diverse school which enjoys a strong sense of community amongst both staff and students. This position is available due to the rapid expansion of the school, we now wish to appoint an ambitious, highly motivated individual who loves their subject and shares our vision for making all students successful citizens in tomorrow's world.

The Aspire Centre is committed to creating a diverse workforce. We will consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.



JOB PROFILE

Title:	Teaching Assistant
Salary:	TTO - 32.5 hours per week - Scale 3 (points 5-6) £21,575 - £21,968 (pro-rata salary = £18,951 - £19,296)
Start Date:	ASAP
Contract:	Permanent - Term Time Only (TTO)
Location:	Aspire Centre
Reporting to:	Faculty Lead

The Teaching Assistant will:

- Work with class teachers to raise the learning and attainment of pupils
- Promote pupils' independence, self-esteem and social inclusion
- Give support to pupils, individually or in groups, so they can access the curriculum, take part in learning, and experience a sense of achievement



JOB DESCRIPTION

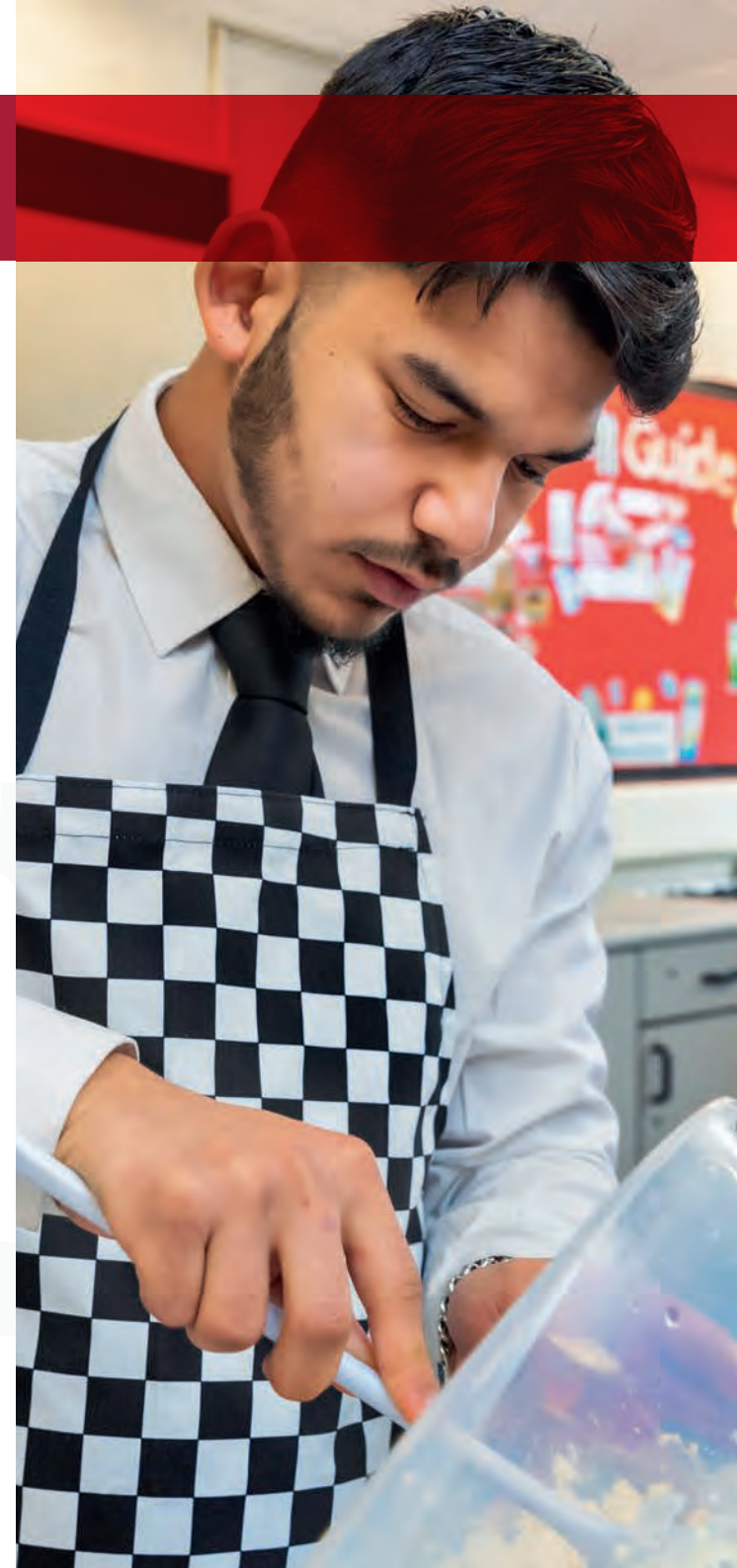
Duties & Responsibilities

Teaching & Learning

- Demonstrate an informed and efficient approach to teaching and learning by adopting relevant strategies to support the work of the teacher and increase achievement of all pupils including, where appropriate, those with special educational needs and disabilities (SEND)
- Promote, support and facilitate inclusion by encouraging participation of all pupils in learning and extracurricular activities
- Support the teaching of a broad and balanced curriculum aimed at pupils achieving their full potential in all areas of learning
- Use effective behaviour management strategies consistently in line with the school's policy and procedures
- Support class teachers with maintaining good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment
- Organise and manage teaching space and resources to help maintain a stimulating and safe learning environment
- Observe pupil performance and pass observations on to the class teacher
- Supervise a class if the teacher is temporarily unavailable
- Use ICT skills to advance pupils' learning
- Undertake any other relevant duties given by the class teacher

Planning

- Contribute to effective assessment and planning by supporting the monitoring, recording and reporting of pupil performance and progress as appropriate to the level of the role
- Read and understand lesson plans shared prior to lessons, if available
- Prepare the classroom for lessons



CREDIMUS

JOB DESCRIPTION

Working with staff, parents/carers and relevant professionals

- Communicate effectively with other staff members and pupils, and with parents and carers under the direction of the class teacher
- Communicate their knowledge and understanding of pupils to other school staff and education, health and social care professionals, so that informed decision making can take place on intervention and provision
- Contribute to meetings with parents and carers by providing feedback on pupil progress, attainment and barriers to learning, as directed by teachers
- With the class teacher, keep other professionals accurately informed of performance and progress, or concerns they may have about the pupils they work with
- Understand their role in order to be able to work collaboratively with classroom teachers and other colleagues, including specialist advisory teachers
- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Health & Safety

- Promote the safety and wellbeing of pupils, and help to safeguard pupils' wellbeing by following the requirements of Keeping Children Safe in Education (KCSIE) and our school's child protection policy
Look after children who are upset or have had accidents

Professional Development

- Help keep their own knowledge and understanding relevant and up-to-date by reflecting on their own practice, liaising with school leaders, and identifying relevant professional development to improve personal effectiveness
- Take opportunities to build the appropriate skills, qualifications, and/or experience needed for the role, with support from the school
- Take part in the school's appraisal procedures

Safeguarding

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Promote the safeguarding of all pupils in the school

The TA will be required to follow school policies and the staff code of conduct.



TERMS

The above responsibilities are subject to the general duties and responsibilities contained in the Statement of Conditions of Employment. The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed. This job description is current at the date shown but, in consultation with the post holder, may be changed by the Principal to reflect or anticipate changes in the job commensurate with the grade and job title.

This appointment is with the Local Academy Council of the School, with the Trust as employers. The job description forms part of the contract of employment of the person appointed to this post. It reflects the position at the present time only and may be reviewed in negotiation with the employee in the future. The appointment is subject to the terms and conditions outlined in the 'Contract'

This Job Description is not intended to be either prescriptive or exhaustive: it is issued as a framework to outline the main areas of responsibility. The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This job description is current at the date below but will be reviewed on an annual basis and following consultation with you may be changed to reflect or anticipate changes in the job requirements which are commensurate with the job title and grade.

Application and Interview Process

Deadline for Applications: Friday 9th June

Interviews: Tuesday 13th June

Submit Application to: Mark Blackmore at m.blackmore@aspireliverpool.com

After the closing date, short listing will be conducted by a Panel. You will be selected for interview entirely on your letter of application so please read the Job Description and Person Specification carefully before you write your letter of application.

References and Pre-Employment Checks

We will seek references for candidates once the position has been offered and we may approach previous employers for information to verify particular experience or qualifications before interview.

In addition to candidates' ability to perform the duties of the post, the interview will also explore issues relating to safeguarding and promoting the welfare of children, including:

- Motivation to work with children and young people
- Ability to form and maintain appropriate relationships and personal boundaries with children and young people
- Emotional resilience in working with challenging behaviours
- Attitudes to use of authority and maintaining discipline

Conditional Offer: Pre-Employment Checks

Any offer to a successful candidate will be conditional upon:

- Verification of right to work in the UK
- Receipt of at least two satisfactory references (if these have not already been received)
- Verification of identity checks and qualifications
- List 99 check
- Section 128 Check
- Satisfactory DBS Disclosure
- Verification of professional status such as QTS Status, NPQH (where required)
- Completion of Employee Health Declaration
- Satisfactory completion of the probationary period (where relevant)
- Where the successful candidate has worked or been resident overseas in the previous five years, such checks and confirmations as may be required in accordance with statutory guidance

SAFEGUARDING CHILDREN AND YOUNG PEOPLE

Aspire Centre is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including an enhanced DBS check.

To find out more about working for the Great Schools Trust and Aspire Centre check out our Twitter or website and please get in touch if you would like a visit or chat with the Principal.

Website:

WWW.ASPIRELIVERPOOL.COM
WWW.GREATSCHOOLSTRUST.ORG

Facebook:

[@ASPIRELIVERPOOL](https://WWW.FACEBOOK.COM/ASPIRELIVERPOOL)
[HTTPS://WWW.FACEBOOK.COM/ASPIRELIVERPOOL](https://WWW.FACEBOOK.COM/ASPIRELIVERPOOL)

Twitter:

[@ASPIRELIVERPOOL](https://TWITTER.COM/ASPIRELIVERPOOL)
[HTTPS://TWITTER.COM/ASPIRELIVERPOOL](https://TWITTER.COM/ASPIRELIVERPOOL)

Telephone:

0151 727 1387



Aspire CENTRE

Address: Dingle Vale, Liverpool, L8 9SJ

Email: aspire@greatschoolstrust.com

Tel: 0151 727 1387

PART OF



GREAT SCHOOLS
TRUST