



NEWTON COLLEGE

PERSON SPECIFICATION

JOB TITLE: Science Technician

DEPARTMENT/SECTION: Science Department, Secondary and Baccalaureate

DATE: February 2020

CATEGORY	ESSENTIAL JOB REQUIREMENTS
<p>JOB RELATED KNOWLEDGE/APTITUDE/SKILLS Specific job knowledge necessary for the effective performance of the post.</p>	<ul style="list-style-type: none"> • Strong practical and organizational skills with the ability to manage your own workload forward planning. • Good ICT skills • Able to work on own initiative. • Ability to multi-task and work under pressure • Knowledge of safe working practices. • Team working skills to work successfully with a team of teachers. • A thorough, meticulous approach.
<p>EXPERIENCE The particular type and depth of experience necessary for the effective performance of the duties. (Relevant voluntary work experience should be considered).</p>	<ul style="list-style-type: none"> • Experience of scientific practical work to meet teaching, student and learning needs. • Aware of health and safety legislation for all parties in the Science Faculty. • UK Experience.
<p>EDUCATION & QUALIFICATIONS Level of qualifications (if any) is necessary for the effective performance of the duties.</p>	<ul style="list-style-type: none"> • Proficient English Written and oral Skills. • GCSE or equivalent. • Relevant studies at further/higher education level. • Advanced training dealing with chemicals (mixing, disposing and storing)

	<ul style="list-style-type: none"> • First Aid training.
<p>PERSONAL SKILLS Skills which are most relevant to effective job performance.</p>	<ul style="list-style-type: none"> • Ability to follow instructions and carry out duties without constant supervision. • Ability to prioritize workload. • Excellent organization and planning skills • Good time management • Ability to communicate effectively with staff and students and stakeholders: in person; in writing; • Ability to deal with difficult situations. • Commitment to safeguarding students, staff and site users • Professional conduct and confidentiality • Ability to use computer (word, excel, google docs, data logger, drive, classroom) • Ability to work with outside agencies • Common sense and pragmatism
<p>OTHER QUALITIES (Only where relevant to effective job performance) e.g. physical, operational requirements or circumstances.</p>	<ul style="list-style-type: none"> • Good punctuality and timekeeping • Enjoys working with young people • Good team worker • Well presented & smartly dressed (lab-coat provided) • Always seeking to improve processes • Enthusiastic, energetic and proactive • Flexibility • Commitment and dedication • A willingness to take on any training required • Enjoys responsibility